

Ref: CC File No. 071012
08028

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: January 10, 2008
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

BMA-29 SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: January 10, 2008

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>ASSESSOR</u>				
7856	Senior Property Appraiser	588	1/12/08	
<u>FIRE DEPARTMENT</u>				
7797	Battalion Chief	863	1/1/08	
7798	Fire Captain	857	1/27/08	
7799-7803	Fire Lieutenant (5 positions)	856	1/8/08 11/19/07 1/27/08 1/27/08 1/27/08	
7804	Heavy Equipment Operator	853	11/4/07	
<u>LIBRARY</u>				
7806	Library Services Assistant	501	1/13/08	
<u>NEIGHBORHOOD SERVICES</u>				
7807	Code Enforcement Inspector II	541	2/24/07	
7808	Office Supervisor II	2	12/16/07	
7809	Office Assistant II	410	12/1/07	
<u>POLICE DEPARTMENT</u>				
7810-14	Police Sergeant (5 positions)	831	9/27/07	Held
7815-19	Detective (5 positions)	806	10/21/07 1/6/08 12/23/07	Held
7820	Police Identification Supv.	835	1/3/07	
7821-24	Police District Office Asst. (4 pos.)	410	10/1/07	
7825-28	Transcriptionist II (4 positions)	410	4/22/07 11/30/07	
7829-33	Office Assistant II (5 positions)	410	8/29/07 9/18/07 10/18/07	
7855	Police Payroll Supervisor	6	1/29/08	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
7834	Civil Engineer V	13	4/9/07	
7835	Ironworker	990	2/28/07	
7836	Office Assistant II	410	11/17/07	
7837	Office Assistant III	425	12/1/07	
<u>DPW-OPERATIONS DIVISION</u>				
7838	Urban Forestry Crew Leader	282	9/24/07	
7839-40	Office Assistant IV (2 positions)	445	NA	

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indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>EMPLOYEES' RETIREMENT SYSTEM</u>				
7853	Pension Specialist, Sr.	3	1/26/08	
7854	Administrative Service Specialist	1	1/13/08	
<u>DPW PARKING FUND</u>				
7841	Parking Enforcement Asst. Mgr.	6	12/16/07	
7842	Parking Enforcement Supv.	4	TBD	
<u>DPW-WATER WORKS</u>				
7843	Water Distribution Mgr.	12	3/1/08	
7844-45	Water Distr. Field Supv. (2 pos.)	5	11/3/07 12/16/07	
7846	Sr. Water Treatment Plant Oper.	291	12/29/07	
7847	Water Distr. Chief Repair Wkr.	282	1/1/08	
7848-49	Water Distr. Repair Wkr II (2 pos.)	252	12/29/07	
7850-51	Water Distr. Repair Wkr I (2 pos.)	235	TBD	
7852	Water Meter Specialist	255	6/15/07	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Meeting: January 10, 2008

Fund transfers listed were approved by Finance & Personnel unless otherwise indicated.

Department Account Name	Amount of Transfer		Reason
	From	To	
FIRE AND POLICE COMMISSION Salaries & Wages Operating Expenditures	\$25,000.00	\$25,000.00	Additional unanticipated expenditures related to recruitment and hiring expenses for FPC Executive Director, Fire Chief and Chief of Police.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters