



Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, Wisconsin 53233
<http://www.milwaukee.gov/police>

Jeffrey B. Norman
Chief of Police

(414) 933-4444

November 25, 2024

The Board of
Fire and Police Commission
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and appoint, subject to your approval, the following individual:

11. Jalin A. Anderson

to the position of Office Assistant II (Pay Range 6DN) in this Department to fill an existing vacancy. The effective date of this appointment will be Monday, December 9, 2024. Ms. Anderson participated in a selection process, which included an evaluation of training and experience, and oral interviews. Ms. Anderson is being recommended based on the results of this process.

The above name appears in the indicated order on the eligible list for Office Assistant II-PD as certified by the Department of Employee Relations on May 21, 2024. This appointment is contingent upon the individual successfully completing the background investigation, and drug screening.

Sincerely,

JEFFREY B. NORMAN
CHIEF OF POLICE

JBN:em
cc: Payroll Supervisor Santiago
F&P: 09/13/2023 (Robinson)

I hereby certify that the above agenda item has been approved by the Commission:

Executive Director

Date: _____