



Department of Energy

Golden Field Office
15013 Denver West Parkway
Golden CO 80401

August 21, 2024

Pamela Ritger de la Rosa
City of Milwaukee
200 E. Wells St., Rm 606
Milwaukee, WI 53202
pridge@milwaukee.gov

SUBJECT: Selection of Application for Negotiation Under Funding Opportunity
Announcement Number DE-FOA-0003056, Inflation Reduction Act of 2022 (IRA)
Assistance for the Adoption of the Latest and Zero Building Energy Codes

Dear Ms. Ritger de la Rosa,

We are pleased to provide this update on your application. The State and Community Energy Programs Office (SCEP) within the Department of Energy (DOE) has completed its evaluation of your application submitted in response to the subject Funding Opportunity Announcement (FOA). The application below has been recommended by the SCEP Office for negotiation of a financial award (**Note: This notification does not guarantee federal government funding, as funding will only be obligated upon completion of successful negotiations.**)

Application: City of Milwaukee Benchmarking and Building Performance Standards Policy Development and Implementation, 3056-1556, Award Number: DE-SE0001537

Please note that your award was selected for an increased funding amount of the proposed award project as follows: federal share \$9,000,000, total project costs \$9,000,000. You may contact the FOA Manager for additional information.

Confidentiality: Due to the heightened interest in this activity, DOE requests all information regarding this selection be kept confidential until DOE has made a public announcement of the selection decision. Therefore, please limit the number of personnel made aware of this notification to the minimum possible, and do not disclose this information to anyone else until

authorized in writing by DOE. It is expected that the selection decision will be available for public release on August 27, 2024.

Receipt of this letter does not authorize the applicant to commence with performance of the project. DOE makes no commitment to issue an award and assumes no financial obligation with the issuance of this letter. Applicants do not receive an award until award negotiations are complete and the Contracting Officer executes the funding agreement. Only an award document signed by the Contracting Officer obligates DOE to support a project.

Negotiation Process

The award negotiation process may take up to 60 days. The applicant must be responsive during award negotiations (i.e., provide requested documentation) and meet the stated negotiation deadlines. Failure to submit the requested information and forms by the stated due date, or any failure to conduct award negotiations in a timely and responsive manner, may cause DOE to cancel award negotiations and rescind this selection. DOE reserves the right to terminate award negotiations at any time for any reason.

Required Forms

Please submit the information and forms listed below to the Grants Management Specialist, Mandy Aden, at mandy.aden@ee.doe.gov by August 26, 2024. Failure to submit the requested information and forms by the stated due date, or any failure to conduct award negotiations in a timely and responsive manner, may cause the SCEP Office to cancel award negotiations and rescind this selection.

Please complete each of the following required forms, which are available on the EERE Financial Opportunities Resources page at <https://energy.gov/eere/funding/eere-funding-application-and-management-forms>. All forms should include the award number in the header.

1. [Pre-Award Information Sheet](#), and all required attachments, including but not limited to: Current and Pending Support, Participants and Collaborating Organizations, and any other required disclosures, waivers, attachments or supporting documentation.
2. Copy of your approved Indirect Rate Agreement or a Rate Proposal, following the guidelines in the [Sample Indirect Rate Proposal – Pre-Award](#), if applicable
3. Copy of the most recent independent Single Audit (for non-profits, states, local governments, and educational institutions) or independent Compliance Audit (applicable to for-profit entities)

The Technical Project Officer assigned to your award will follow up with more information on next steps and additional requirements ahead of the negotiation process. For more information on the negotiation process and relevant regulations, please review the “Recipient’s Guide to Negotiating with EERE,” available on the EERE Financial Opportunities Resources page at <https://energy.gov/eere/funding/eere-funding-application-and-management-forms>.

Your organization must have an adequate accounting system in place prior to expenditure of any award funds. Please see Accounting System Requirements on the EERE Financial Opportunities Resources page at the link provided below.

You may not incur pre-award costs without prior approval of DOE. All pre-award costs are incurred at your risk (i.e., DOE is under no obligation to reimburse such costs if for any reason you do not receive an award or if the award is less than anticipated and inadequate to cover such costs). All costs must be allowable, allocable, and reasonable in accordance with the applicable cost principles.

SCEP does not guarantee or assume any obligation to reimburse costs where the costs were incurred prior to receiving written authorization from the Contracting Officer. If you elect to undertake activities that may have an adverse effect on the environment or limit the choice of reasonable alternatives prior to receiving such written authorization from the Contracting Officer, you are doing so at risk of not receiving federal funding and such costs may not be recognized as allowable cost share. Nothing contained in the pre-award cost reimbursement regulations or any pre-award costs approval letter from the Contracting Officer override the National Environmental Policy Act (NEPA) requirements to obtain the written authorization from the Contracting Officer prior to taking any action that may have an adverse effect on the environment or limit the choice of reasonable alternatives.

If you are unable to provide the information by the date requested or have any questions concerning the requested information, please contact the Grants Management Specialist listed above.

On behalf of SCEP, I would like to congratulate you on your selection for award negotiations. I look forward to working with you to successfully complete award negotiations.

Sincerely,

Elizabeth Parrish
Contracting Officer

cc: Ashley Armstrong, DOE Technology Manager
cc: Pilar Hurn, DOE Technical Project Officer
cc: Mandy Aden, Grants Management Specialist