



**Office of the City Clerk**  
Legislative Reference Bureau

**Jim Owczarski**  
City Clerk  
[jowcza@milwaukee.gov](mailto:jowcza@milwaukee.gov)

**Keith Broadnax**  
Manager  
[keith.broadnax@milwaukee.gov](mailto:keith.broadnax@milwaukee.gov)

December 19, 2025

Zoning, Neighborhoods and Development Committee  
Milwaukee Common Council

Honorable Members,

Please be advised that, on December 18, 2025, the Zoning Code Technical Committee met to review Common Council File Number 241665, a substitute ordinance relating to notification requirements for certain matters appearing before the zoning, neighborhoods and development committee. The Committee unanimously approved a motion finding that the proposed ordinance meets the Committee's three review criteria: legality and enforceability, administrative efficiency, and consistency with the format of the zoning code.

Sincerely,

*Jeff Osterman*

Jeff Osterman, Chair  
Zoning Code Technical Committee

