

Ref: CC File No. 191583  
SF 20025

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 5, 2020  
TIME: 9:00 A.M.  
PLACE: Committee Room 301-B  
City Hall  
SCHEDULE A: Vacancy Requests  
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed  
were approved by  
Finance & Personnel  
unless otherwise  
indicated.

Finance & Personnel Committee Meeting: February 5, 2020  
CCFN 191583

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DOA-INFORMATION &amp; TECHNOLOGY MANAGEMENT DIVISION</u>			
7665	IT Support Associate	5GN	1/28/19	
7666	UCC Customer Service Rep. III	6HN	11/28/19	
	<u>COMMON COUNCIL-CITY CLERK</u>			
7702	License Coordinator	1CX	2/23/20	
	<u>COMPTRROLLER</u>			
7671	Auditor	2GX	1/27/20	
	<u>ELECTION COMMISSION</u>			
7686	Election Services Coordinator	5HN	1/25/20	
	<u>FIRE DEPARTMENT</u>			
7694	Battalion Chief, Fire	4MX	1/8/20	
7695	Fire Captain	4J	3/8/20	
7697	Fire Lieutenant	4E	3/8/20	
7700	Fire Fleet & Equipment Mgr.	1EX	1/11/20	
7701	Fire Maintenance Technician	7HN	1/4/20	
	<u>LIBRARY</u>			
7653	Library Volunteer Coordinator	2DN	10/6/19	
7654	Librarian III	2FN	12/29/19	
7674	Custodial Worker II-City Laborer	8DN	1/8/20	
7677	HVAC Maintenance Tech. (2 pos.)	7NN	9/28/18	
			1/26/20	
7688	Personnel Payroll Asst. II	6HN	2/9/20	
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
7573	Special Enforcement Inspector	2GN	11/17/19	
7625	Office Assistant II (3 positions)	6EN	1/27/19	
			1/13/19	
			12/29/19	
7627	Electrical Inspector	2HN	1/12/19	
	<u>POLICE DEPARTMENT</u>			
7680	Police Fleet Manager	1DX	1/27/20	
7641	Police Services Specialist	6AN	5/24/19	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
7663	Engineering Technician V	3RN	12/15/19	
7649	Directional Boring Mach. Op/Wkr.	8ON	12/28/19	
7651	Sewer Operations Supervisor	1BX	1/26/20	
	<u>DPW-OPERATIONS DIVISION</u>			
7692	Fleet Services Manager	1JX	6/2020	
7709	Fleet Maintenance Tech. (Temp)	7HN	NA	
7710	Fleet Maintenance Tech.	7HN	10/7/19	
7634	Sanitation Supervisor	1AX	12/17/19	
7636	Urban Forestry Manager	1DX	12/15/19	
7660	Sanitation District Manager	1DX	7/14/19	

SCHEDULE A - VACANCY REQUESTS

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Finance & Personnel Committee Meeting: February 5, 2020  
CCFN 191583

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
7626	Program Assistant I	5EN	1/12/19	
7681	Resid. Code Enf. Inspector (6 pos.)	3AN	12/29/19	
			12/29/19	
			12/29/19	
			9/22/19	
			12/29/19	
			10/5/19	
7685	Office Assistant II	6EN	4/27/19	
<u>DPW-WATER WORKS</u>				
7704	Customer Service Rep. III	6HN	1/26/20	
7705	Program Assistant II	5FN	1/26/20	
7706	Water Laboratory Technician	5DN	1/27/20	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance & Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>COMMON COUNCIL-CITY CLERK</u>			
2019 Translation Services	\$23,454		Cover Operating Expenditures
2019 Intergovernmental Services	\$25,000		
2019 Operating Expenditures		\$48,454	

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous