

Ref: CC File No. 200394
SF 20025

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 22, 2020
TIME: 9:00 A.M.
PLACE: Committee Room 301-B
City Hall
SCHEDULE A: Vacancy Requests
SCHEDULE B: Fund Transfer

SCHEDULE A - VACANCY REQUESTS

Finance & Personnel Committee Meeting: July 22, 2020
CCFN 200394

Vacancies listed were approved by Finance and Personnel unless otherwise indicated.

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>			
	<u>DEPT. OF CITY DEVELOPMENT</u>			
8015	Economic Development Specialist	2GX	7/25/20	
	<u>COMMON COUNCIL-CITY CLERK</u>			
7990	License Specialist I	5DN	3/22/20	
7996	Administrative Services Coordinator	5JN	8/9/20	
7997	Muni. Research Library Serv. Asst.	2CN	8/9/20	
7998	Document Technician	3CN	8/9/20	
	<u>COMPTROLLER</u>			
7993	Special Assistant to the Comptroller	1FX	4/23/20	
	<u>FIRE DEPARTMENT</u>			
8003	Firefighter (50 positions)	4A	Various	
8004	Fire Cadet (26 positions)	6BN	9/6/20 3/21/20 1/3/20	
7999	Deputy Chief, Fire	4OX	6/2/20	
8000	Battalion Chief, Fire (2 positions)	4MX	6/1/20 9/6/20	
8001	Fire Captain (3 positions)	4J	6/30/20 9/6/20 9/6/20	
8002	Fire Lieutenant (3 positions)	4E	9/6/20 9/6/20 9/6/20	
	<u>HEALTH DEPARTMENT</u>			
7976	Public Health Nurse Supv.	1EX	4/17/20	
7992	Program Assistant II	5FN	3/8/20	
7755	Health Data & Evaluation Director	1GX	3/20/20	
	<u>LIBRARY</u>			
8008	Library Branch Manager	1EX	3/30/20	
8010	Office Assistant IV	6HN	8/29/20	
8012	Program Assistant II	5FN	3/7/20	
8024	Facilities Manager	1HX	8/16/20	
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
8014	Building Construction Inspector	2HN	7/13/20	
	<u>POLICE DEPARTMENT</u>			
8017	Crime Analyst	2GN	7/25/20	
8023	Captain of Police	4N-839	TBD	
8018	Inspector of Police	4QX	8/16/20	
7614	Administrative Assistant I	6GN	8/13/18	
8026	Police Lieutenant (20 positions)	4L-836	TBD	
8027	Police Sergeant (19 positions)	4G-831	TBD	
8028	Detective (56 positions)	4F-808	TBD	
8033	Custodial Worker II-City Laborer	8DN	5/23/19	
8035	HVAC Maintenance Technician	7NN	9/7/20	

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<u>DPW-INFRASTRUCTURE SERVICES</u>				
7991 & 7994	Municipal Serv. Electrician (2 pos.)	7QN	7/1/20 7/24/20	
7995	Civil Engineer II	2GN	7/25/20	
8021	Electrical Worker	7FN	7/25/20	
8025	Engineering Tech. IV	3NN	1/17/16	
8029	Civil Engineer III	2IN	8/6/20	
8030	Painter	7IN	7/10/20	
8036	Accountant III (2 positions)	2GX	4/18/20 3/11/20	
8039	Civil Engineer II (2 positions)	2GN	7/1/18 7/14/19	
8038	Civil Engineer II (3 positions)	2GN	NA	
<u>DPW-OPERATIONS DIVISION</u>				
8007	Office Assistant IV	6HN	TBD	
8005	Program Assistant II	5EN	NA	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>HEALTH DEPARTMENT</u>				
8032	Public Health Social Worker 3	2DN	7/18/20	
<u>DPW-TRANSPORTATION FUND</u>				
8006	Accounting Assistant III	5EN	7/12/20	
<u>DPW-SEWER MAINTENANCE FUND</u>				
8040	Civil Engineer II	2GN	3/10/19	
8041	Civil Engineer II	2GN	NA	
<u>DPW-WATER WORKS</u>				
8019	Communications Assistant III	6HN	7/11/20	
8020	Customer Service Rep. III	6HN	4/7/20	
8022	Network Coordinator Associate	2EX	7/11/20	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance and Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>FIRE AND POLICE COMMISSION</u> Salaries & Wages Operating	\$30,000.00	\$30,000	This transfer was anticipated when carryovers from 2019 into 2020 were approved. The transfer provides funding for a professional services contract.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous