

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: June 14, 2023

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: June 14, 2023
CCFN 230219

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
10455	<u>DOA-INTERGOVERNMENTAL RELATIONS DIV.</u> Legislative Fiscal Manager	2LX	6/17/23	
10430	<u>DOA-OFFICE OF EQUITY AND INCLUSION</u> ADA Coordinator	2IX	4/1/23	
10404	<u>ASSESSOR</u> Office Assistant II	6EN	5/28/23	
10434	<u>BOARD OF ZONING APPEALS</u> Office Assistant IV	6HN	5/14/23	
10406	<u>CITY ATTORNEY</u> Assistant City Attorney V	2QX	6/3/23	
10442	<u>DEPT. OF CITY DEVELOPMENT</u> Program Assistant II	5FN	6/24/23	
10384	<u>COMMON COUNCIL-CITY CLERK</u> Document Technician III	3EN	6/25/23	
10444	Document Services Supervisor	2CN	5/14/23	
10412	<u>DEPT. OF EMERGENCY COMMUNICATIONS</u> Emer. Comm. Admin. Sup. Spec.	2DN	NA	
10315	<u>FIRE DEPARTMENT</u> Battalion Chief, Fire (2 positions)	4MX	5/14/23 5/14/23	
10316	Fire Captain (2 positions)	4JN	5/14/23 5/14/23	
10418	<u>HEALTH DEPARTMENT</u> Community Violention Prevention Mgr.	1GX	6/11/22	
10456	Environmental Health Specialist	3RN	5/28/23	
10440	<u>LIBRARY</u> Library Reference Assistant	2CN	6/2/23	
10447	<u>DEPT. OF NEIGHBORHOOD SERVICES</u> Plan Examiner Specialist	2EN	6/8/23	
10450	Electrical Inspector	2HN	5/19/23	
10452	Customer Service Representative II	6GN	6/10/23	
10413	<u>POLICE DEPARTMENT</u> Police Officer (65 positions)	4B-801	NA	
10420	Police Lieutenant (4 positions)	4LN-836	11/17/22 11/27/22 12/17/22 12/24/23	

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10421	<u>POLICE DEPARTMENT (CONT.)</u> Police Sergeant (6 positions)	4GN-831	6/25/22 7/10/22 7/10/22 7/10/22 7/23/23	
10422	Detective (4 positions)	4F-808	8/20/22 7/28/21 7/31/21 7/31/23 7/31/23	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
10393	Street Repair Supervisor	1AX	5/9/23	
10439	Engineering Technician II (2 pos.)	3FN	n/a	
	<u>DPW-OPERATIONS DIVISION</u>			
10416	Fleet Maintenance Technician	7HN	6/11/23	
10423	Fleet Repair Supervisor	1DX	6/10/23	
10424	Communications Assistant III	6HN	5/27/23	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
10453	Residential Code Enf. Inspector	3LN	6/24/23	
	<u>SEWER MAINTENANCE FUND</u>			
10414	Sewer Field Investigator	8IN	5/27/23	
	<u>TRANSPORTATION FUND</u>			
10426	Transportation Financial Analyst	2JX	6/11/23	
	<u>DPW-WATER WORKS</u>			
10431	Water Customer Service Supervisor	1FX	6/11/23	
10432	Civil Engineer III	2IN	6/14/22	
10433	Senior Water Treatment Plant Opr.	2GN	5/25/23	
10435	Water Plant Automation Technician	3MN	6/24/23	
10436	Customer Service Rep. III (2 pos.)	6HN	5/29/23 5/29/23	
10437	Water Meter Technician	7DN	5/29/23	
10438	Water Chief Repair Worker	8PN	5/29/23	
10448	Accounting Assistant III	5EN	4/29/23	

SCHEDULE B - FUND TRANSFERS

Fund Transfers listed were approved by the Finance & Personnel Committee

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>Dept. of Public Works - WATER WORKS</u> 2023 WW - Capital Projects Contingencies 2023 WW - Howard Plant Treatment Improvements	\$2,100,000.00 \$700,000.00 \$1,200,000.00	\$4,000,000.00	Additional Authority is required for the Filter Bed improvements at the Howard Treatment Plant which updated Opinion of Probable Construction Costs estimates 2023 Contract Costs to be \$14.0 Million. Without this budget transfer MWW will not be able to award a contract due to insufficient authority available. Funds to be transferred from three separate Capital Projects Contingencies accounts. These funds provide contingency authority for unanticipated or emergency needs.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous