

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: September 21, 2005

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>COMMON COUNCIL-CITY CLERK</u>				
5350	Administrative Assistant II	445	9/10/05	
<u>COMPTROLLER</u>				
5305	Management Accounting Spec., Sr.	6	7/31/05	
5306	City Payroll Assistant-Sr.	475	9/10/05	
5307	City Payroll Assistant	460	10/23/05	
<u>FIRE DEPARTMENT</u>				
5320-22	Heavy Equipment Operator (3 pos.)	853	8/6/05 9/28/05 10/2/05	
5323-24	Fire Equip. Dispatcher (2 positions)	858	7/17/05 2/15/05	
<u>HEALTH DEPT.</u>				
5359	Public Health Nurse	666	10/1/05	
<u>LIBRARY</u>				
5325	Librarian III	557	10/12/05	
5326	Librarian II	545	9/11/05	
5327	Library Reference Assistant	504	9/11/05	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
5329	Office Assistant III	425	7/30/05	
<u>POLICE DEPARTMENT</u>				
5330-34	Police Sergeant (5 positions)	831	8/1/05 8/17/05	
5335-36	Heating & Vent. Mech. II (2 pos.)	252	7/24/05 4/12/05	
5337	Personnel Payroll Asst. I	435	6/20/05	
5338	Office Assistant III	425	NA	
5339	Data Entry Operator (0.5 FTE)	405	4/11/05	
<u>DEPT. OF PUBLIC WORKS</u>				
<u>INFRASTRUCTURE SERVICES</u>				
5340	Civil Engineer III	628	9/24/05	
5341	Civil Engineer II	626	9/5/05	
5342	Engineering Technician VI	628	8/20/05	
5343	Engineering Technician IV	620	5/8/05	
5370	Civil Engineer IV	630	8/26/05	
5371	Civil Engineer II	626	8/27/05	
5372	Electrical Mechanic	978	8/27/05	
5375	Carpenter Supervisor	991	10/9/04	
<u>OPERATIONS DIVISION</u>				
5378-79	Sanitation District Mgr. (2 pos.)	7	10/20/05 1/1/06	
5380	Sanitation Area Mgr.	11	10/1/05	
5381-82	Sanitation Supv. (2 positions)	4	5/17/05 8/5/05	
5383	Forestry Services Mgr.	13	1/4/06	
5222	Fleet Services Manager	13	3/17/05	

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DEPT. OF CITY DEVELOPMENT</u>				
5345	Accounting Asst. II	445	8/3/05	
5346	Building Maint. Mech. I	235	10/13/05	
5347-48	Cust. Wkr. II/City Laborer (2 pos.)	215	4/25/05 7/17/05	
<u>EMPLOYES' RETIREMENT SYSTEM</u>				
5349	Pension Specialist, Sr.	3	9/10/05	
<u>HEALTH DEPT.</u>				
5362	Public Health Nurse	666	10/1/05	
5363	Public Health Educator II***	593	7/2/05	
***FILL AS TEMPORARY - NO BENEFIT - APPOINTMENT to complete committed schedule of school classes/presentations through Dec 2005,				
<u>DEPT. OF PUBLIC WORKS</u>				
<u>PARKING FUND</u>				
5364	Office Supervisor II	2	8/13/05	
5365-66	Office Assistant III (2 positions)	425	2/28/05 TBD	
5367	Accounting Assistant II	445	TBD	
5368	Office Assistant IV	445	TBD	
5369	Tow Lot Attendant	220	10/9/04	
<u>WATER WORKS</u>				
5351-53	Water Meter Tech. I (3 pos.)	240	8/29/05	
5354	Water Meter Tech. II	249	11/12/05	
5355	Water Treatment Plant Operator	252	7/19/05	
5356	Sr. Water Treatment Plant Operator	291	11/10/04	
5357	Water System Operator-In-Charge	282	12/31/05	
5358	Water Chemist II	542	9/27/05	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel

Meeting: September 21, 2005

Department Account Name	Amount of Transfer		Reason	Committee Action
	From	To		
DEPT. OF ADMINISTRATION INFORMATION TECHNOLOGY & MANAGEMENT DIVISION Trunked Radio Communications Study - Citywide Technology Initiative	\$150,000	\$150,000	Consultant Study needed to estimate system integration needs for a new Worker's Compensation IT system in DER, and ITMD support for generating more timely Safety reports.	
ASSESSOR Salaries Professional Services	\$42,000	\$42,000	Unexpected attorney services for Board of Review related to objections of unique property types.	
DEPT. OF EMPLOYEE RELATIONS Health Care Dental Insurance Health Care Administrative Exp.	\$95,000	\$95,000	To cover unanticipated administrative fees and prescription management	

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters