

Ref: CC File No. 131591
14025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: March 26, 2014
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfers
SCHEDULE C: Miscellaneous Matters

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: March 26, 2014

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DOA-ITMD-UNIFIED CALL CENTER</u>				
13533	Administrative Assistant II	6HN	1/11/14	
<u>CITY ATTORNEY</u>				
13478	Special Asst. to the City Attorney	1FX	3/16/14	
<u>DEPT. OF EMPLOYEE RELATIONS</u>				
13450	Program Assistant I	5EN	NA	
<u>FIRE DEPT.</u>				
13480	Assistant Chief	4RX	2/15/14	
13481	Fire Captain	4J	2/27/14	
13482-84	Fire Lieutenant (3 positions)	4E	4/13/14	
			2/16/14	
			2/27/14	
13485-87	Heavy Equip. Operator (3 positions)	4D	4/13/14	
			2/16/14	
			4/13/14	
13488	Office Assistant II	6EN	3/1/14	
<u>HEALTH DEPT.</u>				
13489	Public Health Nurse Supervisor	1DX	5/24/13	
13542	Public Health Nurse Coordinator	2DN	3/1/14	
<u>POLICE DEPT.</u>				
13490	Systems Analyst-Senior	2IX	8/15/13	
13491	Administrative Services Specialist	2BN	1/11/14	
13492	Personnel Payroll Assistant II	6HN	NA	
13493-95	Building Maint. Mechanic II (3 pos.)	7EN	1/18/14	
13496	Emergency Vehicle Equip. Installer	7EN	NA	
13497-98	Electronic Technician (2 positions)	3MN	6/22/13	
			8/4/13	
13499-13509	Police Telecommunicator (Reg) (11 pos.)	6FN	NA	
13510-19	Police Telecommunicator (Seasonal) (10 pos.)	9MN	NA	
13520-22	Custodial Worker II (3 positions)	8DN	7/28/12	
			12/8/12	
			1/4/13	
<u>DPW-ADMINISTRATIVE SERVICES</u>				
13523	Office Assistant IV	6HN	3/1/14	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
13524	Civil Engineer V	1JX	2/15/14	
13525	Civil Engineer III	2IN	2/2/14	
13526	Civil Engineer II	2GN	2/15/14	
13527	Engineering Technician V	3RN	4/28/13	
13543-44	Custodial Wkr. II-City Laborer (2 pos.)	8DN	10/31/13	
			8/1/13	
<u>DPW-OPERATIONS DIVISION</u>				
13528	Vehicle Service Technician II	7FN	2/12/14	

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: March 26, 2014

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I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
13534-36	<u>DOA-ITMD-UNIFIED CALL CENTER</u> UCC Customer Serv. Rep. III (3 pos.)	6HN	NA	
<u>EMPLOYEES' RETIREMENT SYSTEM</u>				
13539	Program Assistant II	5FN	3/15/2014	
13540	Accounting Assistant II	6HN	TBD	
13541	Office Assistant III	6FN	TBD	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
13537	Special Enforcement Manager	1IX	4/12/14	
13538	Residential Code Enforce. Inspector	3LN	3/14/14	
<u>PORT OF MILWAUKEE</u>				
13529	Port Maintenance Technician	8JN	9/28/13	
<u>DPW-PARKING FUND</u>				
13530	Parking Enforcement Supervisor	1AX	3/8/14	
13545	Parking Operations Manager	1JX	NA	
<u>DPW-WATER WORKS</u>				
13531	Water Chemist II	2CN	3/8/14	
13532	Water Meter Technician	7DN	2/16/14	

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

Finance and Personnel Committee Meeting: March 26, 2014

Fund transfers listed were approved by the Finance and Personnel Committee.

Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DOA-BUSINESS OPERATIONS DIVISION</u> Records Center Work Environment Project Procurement Application	\$50,235	\$50,235	Capital Fund balance from the 2011 renovation/remodeling project. Funds will be used to assist with the replacement of the City DSS Computerized Management System (CRMS) and the hardware and software to upgrade the City's Imaging System (E-Vault). Total cost of the project is yet to be determined.
<u>DPW-WATER WORKS</u> Fringe Benefits Salaries & Wages Operating & Maintenance	\$750,000 \$1,000,000	\$1,750,000	Remaining balance in the Salary Account will be used to offset the cost of unexpected repairs at the Linnwood Treatment Plant and higher than anticipated spending by Distribution on items such as street cut repair and Digger's Hotline services.

SCHEDULE C - GENERAL MATTERS

1. Request for approval of private automobile reimbursement in excess of 1,000 miles for Water Works. (Approved in CC File 131663)