Ref: CC File No. 130959

13025

## ACTION TAKEN ON VACANCY REQUESTS BY THE COMMITTEE ON FINANCE AND PERSONNEL

DATE: November 21, 2013

TIME: 9:00 A.M.

PLACE: Committee Room 301-B

City Hall

SCHEDULE A: Vacancy Requests

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: November 21, 2013

LD.   Department and Position   Pay   Date   Committee Action							
No.   Department and Position   Range   Vacant   Committee Action							
No.   Department and Position   Range   Vacant   Committee Action	I.D.		Pav	Date			
DOA-BUSINESS OPERATIONS DIV.   Document Services Asst. (0.25 FTE)   9EN   10/30/13	No.	Department and Position		Vacant	Committee Action		
DOA-BUSINESS OPERATIONS DIV.   Document Services Asst. (0.25 FTE)   9EN   10/30/13							
13322   Document Services Asst. (0.25 FTE)   9EN   10/30/13		PROPERTY TAX LEVY SUPPORTED POSITIONS					
13166     DEPT_OF_EMPLOYEE_RELATIONS   Pay Services Specialist   SHN   11/4/13							
13166	13322	Document Services Asst. (0.25 FTE)	9EN	10/30/13			
13167-70   Battallon Chief, Fire (4 positions)   4MX   12/9/12   17/28/13   47/28/13		DEPT. OF EMPLOYEE RELATIONS					
Battalion Chief, Fire (4 positions)	13166	Pay Services Specialist	5HN	11/4/13			
1.26/13		FIRE DEPARTMENT					
13171-73   Fire Equip. Dispatcher (3 positions)   6NN   4/21/13   9/15/13   8/24/13	13167-70	Battalion Chief, Fire (4 positions)	4MX				
13171-73   Fire Equip. Dispatcher (3 positions)   6NN   4/21/13   4/21/13   7/13/13   8/24/13							
13171-73   Fire Equip. Dispatcher (3 positions)   6NN   4/21/13   7/13/13   8/24/13							
HEALTH DEPARTMENT   Environmental Health Specialist II   3JN   11/9/13   Medical Assistance Prog. Supv.   1BX   10/27/13   13176   Public Health Nurse   2DN   10/30/13   Public Health Nurse   2EN   NA   Public Health Nurse   2EN   2EN	13171-73	Fire Equip. Dispatcher (3 positions)	6NN				
HEALTH DEPARTMENT   Environmental Health Specialist II   3JN   11/9/13   Medical Assistance Prog. Supv.   18X   10/27/13   13176   Public Health Nurse   2DN   10/30/13   Pu				7/13/13			
13174				8/24/13			
13174		HEALTH DEPARTMENT					
13176	13174		3JN	11/9/13			
13177-79	13175	Medical Assistance Prog. Supv.	1BX	10/27/13			
13177-79	13176	Public Health Nurse	2DN	10/30/13			
13177-79		POLICE DEPARTMENT					
13210-13239	13177-79		4L	NA			
13240-13289	13180-13209	Police Sergeant (30 positions)	4G	Various			
13290   Media Producer   2EN		* * *					
13291		, ,					
13291	13290	Media Producer	2EN	NA			
13292		DPW-INFRASTRUCTURE SERVICES					
13295   Special Laborer, ES   8GN   7/11/13     13296-97   Special Laborer, ES (2 positions)   8GN   10/27/13     11/1/13   13298   Custodial Worker II-City Laborer   8DN   10/31/13     13320   Facilities Director*   1MX   5/4/13     13321   Admin. & Trans. Design Mgr.*   1MX   2/22/13     * To be reclassed to Engineer In Charge, PG 1KX     NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)     DOA-BUSINESS OPERATIONS DIV.   Contract Compliance Officer   2GX   10/19/13     13319   Business Analyst Senior   2EX   11/2/2013     HEALTH DEPARTMENT   Commun. Disease SpecBilingual   2AN   10/29/13     13302   DPW-PARKING FUND   Parking Operations Supervisor   1BX   11/23/13     13303   Accounting Assistant II   0   DPW-SEWER MAINT. FUND   10/20/20   10/20/20     13208   DPW-SEWER MAINT. FUND   10/20/20   10/20/20     13209   DPW-SEWER MAINT. FUND   10/20/20   10/20/20     13209   DPW-SEWER MAINT. FUND   10/20/20     13209   DPW-SEWER MAINT. FUND   10/20/20     13209   DPW-SEWER MAINT. FUND   10/20/20     13200   DPW-SEWER MAINT. FUND   10/20/20     13200   DPW-SEWER MAINT. FUND   10/20/20     13200   DPW-SEWER MAINT. FUND   10/20/20     12200   DPW-SEWER MAINT. FUND		*					
13296-97   Special Laborer, ES (2 positions)   8GN   10/27/13   11/1/13   13298   Custodial Worker II-City Laborer   8DN   10/31/13   10/31/13   13320   Facilities Director*   1MX   5/4/13   1MX   5/4/13   1MX   2/22/13   2/22/13   * To be reclassed to Engineer In Charge, PG 1KX   NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)   DOA-BUSINESS OPERATIONS DIV.   Contract Compliance Officer   2GX   10/19/13   13319   Business Analyst Senior   2EX   11/2/2013   HEALTH DEPARTMENT   Commun. Disease SpecBilingual   2AN   10/29/13   DPW-PARKING FUND   Parking Operations Supervisor   1BX   11/23/13   13303   Accounting Assistant II   DPW-SEWER MAINT. FUND   DPW-SEWER MAINT. FUND		·					
11/1/13   13298   Custodial Worker II-City Laborer   8DN   10/31/13   10/31							
13298	13296-97	Special Laborer, ES (2 positions)	8GN				
13320	13298	Custodial Worker II-City Laborer	8DN				
13321       Admin. & Trans. Design Mgr.*       1MX       2/22/13         * To be reclassed to Engineer In Charge, PG 1KX       NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)         DOA-BUSINESS OPERATIONS DIV. Contract Compliance Officer       2GX       10/19/13         13318       Contract Compliance Officer       2GX       11/12/2013         HEALTH DEPARTMENT Commun. Disease SpecBilingual       2AN       10/29/13         13301       DPW-PARKING FUND Parking Operations Supervisor       1BX       11/23/13         13302       Parking Operations Supervisor       1BX       11/23/13         13303       Accounting Assistant II       6HN		· ·	_				
NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)   DOA-BUSINESS OPERATIONS DIV.	13321	Admin. & Trans. Design Mgr.*	1MX	2/22/13			
NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)   DOA-BUSINESS OPERATIONS DIV.		* To be reclassed to Engineer In Charge, PG 1KX					
DOA-BUSINESS OPERATIONS DIV.   Contract Compliance Officer   2GX   10/19/13   13319   Business Analyst Senior   2EX   11/2/2013		To be recided to Engineer in Charge, TO Truc					
DOA-BUSINESS OPERATIONS DIV.   Contract Compliance Officer   2GX   10/19/13   13319   Business Analyst Senior   2EX   11/2/2013		NON PROPERTY TAY LEVY SUPPORTED POSITIONS (Fatorities Final a Constant					
13318         Contract Compliance Officer         2GX         10/19/13           13319         Business Analyst Senior         2EX         11/2/2013           HEALTH DEPARTMENT           Commun. Disease SpecBilingual         2AN         10/29/13           DPW-PARKING FUND           13302         Parking Operations Supervisor         1BX         11/23/13           13303         Accounting Assistant II         6HN           DPW-SEWER MAINT. FUND		MONTHOLENTI TAN LEVI SUPPUNTED POSITIONS	Lineipiise Fullus,				
13319         Business Analyst Senior         2EX         11/2/2013           13301         HEALTH DEPARTMENT Commun. Disease SpecBilingual         2AN         10/29/13           DPW-PARKING FUND Parking Operations Supervisor 13303         1BX Accounting Assistant II         11/23/13 6HN           DPW-SEWER MAINT. FUND         DPW-SEWER MAINT. FUND							
HEALTH DEPARTMENT   Commun. Disease SpecBilingual   2AN   10/29/13		·					
13301         Commun. Disease SpecBilingual         2AN         10/29/13           DPW-PARKING FUND         13302         Parking Operations Supervisor         1BX         11/23/13           13303         Accounting Assistant II         6HN           DPW-SEWER MAINT. FUND         10/29/13	13319	business Analyst Senior	2EX	11/2/2013			
DPW-PARKING FUND   13302   Parking Operations Supervisor   1BX   11/23/13   13303   Accounting Assistant II   6HN   DPW-SEWER MAINT. FUND							
13302         Parking Operations Supervisor         1BX         11/23/13           13303         Accounting Assistant II         6HN           DPW-SEWER MAINT. FUND         DPW-SEWER MAINT. FUND	13301	Commun. Disease SpecBilingual	2AN	10/29/13			
13303 Accounting Assistant II 6HN  DPW-SEWER MAINT. FUND		DPW-PARKING FUND					
DPW-SEWER MAINT. FUND	13302	Parking Operations Supervisor		11/23/13			
	13303	Accounting Assistant II	6HN				
		DPW-SEWER MAINT. FUND					
	13304-12		8FN	Various			

## SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: November 21, 2013

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	DPW-WATER WORKS			
13313	Water Meter Field Supervisor	1BX	11/10/13	
13314	Water Meter Technician	7DN	6/29/13	
13133	Water Meter Technician	7DN	9/22/13	
13315	Water Distribution Repair Worker II	8IN	NA	
13316	Machine Repair Person	7JN	11/12/13	
13132	Machine Repair Person	7JN	9/11/13	
13317	Customer Service Representative III	6HN	11/12/13	
13158	Water Distr. Chief Repair Worker	8MN	12/28/13	