



The Board of Ethics

January 7, 2021

To the Honorable, the Common Council

Honorable Members:

The Ethics Board conducts an annual review of “Y” footnotes located in the Position Ordinance. The “Y” footnote indicates that the position must submit an annual Statement of Economic Interest with the Ethics Board in compliance with Milwaukee Code of Ordinances s. 303 which states:

“it is the intent of the Common Council that any elected city official, any person appointed to elective office, any candidate for city elective office, all heads of departments, all division superintendents in the department of public works and their assistants, all full-time appointed exempt management city employees, and other designated city officials and employees, including but not limited to those whose responsibilities involve the: sale or lease of real estate, receipt of monies, purchasing of supplies, issuing of permits or licenses, assessment of property, inspection of property, construction of public works, settlement of claims, preparation or awarding of contracts, retention of outside service, or performance of professional legal services for the city shall be required to file a statement of economic interests as provided for in s. 303-11.”

We are requesting to add the “Y” footnote to the following positions in the Positions Ordinance:

Mayor’s Office

Director of Communications and Public Engagement

Department of Public Works

Water Works

Water Plant Operations Manager

We are requesting to remove the “Y” footnote to the following position in the Positions Ordinance:

Comptroller

Special Assistant to the Comptroller

Respectfully,

Pat Hintz, Chair
Ethics Board

Kuether-Steele, Molly

From: Dettmer, Karen
Sent: Thursday, November 19, 2020 9:04 AM
To: Pauly, Patrick; Kuether-Steele, Molly
Cc: Hefter, Amy; Porter, Makisha
Subject: RE: Annual review of "Y" footnotes in the Position Ordinance

Molly,

In addition to the information Pat provided, it should be noted that the Water Plants Operations Manager regularly makes contracting and procurement decisions for consulting and contractor firms.

Thank you,
Karen

From: Pauly, Patrick <Patrick.W.Pauly@milwaukee.gov>
Sent: Thursday, November 19, 2020 8:36 AM
To: Kuether-Steele, Molly <Molly.Kuether-Steele@milwaukee.gov>
Cc: Hefter, Amy <ahefte@milwaukee.gov>; Dettmer, Karen <Karen.Dettmer@milwaukee.gov>; Porter, Makisha <mmporte@milwaukee.gov>
Subject: RE: Annual review of "Y" footnotes in the Position Ordinance

Good Morning Molly,

The Water Plants Operations Manager reports directly to the Water Plants Manager and oversees and manages the operations of MWW's two water treatment plants. The position manages staff, plant processes, equipment, and chemicals. The two Plant Maintenance Managers (and other Supervisors) report to the Operations Manager. Please let me know if you need additional information.

Pat

Patrick W. Pauly, P.E.
Administration Manager
Milwaukee Water Works
841 N Broadway, Room 409
Milwaukee, WI 53202
Phone: (414) 286-2802
www.milwaukee.gov/water

From: Kuether-Steele, Molly <Molly.Kuether-Steele@milwaukee.gov>
Sent: Thursday, November 19, 2020 8:19 AM
To: Porter, Makisha <mmporte@milwaukee.gov>
Cc: Hefter, Amy <ahefte@milwaukee.gov>; Pauly, Patrick <Patrick.W.Pauly@milwaukee.gov>; Dettmer, Karen <Karen.Dettmer@milwaukee.gov>
Subject: RE: Annual review of "Y" footnotes in the Position Ordinance

Thank you. Please provide justification for why this position needs the Y footnote for the Board to review.

Molly Kuether-Steele
Staff Assistant
City Clerk's Office
City of Milwaukee
414.286.2775

From: Porter, Makisha
Sent: Wednesday, November 18, 2020 4:29 PM
To: Kuether-Steele, Molly
Cc: Hefter, Amy; Pauly, Patrick; Dettmer, Karen
Subject: RE: Annual review of "Y" footnotes in the Position Ordinance

Good afternoon Molly,

Please find the completed review of Milwaukee Water Works "Y" footnote review below. Please the note that the highlighted position needs to be added to the position ordinance and budget with a "Y" footnote.

Current Title listed in Position Ordinance	Name
Water Works Superintendent	Dettmer, Karen
Water Works Administration Manager	Pauly, Patrick
Water Systems & Projects Manager	Saeugling, Aaron
Water Information Technology Manager	Kaminski, David
Water Financial Manager	Medhin, Menbere
Water Business Operations Manager	Islo, Jane
Water Accounting Manager	Ignatowski, Terry
Water Meter Services Manager	Davila, Richard
Water Plants Manager	Welk, Daniel
Water Plants Operations Manager	Bielinski, John
Water Plant Maintenance Manager	Schutz, Neal
Water Plant Maintenance Manager	Hauck, Joseph
Civil Engineer V	Rohrbach, Karl
Management Engineer	Iwen, Joshua
Management Engineer	Aquila, Anthony
Management Engineer	Fahres, Anthony
Water Distribution Manager	Goldapp, David
Water Distribution Operations Manager	Garczynski, Timothy
Water Quality Manager	Beversdorf, Lucas
Water Quality Operations Manager	Pavlik, Scott

Regards,

Makisha M. Porter

Administrative Assistant III
Milwaukee Water Works

Phone: (414) 286-2806 Fax: (414) 286-2672 Cell: 414-380-2350
mmporte@milwaukee.gov

From: Hefter, Amy <ahefte@milwaukee.gov>
Sent: Tuesday, November 17, 2020 12:15 PM
To: Dettmer, Karen <Karen.Dettmer@milwaukee.gov>; Pauly, Patrick <Patrick.W.Pauly@milwaukee.gov>
Cc: Porter, Makisha <mmporte@milwaukee.gov>
Subject: RE: Annual review of "Y" footnotes in the Position Ordinance

Hi Karen and Pat,

A column will be added to the VOI.

Makisha will be noting Y footnote employees.

Thanks, Amy

Amy E. Hefter
Water Works Personnel Officer
Milwaukee Water Works
P 414-286-2805

From: Dettmer, Karen <Karen.Dettmer@milwaukee.gov>
Sent: Tuesday, November 17, 2020 11:00 AM
To: Hefter, Amy <ahefte@milwaukee.gov>; Pauly, Patrick <Patrick.W.Pauly@milwaukee.gov>
Cc: Porter, Makisha <mmporte@milwaukee.gov>
Subject: FW: Annual review of "Y" footnotes in the Position Ordinance

Amy,

Please work with Linda to complete the list as needed. If I recall correctly, we had added a couple Operations Managers last year.

Thank you,
Karen

From: Kuether-Steele, Molly <Molly.Kuether-Steele@milwaukee.gov>
Sent: Tuesday, November 17, 2020 8:41 AM
To: Department Heads <DepartmentHeads@milwaukee.gov>
Subject: Annual review of "Y" footnotes in the Position Ordinance

Dear Department Heads,

Annually, the Ethics Board requests that all department heads review their personnel as listed in the Positions Ordinance at:

<https://city.milwaukee.gov/ImageLibrary/Groups/ccClerk/Ordinances/Positions/2020PositionsOrdinance11-04-20.pdf> to see if any positions can be added/removed as they relate to the filing of a Statement of Economic Interests.

We are also trying to update our records so they correctly reflect the people currently holding a position with a Y footnote. Please have your assistant or payroll personnel provide a list of employees who are currently required to file the statement of economic interest. **Especially since this year new employee orientations stopped occurring due to the ongoing pandemic.**

As you are aware per s. 303-1-2, Milwaukee Code of Ordinances, it is the intent of the Common Council that any elected city official, any person appointed to elective office, any candidate for city elective office, all heads of departments, all division superintendents in the department of public works and their assistants, all full-time appointed exempt management city employees, and other designated city officials and employees, including but not limited to those whose responsibilities involve the: sale or lease of real estate, receipt of monies, purchasing of supplies, issuing of permits or licenses, assessment of property, inspection of property, construction of public works, settlement of claims, preparation or awarding of contracts, retention of outside service, or performance of professional legal services for the city shall be required to file a statement of economic interests as provided for in s. 303-11.

Please respond to Molly Kuether-Steele by Monday, December 7th with any requests to remove/add this requirement to any positions, including the justification for removing/adding the footnote. The Board will review the requests at their next meeting and then forward the requests to the January meeting Finance and Personnel Committee meeting. Any questions can be referred to her at x2775.

Thank you

Molly Kuether-Steele
Staff Assistant
City Clerk's Office
414.286.2775

Kuether-Steele, Molly

From: Vornholt, Paul
Sent: Tuesday, November 17, 2020 8:56 AM
To: Kuether-Steele, Molly
Subject: RE: Annual review of "Y" footnotes in the Position Ordinance

Hi Molly,

Director of Communications and Public Engagement 1

We changed the title in the last budget to this new title. I believe the previous title of Communications Director was a (Y) position. Maybe it just dropped somehow when we retitled. But it is certainly a position that should file a statement.

From: Kuether-Steele, Molly
Sent: Tuesday, November 17, 2020 8:41 AM
To: Department Heads <DepartmentHeads@milwaukee.gov>
Subject: Annual review of "Y" footnotes in the Position Ordinance

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Thank you

Molly Kuether-Steele
Staff Assistant
City Clerk's Office
414.286.2775

Kuether-Steele, Molly

From: Benson, Joshua
Sent: Friday, November 20, 2020 2:08 PM
To: Kuether-Steele, Molly
Subject: RE: Annual review of "Y" footnotes in the Position Ordinance

Molly,

Please see below for the individuals in the office who are currently required to file a Statement of Economic Interest, along with their position.

- Aycha Sawa (Comptroller)
- Joshua Benson (Deputy Comptroller)
- VACANT (Accounts Director)
- Toni Biscobing (Financial Services Director)
- Gloria Lucas (Special Assistant to the Comptroller)
- Jerry Allen, David Misky, Mary Reavey (Public Debt Commissioners)

We would like to remove the Special Assistant to the Comptroller (currently Gloria Lucas) from this reporting requirement. This position reverted to a general city service position and is no longer appointed. Additionally, the responsibilities for this position do not align with any of those listed in 303-1-2 or any other position where I can imagine an ethical conflict occurring.

Let me know if you have any questions. I was previously in the Special Assistant to the Comptroller role, so I can answer any specific questions about that.

Thanks,
Joshua

COMPTRROLLER

Comptroller (Y)	1
Deputy Comptroller (Y)	1
Administration Division	
Accounts Director (Y)	1
Financial Services Director (Y)	1
Special Assistant to the Comptroller (Y)	1
Executive Administrative Assistant II	1
Financial Advisory Division	
Revenue and Financial Services Specialist	1
Accounting Specialist	1
General Accounting Division	
Accounting Manager	1
Assistant Accounting Manager	1
Accounting Supervisor	1
Accounting Specialist	4
Accounting Program Assistant II	3
Accounting Program Assistant III	4
Accountant II	1
Payroll Administration Division	
City Payroll Manager	1
Assistant City Payroll Manager	1
City Payroll Assistant-Senior	3

Auditing Division
Audit Manager 1
Senior IT Auditor 1
Senior Auditor (X) 2

Auditor	3
Accounting Program Assistant II	1
Revenue and Cost Division	
Grants Fiscal Manager	1
Accounting Specialist	5
Accountant-Lead	1
Accounting Program Assistant III	1
Community Development Act Grant Accounting (B)	
Assistant Grant Fiscal Manager (B)	1
Auditor-Lead (B)	1
Accounting Specialist (B)	1
Accounting Program Assistant III (B)	2
Accountant II (B)	1
Financial Systems Support Division	
FMIS Project Manager-Application Specialist	1
Functional Applications Manager	1
Functional Applications Analyst-Senior	1
Network Analyst	1
Financial Systems Analyst	1
Public Debt Commission	
Public Debt Commissioner (Y)	3
Public Debt Specialist	1

From: Kuether-Steele, Molly <Molly.Kuether-Steele@milwaukee.gov>
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Thank you

Molly Kuether-Steele
Staff Assistant
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