EMERGING BUSINESS ENTERPRISE PROGRAM REPORT

The Department of Public Works incorporates Emerging Business Enterprise requirements into almost all of its formal public works contracts. The rare exceptions are those projects where certified EBE firms are not available for the particular work involved. An example of such a project is the recent contract to replace the lining in one of the Water Works holding tanks. A special type of lining is required and only a few companies nationally are able to do this highly specialized work.

Even though there are a limited number of contracts every year that have either no EBE requirement or a requirement of less than the standard 18%, DPW always makes every effort to average more than 18% EBE participation overall for its contract work. We do that by maximizing EBE opportunities on those contracts where EBE firms are available. Many of DPW's formal contracts carry EBE requirements of 25% or higher. The result is that in 2005, the overall EBE requirement for all DPW contracts was 23.2%. A spreadsheet is attached which lists all of DPW's 2006 formal and professional service contracts. The highlighted column lists the EBE requirement for each.

Not all contractors actually achieve the level of EBE participation established in their contracts. For the forty four 2005 contracts closed as of November 21, 2006, seven had an EBE shortfall. Of these seven, four were because the work in the field changed from original expectations as the project progressed. For example, less pavement may have to be restored than originally anticipated on a sewer installation contract. Because pavement restoration is typically work that EBE's perform, a reduction in quantities leads to a reduction in EBE participation. Contractors can not be held accountable for shortfalls that are beyond their control.

On the other hand, three contractors in 2005 failed to achieve EBE requirements and had no reasonable explanation why. In such cases, DPW will issue a warning if the shortfall is a first time offense. Subsequent offenses can be cause for debarment. In fairness to contractors it must also be noted that on occasion they end up exceeding the EBE standards set for them in their contracts.

DPW's formal contracting accounts for the vast majority of the department's contract expenditures. So far in 2006, DPW has awarded around \$50,000,000 in contracts. Formal contracts account for approximately \$46,000,000 of this total (92%). Our EBE program management and enforcement has always been very diligent for these formal contracts. Admittedly, however, the attention we have given to EBE participation in smaller contracts (generally service orders) has not always been as focused. In 2006 we have taken the following steps to rectify that situation.

1. A Procedures Manual for Service Orders was prepared and provided to all department staff involved in service order contracting. The procedures require that EBE firms be offered opportunities to bid when such firms exist for the type of service needed.

- 2. Training was provided to all staff involved in service order contracting.
- 3. A uniform reporting system for service orders was established. The monthly EBE reports issued by the Contracts Office now include information on EBE participation in service order work.

Attached hereto are two examples of the department's monthly EBE summary report. These reports can be found on the DPW web site contracts page. They are also regularly provided to the EBE office. What the two attached reports show is that DPW exceeds its mandate of at least 18% EBE overall participation in all of its contracts. The total for 2005 was 23.2%. So far for 2006 the total is 18.6%.

The lower level in 2006 is primarily a function of two things. First, the City Hall contract was awarded in 2005. Given the magnitude of that contract, its 24.3% EBE participation level established a statistical benchmark that the rest of the department's contracts could not much alter. And second, our new system of reporting service order work went into effect in 2006. Service order EBE participation this year is slightly less than 15% so far. Since all service order data is now being captured, its lower EBE participation rate somewhat reduces the overall rate for the department.

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Drain disconnections	Sewer relay & lining	Testing - fire systems	Asbestos removal	This is a professional	Porous asphalt pavement	Park reconstruction	Sewer relay & lining	Sewer relay & lining	Aspestos removal	vvater main relays	Paving	Alley paving	Park development	Check fire systems	Vehicle lifts	Concrete paving	PKID	Tennis court fencing	Tennis court sewer work	Tennis court landscaping	Tennis court grading	Dspsl catch basin debris	San. Sewer relay & lining	Combined sewer relay	Combined sewer relay	Park development	Systems upgrades	Storm sewer repair	Median sprinkler system	777	Water main relays	Pump rehab	Water main relays	Fencing	Playground reconstruct.
2	E. Greenwich Avenue	Various City sites	Kilbourn Reservoir	Š	Ward St. muni lot	Kilbourn Park	W. Burleigh Street	N. 18th Street	Police Admin Bldg.	S. 43rd Street		1 1	Erie Street Plaza	Various City sites	Central Repair Garage	S. 14th Street	4 dwntwn structures	Riverside Park	Riverside Park	Riverside Park	Riverside Park	Citywide	W. Morgan Avenue	. 25th	S. 17th Street	Kilbourn Reservoir	Central Repair Garage	MacArthur Square	S. 20th Street	MacArthur Square	~ 1	$\sim 1^{\circ}$	W. Crawford Avenue	Lewis playfield	Lewis playfield
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	\$231 441 75	\$77,150,00	\$39,650,00	tomorrow and the second strength of the second seco	\$106,713.00	\$88,905,00	\$176,331.00	\$206,564.50	\$5,520.00	\$457,538.00	\$294,720.86	€9	\$1,236,366.25	\$17,900.00	\$29.500.00	\$128 362 45	\$74.834.06		No bidders	\$41 983 00	\$209 486 00	Non responsive	\$971 157 00	8725 205 50	\$422 013 00	\$2,020,000.00	\$2 820 000 00	<u> </u>	\$97 A00 00	\$00,000.00	43//,U14,UU	\$00U,0/3,43	970,000	\$0,000,000 \$0,000,000	\$00.000.00 000.000.00
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190,000.00	#300 000 00	\$125,000,00	\$37,000,00	TERROLLA ALAMANIA MANANANA ALAMANIA ALA	\$100 000 00	\$86,000,00	\$363,000.00	\$353,000,00	\$50,000.00	\$482,000.00	286,699,11	\$122,518.80	532,098,57	\$35,000.00		\$113 545 75	\$74 834 06	\$30 500 00	\$33,000,00	120,000,00	9125 OOD OO	070,000.00	\$575 000.00	\$300,000.00	5,000,000.00	\$3,600,000.00	200 000 20	330,000.00	00.000,000	0/0,000.00	266,000.00	635,000.00	5,500.00	77,900.00	00.000,210

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B&F	콧	콖	WTR.	WTR.	STR.	B&⊓	WTR	8&F	Z	Ę	톢	R	R	B&F	B&F	8&F	록	Admin	STR.	WTR	MTR	Z	B&F	8&F	B&F	Z	B&F	Z,	STR	콖	록	8&F	8&F	Z,	STR
Elevator maintenance	Storm sewer lining	ay	Replace windows	Replace piping	Replace tank lining	Vehicle wash equipment	Water main relays	Play area reconstruction	Sewer relay & lining	Manhole rehab	Roof replacement	Play area fencing	Play area reconstruction	Pump rehab	This is a profession	Rebuild pump	Water main alterations	Water main alterations	Drain disconnections	This is a professional service contract	This is a professional service contract	This is a professional service contract	Combined sewer relay	Ped ramp replacement	Conduit relocation	Water main relays	Combined sewer relay	Dspsl catch basin debris	Furnishings	Floor covering	Cathodic protection	Water main relays			
City narking structures	S. 35th Street	W. Kilbourn Avenue	Howard treatment plant	Howard treatment plant	Linnwood Water Plant	Tower site	S. 13th Street	45th & Keefe play lot	W. Villard Avenue	E. Ivanhoe Place	S. 5th Street	S. 37th Street	Various City locations		Ave.	Douglas Ave. play lot	N. 72nd Street	a professional service contract	Riverside Pump Station	W. Capitol Drive	S. 56th Street	Northlawn housing	al service contract	al service contract	al service contract	N. 1st Street	MacArthur Square	16th St viaduct	E. Brown Street	N. 24th Street	Citywide	PAB, 6th floor	PAB, 6th floor	Becher Street bridge	W. Tripoli Avenue
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44/00/00	11/21/06	11/21/06	12/07/06	12/06/06	11/28/06	11/03/06	11/09/06	10/24/06	10/27/06	10/27/06	10/24/06	10/24/06	10/11/06	10/09/06	10/03/06	10/03/06	10/05/06	- Anna	11/09/06	10/04/06	10/13/06	09/20/06	er vermene even da angle de de la proposition de la company de la compan			09/21/06	09/14/06	10/05/06	09/15/06	09/12/06	08/24/06	08/23/06	08/23/06	08/28/06	08/30/08
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**************************************	\$172,226,00	\$182,906.68		TO A THE STATE OF		No bidders	\$602,622,50	\$28,801.00	\$286,120.00	\$205,908.00	\$417,088.65	\$132,309.00	\$932,657,00	\$178.879.00	\$18,980.00	\$29,600,00	\$168.332.00		\$390,000.00	398 096 00	\$400,856.00	\$554,770.00	A MARIE MARIE MARIE AND A MARIE AND A MARIE MARI	HAAAA	**************************************	9301 244 00	\$246 760 00	0001,000.10	9000, TIO, OO	\$380 745 50	\$305 710 00	\$155 Q84 87	\$34 373 26	00,000,000 00,000,000	\$870 000 00
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TOTAL PROPERTY AND								1			
	A SA A COLUMN TO THE THE TOTAL OF THE TOTAL	_	10/27/06		-	200	Downtown	7	Admin	<u>~</u>	148
***************************************	THE SAME ASSESSMENT OF	-	09/27/06			ፚ	Various City buildings	Architectural services	B&F		141
***************************************	- And Advantum and American Property (W. Stabled I. A. and A. A. Inches Science Science of the State of the S		09/27/06	_	0	18	Various City buildings	Mech. Systems design	B&F		140
	\$85,891.00	ယ	09/27/06		` O	17	Various City buildings	Exterior bldg inspec, etc.	B&F	->	139
VINANIA A A A A A A A A A A A A A A A A A	Malandama a a fara aya qayara ayara ay 1943, waxa 4944, a dadad AAA fa dalad a a a a a a a a a a a a a a a a		08/25/06			128	Citywide	Recycling promotion	ဝှ		97
	Andrew Annual An		07/06/06		0	18	Various City sites	Fuel mangmnt system	B&F	<u></u>	58
	Adalah A Adda Milima mammaya i i inganya (1) Adalah A A Adalah in adalah dalam inganya i		06/01/06		0	0	Various wtr locations	Control room alt.	WTR	-	51
***************************************							City Hall Restoration	Cost monitoring	B&F	7	A1000000000000000000000000000000000000
	\$96,872.00		sole source		0	0	Erie Street Plaza	င္တ	Admin	თ	
	\$244,000.00	ယ	12/05/05		0	2	Water Works facilities	Electrical reliability	SIR.	თ	Annual of the state of the stat
A STATE OF THE PARTY OF THE PAR	\$150,000.00	_	sole source		0	100	City Hall Restoration	EBE/RPP Monitor	8&F	4	
2	\$264,144.00	N	01/03/06			<u>ئ</u> 8	Kilbourn Reservoir	Park construction plans	S R	ω	***************************************
20	\$50,000.00	ယ	01/13/06		0	0	Tower Field Facilities	Artwork	8&F	N	A TOTAL OF THE PROPERTY OF THE
70	\$37,400.0	ഗ	01/24/06		-+	15	Police Admin, Bldg.	Replace elec, substa.	B&F		
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DEPARTMENT OF PUBLIC WORKS

EBE REPORT FOR FORMAL CONTRACTS

DECEMBER

2005

MONTHLY

YEAR TO DATE

		FORMAL CON	TRACTS			FORMAL CON	TRACTS	
BUREAU	YEAR	TOTAL	EBE	EBE		TOTAL	EBE	EBE
		DOLLARS	DOLLARS	%		DOLLARS	DOLLARS	0/0
	2004	\$2,454,523	\$355,605	14.5%		\$52,941,755	\$9,869,488	18.6%
INFR	2005	\$181,342	\$32,642	18:0%		\$29,647,117	\$5,032,714	17.0%
ĺ	2004	\$0	\$0	0.0%		\$6,028,065	\$1,555,489	25.8%
B&F	2005	\$185,000	\$37,000	20.0%		\$63,085,404	\$15,205,061	24.1%
1	2004	\$0	\$0	0.0%		\$3,633,810	\$931,850	25.6%
SAN	2005	. \$0	\$0	0.0%	177. Y	. \$0	\$0	0.0%
	2004	\$0	\$0	0.0%		\$80,000	\$80,000	100,0%
FOR	2005	\$0	\$0	0.0%		\$150,000	\$150,000	100.0%
	2004	\$1,608,345	\$314,492	19.6%		\$8,624,457	\$2,056,621	23.8%
WATER	2005	\$1,317,421	\$549,779	41.7%		\$11,179,263	\$2,877,500	25.7%
	2004	\$109,450	\$5,500	5.0%		\$319,610	\$31,900	10.0%
ADMIN	2005	\$0	\$0	0.0%		\$1,058,993	\$199,000	18.8%
FORMAL	2004	\$4,172,318	\$675,597	16.2%	Ī	\$71,627,697	\$14,525,348	20.3%
CONTS TOTAL	2005	\$1,683,763	\$619,421	36.8%	ſ	\$105,120,777	\$23,464,275	22.3%
PROF.SERV.	2004	\$0	\$0	0.0%	f	\$2,065,512	\$452,360	21.9%
CONTS TOTAL	2005	\$67,588	\$20,264	30.0%	-	\$2,879,644	\$1,366,971	47.5%
SERVICE	2004	\$61,819	\$7,416	12.0%	- · · [\$1,054,735	\$327,140	31.0%
ORDERS	2005	\$30,148	\$4,687	15.5%		\$1,147,932	\$459,469	40.0%
DPW	2004	\$4,234,137	\$683,013	16.1%		\$74,747,944	\$15,304,848	20.5%
TOTAL	2005	\$1,781,499	\$644,372	36.2%		\$109,148,353	\$25,290,715	23.2%

DEPARTMENT OF PUBLIC WORKS

EBE REPORT FOR FORMAL CONTRACTS OCTOBER 2006

MONTHLY

YEAR TO DATE

		FORMAL CON	TRACTS		FORMAL CONT	RACTS	
BUREAU	YEAR	TOTAL	EBE	EBE	TOTAL	EBE	EBE
		DOLLARS	DOLLARS	%	DOLLARS	DOLLARS	9/0
	2005	\$2,741,593	\$477,887	17.4%	\$29,465,775	\$5,000,072	17.0%
INFR	2006	\$1,551,368	\$362,058	23.3%	\$31,953,547	\$4,795,301	15.0%
	2005	\$83,998	\$24,225	28.8%	\$62,910,879	\$15,311,861	24.3%
OPERATIONS	2006	\$237,280	\$44,520	18.8%	\$4,542,996	\$1,235,510	27.2%
	2005	\$320,708	\$48,670	15.2%	\$8,514,859	\$2,062,226	24.2%
WATER	. 2006	\$98,096	\$22,563	23.0%	\$9,083,922	\$2,250,661	24.8%
	2005	\$0	\$0	0.0%	\$1,058,993	\$199,000	18.8%
ADMIN	2006	\$0	\$0	0.0%	\$331,320	\$62,615	18.9%
FORMAL	2005	\$3,146,299	\$550,782	17.5%	\$101,950,506	\$22,573,159	22.1%
CONTS TOTAL	2006	\$1,886,744	\$429,141	22.7%	\$45,911,785	\$8,344,087	18.2%
		I					
PROF.SERV.	2005	\$262,318	\$34,257	13.1%	\$2,812,056	\$1,346,707	47.9%
CONTS TOTAL	2006	\$85,891	\$14,172	16.5%	\$1,661,462	\$544,626	32,8%
SERVICE	2005	\$113,813	\$29,946	26.3%	\$1,036,460	\$444,669	42.9%
ORDERS	2006	\$347,974	\$18,770	5.4%	\$1,596,076	\$234,912	14.7%
DPW	2005	\$3,522,430	\$614,985	17.5%	\$105,799,022	\$24,364,535	23.0%
i i		t in the second			 		18.6%
TOTAL	2006	\$2,320,609	\$462,083	19.9%	 \$49,169,323	\$9,123,625	18.6%