



Department of Administration  
Budget and Management Division

**John O. Norquist**  
Mayor

**Michael J. Soika**  
Director

**Laura J. Engan**  
Budget and Management Director

February 4, 2003

Ref: 02009

Common Council  
City of Milwaukee

Subject: Introduction of resolution appropriating funds from the 2002 Common Council Contingent Fund for the purpose of closing the 2002 financial books due to unanticipated shortfalls in current year operating expenses.

Dear Honorable Members:

We are submitting the attached resolution for introduction at the February 11, 2003 Common Council meeting. We are requesting this file to be introduced by title at this time and will provide the detailed resolution and fiscal note for this purpose at a later date.

Respectfully submitted,

Sandra J. Rotar  
Budget and Management Team Leader

Attachment

KMO

Finance: 02resolutions/yrendclose2.doc