

Memorandum

Date: February 28, 2003
To: Anthony Zielinski
From: James T. Michalski
Re: Introduction of Comptroller's Audit Activities Report

Our first Semiannual Report of Office of the Comptroller Audit Activities is attached for Common Council introduction. This report is required under Resolution 020897 (also attached). Copies of the report are being provided to each Alderman.

Resolution 020897 indicates that the appropriate Common Council Committee will hear the report, but does not identify the specific Committee. I suggest Steering & Rules, because its members are the other Committee Chairs, and different Committees hear our audit reports.

If there are any questions, please call me at 2225.

Ref: 03AuditStatus1Intro.doc