

Ref: CC File No. 090448  
09025

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: October 7, 2009  
TIME: 9:00 A.M.  
PLACE: Committee Room 301-B  
City Hall  
SCHEDULE A: Vacancy Requests  
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: October 7, 2009

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Analyst	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>					
<u>CITY ATTORNEY</u>					
9330	Legal Office Assistant II	437	9/15/09	jms	
<u>COMPROLLER</u>					
9331	Information Systems Auditor-Senior	9	4/5/08	tb	
9332	Auditor-Lead	7	5/30/09	tb	
9333	Auditing Specialist	6	9/5/09	tb	
<u>ELECTION COMMISSION</u>					
9387	Poll Worker Coordinator	460	10/20/09	jms	
<u>FIRE DEPARTMENT</u>					
9388-9437	Firefighter (50 positions)	850		jms	
9438	Fire Equipment Dispatcher	858	9/14/09	jms	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>					
9439	Office Assistant II	410	9/23/09	ep	
9339 & 9454	Code Enforcement Inspector II (2 pos.)	541	6/2/08	ep	
		541	11/29/08	ep	
<u>POLICE DEPARTMENT</u>					
9441-44	Police Dispatcher (4 positions)	478	9/12/09	ds	
9446-50	Police Telecommunicator (Reg) (5 pos.)	425	7/20/09	ds	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>					
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>					
9453	Office Assistant III	425	2/5/09	ep	
<u>EMPLOYEES' RETIREMENT SYSTEM</u>					
9452	Management Accountant-Senior	4	10/3/09	jm	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Fund transfers listed were approved by Finance and Personnel.

Finance and Personnel Meeting: October 7, 2009

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>CITY ATTORNEY</u> Collection Contract SPA Outside Counsel/Expert Witness SPA	\$100,000	\$100,000	To cover an estimated greater than anticipated cost due to several large and complicated tax assessment cases and an on-going MPSO case.
<u>DEPT. OF EMPLOYEE RELATIONS</u> Health Care Claims Health Care Administrative Expense	\$640,000	\$640,000	Provides additional funding to meet administrative costs relating to the current administrative contracts.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous matters