

Department of Administration

2017 Budget Overview
Finance & Personnel Committee
October 6, 2016

Community Objectives

Objectives:

1. Increase training and employment opportunities for Milwaukee residents.
2. Provide mission critical city services through annual budgets that limit the impact of tax levy and municipal service charge changes on the typical residential property to 3% or less
3. Limit the proportion of the annual city tax levies allocated to debt service and employer pension contributions to 60% or lower, in a fiscally responsible manner.
4. Improve citywide information technology customer service.
5. Improve energy efficiency in homes and business firms.
6. Maximize annual savings achieved through contracting activities and initiatives.

Community Objectives

Key Performance Measures

Measure	2015 Actual	2016 Projected	2017 Planned
Combined percentage increase from prior year of changes to the property tax levy and municipal service charges on the average valued residential property.	1.9%	0.3%	2.5%
Percent of tax levy allocated to debt service and employer pension contribution.	45.9%	47.4%	47.9%
Combined number of jobs created and persons trained and placed in jobs through CDBG and HOME funded projects.	551	450	450
Number of firms receiving SBE certification.*	63	60	60
RPP hours worked as a percentage of total project hours.**	41%	40%	40%

* The number of certifications reported represents both new and renewal certifications. Only new certifications were reported in previous budgets.

** Refers to RPP participation on private development projects, not city-let contracts as reported by DPW.

Community Goals and Objectives

Key Performance Measures

Measure	2015 Actual	2016 Projected	2017 Planned
Average speed time for response at Unified Call Center {minutes:seconds}.	:33	:30	:30
Days needed to resolve IT service requests.	6.5	6	6
Number of homes receiving energy efficiency upgrades via Me2.	20	40	75
Number of manufacturing firms receiving Me3 grants.	6	5	5

2017 Budget Summary

	2016 ADOPTED BUDGET	2017 PROPOSED BUDGET	DIFFERENCE (amount, %)
FTEs – O&M	99.17	104.80	4.93 (4.97%)
FTEs - Other	38.67	35.74	-2.72 (-7.03%)
Salaries & Wages	\$6,320,086	\$6,582,931	\$262,845 (4.16%)
Fringe Benefits	3,033,641	2,962,319	-71,322 (-2.35%)
Operating Expenditures	1,591,473	2,006,444	414,971 (26.07%)
Equipment	125,300	31,800	-93,500 (-74.62%)
Special Funds	1,752,068	2,130,000	377,932 (21.57%)
TOTAL	\$12,822,568	\$13,713,494	\$890,926 (6.95%)

Major Budget Changes

Majority of the increase in DOA's operating budget is attributed to addressing enterprise-wide needs:

❑ IT Assets and Consolidations

- Land Management System replaces 23-year old NSS application and 12 other home-grown systems
 - Annual maintenance cost for 2017 is \$366k
 - Replacement and maintenance of decommissioned systems would cost considerably more
- \$24k (2.2%) increase in licensing fees for various applications maintained by ITMD
- \$228k in IT operating funds moved from other departments
 - Resulted in net reduction of over \$40k in the 2017 budget

❑ ADA Compliance

- \$310,000 in special fund for independent licensed architect

ADA Settlement Agreement History Overview

- ❑ Fall 2010 - City of Milwaukee notified the USDOJ would be conducting a Project Civic Access (PCA) evaluation.
- ❑ May 2011 – USDOJ conducts the PCA evaluation.
- ❑ December 2014 – City of Milwaukee receives the PCA survey report.
 - City of Milwaukee and USDOJ attorneys begin negotiating terms of the Settlement Agreement.
- ❑ June 9, 2016 – Settlement Agreement Under the ADA between City of Milwaukee and USDOJ is signed.
 - Agreement to remain in effect for three (3) years or completion of removing all architectural barriers.

Compliance Requirements Under the ADA Settlement Agreement

- ❑ The Settlement Agreement requires that the City of Milwaukee give people with disabilities an equal opportunity to benefit from all of their programs, services, and activities by:
 - Removing architectural barriers from facilities, sites and public right-of-ways.
 - Providing for alternative means of communication.
 - Providing accessible websites and applications.
 - Training staff on the requirements of the ADA and appropriate ways of serving individuals with disabilities.

ADA Compliance- Current Efforts

2016

1. Hired an ADA Coordinator.
2. Retained an Independent License Architect (ILA) consultant.
3. ILA started surveying of facilities/infrastructure not reviewed by USDOJ.
4. Appointed an IT Web-Accessibility Coordinator.
5. Web-Accessibility consultant to be retained, RFP in process.
6. Started remediation of minor architectural barriers listed in Settlement Agreement.
7. Revise, update, or develop various ADA policies and procedures.
8. Coordinate training sessions for City staff including MPD and MFD.

ADA Compliance- Outlook

2017-2018

1. Continue addressing minor architectural barriers identified in Settlement Agreement or by the ILA.
2. Begin remediation of major architectural barriers identified in the Settlement Agreement or by the ILA.
3. Install ADA-compliant curb ramps at intersections in conjunction with paving projects
4. Review City websites and applications for accessibility and bring into compliance with ADA.
5. Provide training of appropriate staff on various policies and procedures.
6. Satisfy reporting requirements to the DOJ.

ADA Compliance Outlook: Funding

2017

- ❑ Funding in 2017 Budget for ADA Compliance
 - Operating expenses, including ILA: \$410,000
 - Minor Facility Accommodations and Survey/Design of Major Facility Accommodations: \$1,800,000
- ❑ Available funds to be allocated to ADA Compliance
 - IT/Web-based Services: \$150,000

2018-19

- ❑ Additional capital investment is planned
- ❑ Difficult to estimate total costs at this point
 - DPW will begin estimating 2018-19 costs as soon as possible

Special Purpose Accounts

	2016 ADOPTED BUDGET	2017 PROPOSED BUDGET	DIFFERENCE (amount, %)
E-Government Payment Systems	\$70,000	\$70,000	-
E-Civis Grants Locator	27,000	27,000	-
Wages Supplement Fund	18,800,000	1,200,000	-17,600,000 (-93.62%)
Children's Savings Accounts	-	50,000	+50,000
Total	\$18,897,000	\$1,347,000	-\$17,550,000 (-92.9%)

Revenues

	2016 ADOPTED BUDGET	2017 PROPOSED BUDGET	DIFFERENCE (amount, %)
Charges for Services	\$171,500	\$80,500	-\$91,000 (-53.06%)
Miscellaneous	\$561,000	342,200	-\$218,800 (-39%)
TOTAL	\$732,500	\$422,700	-\$309,800 (-42.29%)

Capital Improvements Budget

Project	2017 PROPOSED BUDGET
Open Data-Dashboard & Analytics	\$150,000
City Assessor Modernization	\$170,000
PeopleSoft FMIS Upgrade	\$1,300,000
CSWAN-COMON Upgrade	\$250,000
Corporate Database Server Upgrade	\$200,000
IT Upgrades/ Replacements	\$300,000
Public Safety Communications	\$575,000
Better Buildings Challenge	\$100,000
TOTAL	\$3,045,000

DOA Led Equity and Inclusion Initiatives and Programs

Advancing equity and inclusion initiatives and programs has been and continues to be a priority for DOA in 2017.

- ❑ **Community Engagement & Achievement Collaborative**
 - Black Male Achievement Advisory Council
 - My Brother's Keeper
 - Milwaukee Fatherhood Initiative
- ❑ **Equal Rights Commission**
- ❑ **Children's Savings Accounts**
- ❑ **I Have a Dream Milwaukee**
- ❑ **Milwaukee Promise Reporting**
- ❑ **Small and Local Business & Employment Inclusion**
 - SBE Program
 - LBE Program
 - Business Capacity Building Program
 - RPP Reform
 - ECO's HOME GR/OWN program
- ❑ **Community Development & Poverty Reduction**
 - CDBG
 - HOME
 - Continuum of Care