



**Office of the City Clerk  
License Division**

**Ronald D. Leonhardt**  
City Clerk

**Rebecca N. Barron**  
License Division Manager

March 17, 2006

Honorable Common Council  
City Hall, Room 205

Re: Ordinance relating to provision and disclosure of private first responder services by alarm businesses providing burglary alarm monitoring services.

Dear Council Members:

The License Division respectfully requests that the attached ordinance be referred to the appropriate committee for consideration.

Currently, code provisions require that all alarm businesses, regardless of whether alarm monitoring services are provided to alarm users, provide on new and renewal private alarm business license applications a list of services offered by the alarm business, which must include providing a private first responder service. Such provisions have been a source of confusion for license applicants who do not provide alarm monitoring services or only provide alarm monitoring services for alarms other than burglary alarms.

The attached ordinance is necessary to clarify existing code provisions that only those alarm businesses which provide to alarm users alarm monitoring services for the receiving of burglary alarm messages are required to provide to alarm users and list on new and renewal private alarm business license applications a private first responder service.

In addition, the current definition of "alarm business" contains competing provisions creating enforcement challenges relating to the types of businesses exempted from the licensing requirements. This ordinance establishes that persons who install, monitor, service or alter existing alarm systems are not excepted from the definition of "alarm business," and, subsequently, are not exempted from private alarm business licensing requirements.

Sincerely,

Richard G. Pfaff  
Assistant Manager License Division

Attachments