

PROJECT APPROVAL PROCESS SURVEY – 2015
CITY OF MILWAUKEE LOCAL BUSINESS ACTION TEAM
CITY OF WAUWATOSA (SURVEY NOT COMPLETED)

<u>General Information</u>	
1. Please list all permits, certificates, licenses and other types of approval required.	<p>Building permit Conditional use Design Review Board approval (any new building or any alteration to the exterior of a commercial property) Restaurant license (restaurant) or food license (convenience store) Class “B” Beer License plus “Class B” Liquor License (for restaurant); Class “A” Beer license (for convenience store); must also take “responsible beverage server training course” (restaurant)</p>
2. Please identify all city agencies, departments, boards and commissions involved in obtaining each of the approvals identified in #1.	<p>Building & Safety Division City Planning office, Plan Commission, Common Council; applicant should also contact City Clerk, Health, Building, Engineering and Fire Inspection to determine if any other licenses or permits are required Building & Safety Division; Design Review Board Health Dept.; “most licenses require approval by more than just the Health Department” (e.g., Zoning, Building, Engineering) City Clerk’s Office, Police Dept. (for fingerprinting, as well as report to City Clerk)</p>
3. Please identify all inspections conducted as part of the approvals enumerated under #1.	<p>? ? ? Health Dept. (2 inspections) ?</p>
4. What is the cost (or likely cost range) for obtaining each of the approvals identified in #1?	<p>\$50-\$500 (plan review) plus per-unit (construction cost or square footage) inspection fee \$350 \$50 (applied towards total cost of building permit) \$184-\$1,096 (restaurant, depending on complexity and whether it’s new construction, remodeling, etc.); \$131-\$719 (convenience store, depending on complexity and size) \$612</p>
5. What is the estimated time (or likely time range) for obtaining each of the approvals identified in #1?	<p>? 4 weeks 7-21 days ? ?</p>