



Sister Cities Committee

CHAIR

Alderman Russell W. Stamper, II

MEMBERS

Al Durtka, Tiffany Barta, Oscar Tovar



City Hall, 200 E. Wells St., Milwaukee, WI 53202 | (414) 286-2221 | Fax (414) 286-3456 | www.milwaukee.gov/sistercities

September 5, 2018

Milwaukee Irish Festivals, Inc.

Attn: Mike Mitchell

1532 Wauwatosa Ave.

Milwaukee, WI 53213

Dear Mr. Mitchell:

This is notification that the sister city relationship with the City of Milwaukee and Galway, Ireland will expire on May 23, 2019. Per section 335-7 of the Milwaukee Code of Ordinances, no later than 6 months prior to the expiration of a sister city relationship, the sponsoring entity may submit a renewal application to the city clerk on a form prepared by the committee. **The Sister Cities Committee requests that you submit a formal renewal application, a copy of which is enclosed, by November 23, 2018.**

Please note that in addition to some basic information, the renewal application requests detailed attachments regarding the sister city, your organization, and the organization in the sister city that will support this relationship. A thorough response to all questions will be most appreciated and will strengthen your renewal application.

The Sister Cities Committee will schedule a formal hearing on your renewal application, and you will be notified to attend. If the Committee recommends approval of the renewal application, it will be forwarded to the Common Council's Community and Economic Development Committee and then to the full Council.

We look forward to further exploring this sister city relationship with you. The City of Milwaukee is a member of Sister Cities International and adheres to its policies and procedures in reviewing possible relationships. We believe a limited number of such relationships are beneficial to cultural, economic, and educational growth and development for all involved.

If you have any questions regarding the procedures to be followed, please contact the Staff Assistant to the Committee, Chris Lee, at 414-286-2232, or clee@milwaukee.gov. Your renewal application should be submitted to Mr. Lee at the address on this letterhead.

Sincerely,

Ald. Russell W. Stamper, II, Chair
Sister Cities Committee

Enclosure

Application To Renew A Sister City Relationship*

City Clerk's Office
 City Hall, Room 205
 200 E. Wells Street

Milwaukee, WI 53202 PH: (414) 286-2221 WEB: www.milwaukee.gov/sistercities



APPLICATION ORGANIZATION		
Name		
Mailing Address		
Website		
PERSON IN CHARGE OF ORGANIZATION FOR MILWAUKEE		
Name	Phone	
Mailing Address	Email	
SISTER CITY		
Name	Country	Population
PERSON IN CHARGE OF ORGANIZATION FOR SISTER CITY		
Name	Phone	
Mailing Address	Email	

Please attach the following information:

Information about the sister city:

- Areas of mutual interest and involvement between Milwaukee and the sister city in the areas of culture and business
- Details of communication and consultation with the sister city regarding the existing relationship
- Information regarding the local organizational structure in the sister city that supports the relationship including number of members, their professional and business background, names and contact information

Information about the applicant organization:

- Organizational status (e.g. 501c-3). List Board of Directors and attach bylaws
- Number of members and their professional and business background
- Goals of the organization regarding the sister city relationship
- Current activities of the organization in relation to the sister city
- Methods the organization uses to meet the goals of the sister city relationship
- Financial base of the organization and funds available to support the sister city relationship
- Evidence of local community support for the sister city relationship, including additional financial support and interest in exchange program

***Note: Application for renewal of a sister city relationship must be submitted to the Sister Cities Committee not less than 6 months before the expiration of the existing relationship.**