

Pablo Razo

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Objective

To employ and apply my business skills for economic development and community improvement.

Areas of Expertise

- Bilingual customer service
- Operations management
- Inventory and bookkeeping
- Staff supervision

Professional Experience

Soccer World

Milwaukee, WI

Business Partner

January 2014 - Present

- Manage and control inventory, purchases, and special orders.
- Maintain accounting and bookkeeping related items.
- Advertise and promote products among soccer leagues.
- Provide customer attention and sales.

Jumping Beans Rentals

Milwaukee, WI

Business Owner

May 2009 - Present

- Oversee rental system, prices, and deliveries of bounce-houses.
- Transport bounce-houses around Milwaukee area.
- Maintain and clean bounce-houses in weekly basis.
- Manage finances and maintain bookkeeping.
- Promote and advertise products on social media and community events.

Downtown Auto Parking

Milwaukee, WI

Business Manager

February 2009 – October 2015

- Supervised four to ten staff personnel to provided parking services.
- Ensured the protection of parked vehicles.
- Reported any car damages and inform clients about insurance coverage.
- Managed prices to maintain 150 % revenue according to special events in the area.
- Communicated with entertainment centers to coordinate parking option for clients.

Rockotlan Restaurant

Milwaukee, WI

Business Partner

July 2010 – July 2013

- Organized and implemented music events, performances, and special events.
- Contracted music performances.
- Managed the restaurant's supply such as ingredients, equipment, liquor.
- Promote business and its events in several Spanish media outlets.

Education

Escuela Secundaria Tecnica #39

September 1992 – 1995

Ciudad Nezahualcoyotl, Estado de Mexico, Mexico.