



Department of Public Works
November 18, 2008

Jeffrey J. Mantes
Commissioner of Public Works

James P. Purko
Director of Operations

Mr. Ronald Leonhardt
City Clerk
City Hall, Room 205

Dear Mr. Leonhardt:

Please introduce a communication file from DPW at the Common Council meeting on November 25, 2008. The file should be titled "DPW's Preparation for the 2008-09 Snow Season". The Commissioner will present remarks and a short PowerPoint at the December 3, 2008 meeting of the Public Works Committee. The presentation will be available to Committee members in advance of the meeting.

Very truly yours,

Jeffrey J. Mantes
Commissioner of Public Works

JJM:JPP:mra
c: Ald. Bauman
W. Booker
J. Purko
File