



# City of Milwaukee

200 E. Wells Street  
Milwaukee, Wisconsin  
53202

## Meeting Minutes - Final

### BOARD OF CITY SERVICE COMMISSIONERS

*Frank Bock, President*  
*Marilyn Miller, Vice President*

*Commissioners Janet Cleary and Steve Smith*

*Harper Donahue, IV, Executive Secretary*  
*Patrick McClain, Assistant City Attorney*

*Administrative Support Specialist, Elizabeth Moore,*  
*414-286-3398. [elmoor@milwaukee.gov](mailto:elmoor@milwaukee.gov)*

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Tuesday, June 25, 2024

1:30 PM

VIRTUAL

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1. CALL TO ORDER

*Meeting commenced at 1:31 p.m.*

**Present** 3 - Bock, Miller and Cleary

**Excused** 1 - Smith

2. ROLL CALL

*Commissioners Bock, Cleary, and Miller were present.*  
*Commissioner Smith was excused.*

3. [240334](#)

Communication for the approval of the June 13, 2024 meeting minutes.

**A motion was made by Janet Cleary, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

4. [240335](#)

Communication for the approval of the Classification Report(s) as submitted.

**A motion was made by Marilyn Miller, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

5. [240336](#) Communication for the approval of the Probationary Report(s) as submitted.  
**This Communication was PLACED ON FILE**

GENERAL HEARING

6. [240337](#) Communication from the Milwaukee Health Department to extend the temporary appointment to the position of Temporary Disease Intervention Specialist Coordinator for Elizabeth Durkin, from June 20, 2022-December 30, 2023 (first request) and from July 1, 2024-December 21, 2024 (third extension).

**A motion was made by Janet Cleary, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

7. [240338](#) Communication from the Milwaukee Water Works to extend the temporary appointment for Jazzmine Washington, Payroll Assistant I, for 2-months, from June 22, 2024 through August 17, 2024. This is the first extension request.

**A motion was made by Marilyn Miller, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

8. [240339](#) Communication from the Department of Neighborhood Services to extend the probationary period for Jessica Ziegler, Operations Manager, for 6-months from June 26, 2024 through December 25, 2024.

**A motion was made by Janet Cleary, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:**

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

9. [240340](#) Communication from the Department of Neighborhood Services to extend the probationary period for Fernando Martinez, Plan Examiner Specialist 1, for 3-months, from July 8, 2024 through October 8, 2024. This is the first extension request.

A motion was made by Janet Cleary, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

PUBLIC HEARING

10. [240342](#) Communication from the Department of City Development to re-exempt the Real Estate and Development Manager position, Pay Range 1MX.

A motion was made by Marilyn Miller, seconded by Janet Cleary, that this Communication be APPROVED. This motion PREVAILED by the following vote:

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

11. [232008](#) Communication from the Department of Public Works, Administration, to amend the City Service Commission Rule III, Section 4, "Applications", removing the residency requirement for all DPW job titles designated as emergency positions for the City of Milwaukee.

A motion was made by Janet Cleary, seconded by Marilyn Miller, that this Communication be APPROVED. This motion PREVAILED by the following vote:

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

12. [240343](#) Communication from the City Attorney's Office, Findings of Fact (FOF) relating to the Keith Chambliss Discharge Appeal Hearing.

A motion was made by Janet Cleary, seconded by Marilyn Miller, that this Communication be APPROVED as amended as follows: page 2 #7-remove, "After completing" replace with, "In addition to" and on page 4, ORDER: remove "demotion" and replace with "discharge". This motion PREVAILED by the following vote:

**Aye** 3 - Bock, Miller, and Cleary

**No** 0

**Excused** 1 - Smith

ADJOURNMENT

*Comissioner Cleary moved to adjourn the meeting, seconded by Commissioner Miller.*

*All in favor. None opposed. The motion carried.*

*The meeting adjourned at 1:59 p.m.*

In the event that Common Council members who are not members of this committee attend this meeting, this meeting may also simultaneously constitute a meeting of the Common Council or any of the following committees: Community and Economic Development, Finance and Personnel, Judiciary and Legislation, Licenses, Public Safety and Health, Public Works, Zoning, Neighborhoods & Development, and/or Steering and Rules. Whether a simultaneous meeting is occurring depends on whether the presence of one or more of the Common Council member results in a quorum of the Common Council or any of the above committees, and, if there is a quorum of another committee, whether any agenda items listed above involve matters within that committee's realm of authority. In the event that a simultaneous meeting is occurring, no action other than information gathering will be taken at the simultaneous meeting.

Upon reasonable notice, efforts will be made to accommodate the needs of persons with disabilities through sign language interpreters or auxiliary aids. For additional information or to request this service, contact the Executive Secretary to the City Service Commission 286-3335, (FAX)286-0800, (TDD)286-2960 or by writing to the Executive Secretary at Room 706, City Hall, 200 E. Wells Street, Milwaukee, WI 53202.

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