



Tom Barrett
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Department of Administration
Budget and Management Division

October 1, 2015

File Ref: 15019

Alderman Nik Kovac, Finance Chair
Finance and Personnel Committee
City Hall, Room 205

RE: Communication File Regarding Changes to the 2015 Positions Ordinance

Dear Ald. Kovac:

The Department of Public Works Infrastructure Services Division is submitting this Communications File for inclusion on the October 7, 2015 Finance and Personnel Committee agenda. This file adds authority for three Locator Technician positions and one Locator Technician Crew Leader to support the Digger's Hotline Locating Services section. The workload in the Digger's Hotline Locating Services section has increased significantly in recent years, and when workload peaks the crew of ten is not able to meet the deadlines required by Digger's Hotline. This has resulted removal of staff from capital projects in order to perform locating work, disrupting street lighting capital projects. The additional staff will eliminate the need to reassign staff to locating work, and will result in reduced usage of overtime.

File 150730 is scheduled to be heard as well at the October 7, 2015 Finance and Personnel Committee. That file creates a new title of Locator Technician to perform locating services at a lower rate than the current title of Electrical Worker, based on analysis of wages paid by other entities for similar work. As Electrical Workers performing this task move on through attrition, they will be replaced with Locator Technicians. The savings from the lower rates of pay allow the addition of four positions without significantly adding to the cost of providing this service.

The 2015 Positions Ordinance would need to be amended as follows:

<u>Position Title</u>	<u>Pay Range</u>	<u>Add</u>
Locator Technician	8DN	3
Locator Technician Crew Leader	8IN	1

Sincerely,

Mark Nicolini
Budget and Management Director

WC:dmr
Common/budget/finance/locator technician

