

Ref: CC File No. 111685
12025

**ACTION TAKEN ON VACANCY REQUESTS AND FUND TRANSFERS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: May 16, 2012
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: May 16, 2012

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DOA-INTERGOVERNMENTAL RELATIONS DIVISION</u>				
12204	Legislative Fiscal Manager	2LX	12/11/11	
<u>CITY ATTORNEY</u>				
12205	Assistant City Attorney	2NX	3/17/12	
12206	Special Asst. to the City Attorney	1FX	6/6/12	
<u>COMPTROLLER</u>				
12245	Accounts Director	1KX	4/28/12	
12246	FMIS Project Mgr.-Application Spec.	2LX	NA	
12247	Functional Applications Analyst Sr.	2JX	NA	
12207	Accounting Program Assistant III	5GN	6/1/12	
12161	Financial Services Director	1KX	3/17/12	
<u>DEPT. OF EMPLOYEE RELATIONS</u>				
12208	Claims Adjuster	2CN	5/11/12	
<u>FIRE DEPARTMENT</u>				
12209	Battalion Chief, Fire	4MX	4/29/12	
12210	Fire Captain	4J	6/10/12	
12211-12	Fire Lieutenant (2 positions)	4E	2/27/12 6/10/12	
12213	Network Coordinator-Associate	2EX	9/17/11	
<u>HEALTH DEPARTMENT</u>				
12214	Epidemiologist	1FX	3/30/11	
12165	Family & Comm. Health Serv. Director	1IX	4/7/12	
12166	Family & Community Health Oper. Mgr.	1FX	4/7/12	
12167	Health Operations Administrator	1KX	3/24/12	
<u>LIBRARY</u>				
12215	Librarian III	2DN	6/12/10	
12216-18	Library Youth Educator (3 positions)	2BN	TBD TBD 8/3/11	
12244	Library Technician II	6EN	4/28/12	
12099	Custodial Worker II-City Laborer	8DN	9/20/11	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
12219-21	Commercial Code Enf. Inspector (3 pos.)	3LN	4/20/12 5/11/12 5/15/12	
12222	Office Assistant III	6FN	4/15/12	
<u>POLICE DEPARTMENT</u>				
12223-30	Police Dispatcher (8 positions)	6NN	4/16/12 4/16/12 4/14/12 4/24/12	
12231	Telecommunications Supervisor	1CX	5/13/12	

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	<u>DPW-ADMINISTRATIVE SERVICES</u>			
12232	Safety Specialist-Senior	2EX	4/14/12	
12176	Administrative Assistant II	6HN	4/14/12	
	<u>DPW-INFRASTRUCTURE SERVICES</u>			
12233	Engineering Drafting Technician IV	3NN	12/11/11	
12177	Bicycle and Pedestrian Coordinator	2IN	7/1/11	
12178	Traffic Sign Worker II	8GN	12/31/10	
12248-49	Bridge Operator (2 positions)	8GN	5/27/12 5/12/12	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>HEALTH DEPARTMENT</u>			
12234	Public Health Nurse	2DN	7/7/12	
	<u>LIBRARY</u>			
12235	Library Reference Assistant	5DN	3/3/12	
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
12236	Office Assistant III	6FN	4/15/12	
	<u>DPW-SEWER MAINT. FUND</u>			
12237	Civil Engineer II	2GN	4/1/12	
	<u>DPW-WATER WORKS</u>			
12239	Water Meter Specialist	7EN	4/13/12	
12240	Water Plant Steamfitter/HVAC Spec.	7JN	11/6/11	
12241-43	Water Distr. Repair Worker (3 pos.)	8FN	4/16/12 4/16/12 12/31/10	

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Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DPW-INFRASTRUCTURE SERVICES</u> ZMB Lower Parking Bldg. Exterior Facade Restoration	\$105,000.00	\$105,000.00	This transfer is necessary to complete needed façade repairs on the east and west ends of the Zeidler Municipal Building.
<u>DPW-PARKING FUND</u> Salaries Fringe Benefits	\$62,352.38	\$62,352.38	Additional fringe benefit accruals were made to reflect actual fringe benefit costs for health and dental care.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous Matters