

Reply to Common Council File No. 010309

From DOA-Budget and Management Division

July 6, 2001

Ref: 01013 (13)


Common Council file 010309 contains a resolution authorizing a cash payment in compensation for accrued compensatory time for 2 employees of the Milwaukee Fire Department totaling \$8,395.28. This resolution authorizes the City Treasurer to pay \$4,203.39 to Ms. Mary E. McDougall and \$4,191.89 to Ms. Jackie Semons. The money is to be taken from the Fire Department's Accrued Wages – Time Owed and Allowed account.

The Department has requested this payment because Ms. Semons and Ms. McDougall were both promoted within the Milwaukee Fire Department on April 13, 2000, retroactive to December 25, 1999. At the time of their promotions, both employees had accrued the maximum amount of compensatory time permitted by the Milwaukee Code.

The Milwaukee Code (s. 350-5-5) requires that any City employee carrying a balance of compensatory time from one position to another use that balance within 2 years of assuming his or her new position. Due to departmental vacancies and other work-related circumstances, Ms. Semons and Ms. McDougall were not able to take this time off within the two year time period.

While this expenditure was included in the 2001 budget, the department believes that these payments can be absorbed by the departmental salary account. The department also states that the circumstances leading to this payment were unique and does not anticipate any similar payments in the future.

RECOMMENDATION: APPROVE COMMON COUNCIL FILE 010309 WHICH AUTHORIZES A CASH PAYMENT IN COMPENSATION FOR ACCRUED COMPENSATORY TIME FOR TWO EMPLOYEES IN THE FIRE DEPARTMENT.


Sandra J. Rotar
Budget and Management Team Leader

SJR:sjr

FINANCE: 010309SR.doc