

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E14425**

Background:

| | |
|-----------------------------------------|------------------------------------------------------------------------------------------------------------|
| User Department: | Milwaukee Health Department – Office of Violence Prevention |
| Purchasing Agent: | Cassandra Fawley |
| Contract Description: | VSC for Safe Havens Supervised Visitation and Exchange Project Services |
| Vendor Name and Location: | Children's Service Society of Wisconsin D/B/A Children's Hospital of WI Community Services (Milwaukee, WI) |
| Contract Term: | 02/01/2016 through 09/30/2016 with the option to extend annually |
| Requisition # and Date Received: | 15647 & 09/26/2017 |
| Original Contract Amount: | \$120,000.00 (SAFE HAVENS GRANT-FUNDED) |
| Expenditures to Date: | \$131,866.11 |
| Current Contract Amount: | \$216,000.00 |

Purpose of Amendment:

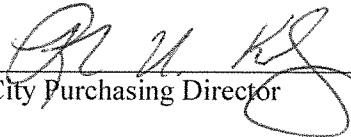
The purpose of this contract amendment is for the Milwaukee Health Department's Office of Violence Prevention to extend the Vendor Service Contract for Safe Havens Supervised Visitation and Exchange Project Services with Children's Service Society of Wisconsin D/B/A Children's Hospital of WI Community Services for one (1) year from 10/01/2017 through 09/30/2018, exercising the option to extend annually upon mutual consent. Additionally, this amendment will increase the estimated contract total by \$12,775.00 from \$216,000.00 to \$228,775.00.

Children's Service Society of Wisconsin D/B/A Children's Hospital of WI Community Services conducts supervised visitation and safe exchange services, including outreach in the community, data collection, and evaluation activities. This project's funding covers personnel, benefits, equipment, supplies, and other costs related to conducting the supervised visitation and safe exchange services.

Justification for Waiver:

The resolution regarding this use of the 2016 Justice for Families Grant, from the United States Department of Justice, was adopted and passed by the Common Council on November 22, 2016 (File #160799), which identifies Children's Service Society of Wisconsin D/B/A Children's Hospital of WI Community Services as one of the contractors.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

12-6-2017

Date

F&P Waiver Presentation Date: 12/13/2017

History of Contract Amendments:

| Date | Item | Term | Cost |
|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------|
| 02/03/2016 | Original Contract – Vendor Service Contract for Safe Havens Supervised Visitation and Exchange Project Services Approved by F&P Committee on: 02/03/2016 | 02/01/2016 through 09/30/2016 | \$120,000.00 |
| 09/08/2016 | Amendment #1 – Extended the contract for one (1) year from 10/01/2016 through 09/30/2017 and increased the estimated contract total by \$96,000.00 from \$120,000.00 to \$216,000.00. Approval Waived by F&P Committee on: 09/14/2016 | 10/01/2016 through 09/30/2017 | \$96,000.00 |
| Pending | Amendment #2 – Extend the contract for one (1) year from 10/01/2017 through 9/30/2018 and increase the estimated contract total by \$12,775.00 from \$216,000.00 to \$228,775.00. | 10/01/2017 through 09/30/2018 | \$12,775.00 |
| Total (including the pending amendment) | | | \$228,775.00 |

Department of Administration
Purchasing Division

Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E15286

Background:

| | |
|----------------------------------|---------------------------------------|
| User Department: | Milwaukee Health Department – OVP |
| Purchasing Agent: | Cassandra Fawley |
| Contract Description: | VSC for Parenting Workshops |
| Vendor Name and Location: | The Parenting Network (Milwaukee, WI) |
| Contract Term: | 05/22/2017 through 09/27/2021 |
| Requisition # and Date Received: | 15645 & 09/22/2017 |
| Original Contract Amount: | \$50,000.00 (RECAST GRANT-FUNDED) |
| Expenditures to Date: | \$41,187.00 |
| Current Contract Amount: | \$50,000.00 |

Purpose of Contract/Amendment:

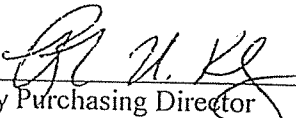
The purpose of this amendment is to increase the Milwaukee Health Department's Office of Violence Prevention's Vendor Service Contract for Parenting Workshops' estimated contract total by \$50,000.00 from \$50,000.00 to \$100,000.00.

The Parenting Network has many existing coalitions with neighborhood associations, faith institutions, and youth centers. They implement evidence-based curricula including: Celebrating Families, Anger Management, Triple P, and the Strengthening Families Program. They have used the Parent Café approach to increase parent engagement and education since 2014, targeting low-income neighborhoods. This model, developed by the Center for the Study of Social Policy's Strengthening Families Initiative, introduces parents to protective factors necessary for building strong families and provides an opportunity for peer engagement. This model also prepares parents to be café hosts and help to facilitate workshops citywide. This model will be expanded to benefit more high-risk families, serving the "peer support" role and will participate in the coalition.

Justification for Waiver:

The resolution regarding this use of the Violence Protection Recast Milwaukee Project Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on September 26, 2017 (File #170763), which identifies The Parenting Network as one of the contractors.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

11-30-2017

Date

F&P Waiver Presentation Date: 12/13/2017

History of Contract Amendments:

| Date | Item | Term | Cost |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------|
| 04/26/2017 | Original Contract – Vendor Service Contract for Parenting Workshops Approval Waived by F&P Committee on: 05/03/2017 | 05/22/2017 through 09/27/2021 | \$50,000.00 |
| Pending | Amendment #1 – Increase the estimated contract total by \$50,000.00 from \$50,000.00 to \$100,000.00. | N/A | \$50,000.00 |
| Total (including the pending amendment) | | | \$100,000.00 |

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E14349**

Background:

| | |
|-----------------------------------------|--------------------------------------------------------------------------------------------------------------------------------|
| User Department: | Milwaukee Health Department – Office of Violence Prevention |
| Purchasing Agent: | Cassandra Fawley |
| Contract Description: | VSC for Safe Havens Supervised Visitation and Exchange Project Services (<i>Provides on-site domestic violence advocacy</i>) |
| Vendor Name and Location: | Sojourner Family Peace Center, Inc. (Milwaukee, WI) |
| Contract Term: | 01/01/2016 through 09/30/2016 with the option to extend annually |
| Requisition # and Date Received: | 15646 & 09/26/2017 |
| Original Contract Amount: | \$29,570.00 (SAFE HAVENS GRANT-FUNDED) |
| Expenditures to Date: | \$31,248.51 |
| Current Contract Amount: | \$69,570.00 |

Purpose of Amendment:

The purpose of this contract amendment is for the Milwaukee Health Department's Office of Violence Prevention to extend the Vendor Service Contract for Safe Havens Supervised Visitation and Exchange Project Services with Sojourner Family Peace Center, Inc. for one (1) year from 10/01/2017 through 09/30/2018, exercising the option to extend annually upon mutual consent. Additionally, this amendment will increase the estimated contract total by \$34,194.00 from \$69,570.00 to \$103,764.00.

Sojourner Family Peace Center, Inc. is responsible for conducting supervised visitation and safe exchange services, attending all committee meetings, participating in all training and technical assistance, project sustainability planning, policy and protocol revisions, facilitating linkages between the project and other services and supports in the community working with domestic violence victims and offenders.

Justification for Waiver:

The resolution regarding this use of the 2016 Justice for Families Grant, from the United States Department of Justice, was adopted and passed by the Common Council on November 22, 2016 (File #160799), which identifies Sojourner Family Peace Center, Inc. as one of the contractors.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

12-6-2017

Date

F&P Waiver Presentation Date: 12/13/2017

History of Contract Amendments:

| Date | Item | Term | Cost |
|------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------|
| 02/03/2016 | Original Contract – Vendor Service Contract for Safe Havens Supervised Visitation and Exchange Project Services Approval by F&P Committee not required, as the contract total was less than \$50,000.00. | 01/01/2016 through 09/30/2016 | \$29,570.00 |
| 09/08/2016 | Amendment #1 – Extended the contract for one (1) year from 10/01/2016 through 09/30/2017 and increased the estimated contract total by \$40,000.00 from \$29,570.00 to \$69,570.00. Approval Waived by F&P Committee on: 09/14/2016 | 10/01/2016 through 09/30/2017 | \$40,000.00 |
| Pending | Amendment #2 – Extend the contract for one (1) year from 10/01/2017 through 9/30/2018 and increase the estimated contract total by \$34,194.00 from \$ 69,570.00 to \$103,764.00. | 10/01/2017 through 09/30/2018 | \$34,194.00 |
| Total (including the pending amendment) | | | \$103,764.00 |

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E15493**

Background:

| | |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------|
| User Department: | Milwaukee Health Department – Office of Violence Prevention |
| Purchasing Agent: | Cassandra Fawley |
| Contract Description: | VSC for Academic Support Services (Be the Change) |
| Vendor Name and Location: | Running Rebels Community Organization (Milwaukee, WI) |
| Contract Term: | 07/15/2017 through 09/27/2017 with the option to extend annually through 09/27/2021 to align with grant period |
| Requisition # and Date Received: | 15642 & 09/22/2017 |
| Original Contract Amount: | \$100,000.00 (RECAST GRANT-FUNDED) |
| Expenditures to Date: | \$98,861.55 |
| Current Contract Amount: | \$100,000.00 |

Purpose of Amendment:

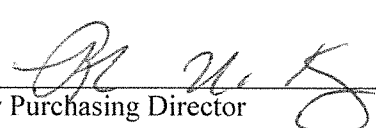
The purpose of this amendment to increase the estimated contract total of the Health Department's Office of Violence Prevention's Vendor Service Contract for Academic Support Services (Be the Change) with Running Rebels Community Organization by \$100,000.00 from \$100,000.00 to \$200,000.00. Additionally, this amendment will extend the contract for one (1) year from 09/28/2017 through 09/27/2018, exercising the option to extend annually through 09/27/2021 to align with the grant period.

Over the course of the remaining academic year and summer 2018, Running Rebels Community Organization will continue the Be the Change (BTC) program within our community by working with students to help them participate in literacy enrichment and credit recovery courses, supplemented by cultural and social development, health and wellness, and career and college readiness components. BTC will offer academic support, career pathways, and community exposure that will help further student success, engagement, knowledge of self, and leadership.

Justification for Waiver:

The resolution regarding this use of the Violence Protection Recast Milwaukee Project Grant, from the United States Department of Health and Human Services, was adopted and passed by the Common Council on September 26, 2017 (File #170763), which identifies Running Rebels Community Organization as one of the contractors.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



City Purchasing Director

12-6-2017

Date

F&P Waiver Presentation Date: 12/13/2017

History of Contract Amendments:

| Date | Item | Term | Cost |
|------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------|
| 07/19/2017 | Original Contract – Vendor Service Contract for Academic Support Services with Running Rebels Community Organization Approval Waived by F&P Committee on: 07/26/2017 | 07/15/2017 through 09/27/2017 | \$100,000.00 |
| Pending | Amendment #1 – Increase the estimated contract total by \$100,000.00 from \$100,000.00 to \$200,000.00 and extend the contract for one (1) year from 09/28/2017 through 09/27/2018. | 09/28/2017 through 09/27/2018 | \$100,000.00 |
| Total (including the pending amendment) | | | \$200,000.00 |

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Single Source Contract
Contract #E0000015115**

Background:

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|-----------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|
| User Department: | Milwaukee Health Department (MHD) – Office of Violence Prevention (OVP) |
| Purchasing Agent: | Karen Jeffries, CPPB |
| Contract Description: | Vendor Service Contract for Needs Assessment Process Services |
| Vendor Name and Location: | Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health) |
| Contract Term: | 01/01/2017 through 09/27/2017 with the Option to Extend Annually through 09/27/2021 |
| Requisition # and Date Received: | 0000015639, Received 09/22/2017 |
| Original Contract Amount: | \$132,497.00 (GRANT-FUNDED) |
| Expenditures to Date: | \$37,042.95 |
| Current Contract Amount: | \$132,497.00 |

Purpose of Amendment:

The purpose of this contract amendment is for the MHD-OVP to continue their Vendor Service Contract for Needs Assessment Process Services with Board of Regents of the UW System on behalf of the UW-Milwaukee (Helen Bader School of Social Welfare & Zilber School of Public Health). This amendment will extend the contract for one (1) year from 09/28/2017 through 09/27/2018 and increase the estimated contract total by \$25,000.00 from \$132,497.00 to \$157,497.00.

This contract amendment is necessary to continue utilizing the Violence Prevention ReCast Grant for the Services of UWM-Helen Bader School of Social Welfare & Zilber School of Public Health (Dr. David Pate and Dr. Paul Florsheim). The Evaluators, Dr. David Pate and Dr. Paul Florsheim, will lead the evaluation process over the course of the grant.

Dr. Pate will lead the needs assessment process, which will identify a set of primary violence/trauma prevention targets for the ReCast team. This process will include: (1) gathering previously completed reports/papers on violence and trauma in the Milwaukee area since 2015; (2) identifying existing sources of information regarding current trends in violence and trauma (police and court records, public school incident reports, child protective service data, Medicaid records) since 2015 and (3) conducting focus groups with key informants (such as youth, parents and service providers) to gather different perspectives on strategic targets for intervention/prevention.

The evaluation team will use a community engaged approach informed by the Community Health Assessment and Group Evaluation (CHANGE) tool recommended by the CDC (or an assessment tool complementary to the CHANGE tool). The MHD-OVP anticipates the CHANGE tool alterations to match the focus on trauma and violence prevention. The assessment will accomplish the following:

- Prioritize problems including the occurrence of violence/trauma in specific settings and obstacles that may interfere with prevention/intervention efforts.
- Identify prevention/intervention targets with a particular focus on building resilience in communities.
- Identify resources and strengths in the community relevant to proposed prevention/intervention efforts.

Particular focus will be given to the needs of high-risk youth/families and community-identified drivers of civil unrest, trauma and violence. At the end of the first year, Dr. Pate will provide a brief report, summarizing findings and providing a list of recommended targets for the ReCast prevention-intervention team. The needs assessment report will help the ReCast team strategize, build effective partnerships, and implement programs to promote health/resilience.

Based on the structure and focus of the ReCast violence/trauma prevention intervention efforts, the evaluators (Dr. Florsheim, leading) will development an evaluation plan designed to assess the success of those efforts. Success will be defined based on the nature of the intervention. For example, if one target is to create a mechanism for tightening the safety net of services for high violence/high trauma schools, the evaluation may focus on the utilization of that mechanism by providers/parents and reductions in violence/trauma in students attending these schools. If another target is the development of conflict resolution or restorative justice skills among staff and youth in high needs institutions (juvenile justice facilities/programs) then the evaluation may focus on assessing changes in skill levels based on pre and post intervention observations. Dr. Florsheim will work with Dr. Pate on intervention recommendations.

Justification for Waiver:

The resolution regarding the use of the Office of Violence Prevention Recast Milwaukee Project Grant from the United States Department of Health and Human Services, was adopted and passed by the Public Safety Committee on September 29, 2016 and the Common Council on October 11, 2016, whereby the contractor was specified in the grant.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.



 City Purchasing Director

12-6-2017
 Date

F&P Waiver Presentation Date: 12/13/2017

History of Contract Amendments:

| Date | Item | Term | Cost |
|------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|---------------------|
| | Original Contract – Vendor Service Contract for Needs Assessment Process Services Waiver presented to F&P Committee on 02/01/2017 | 01/01/2017 through 09/27/2017 | \$132,497.00 |
| Pending | Amendment #1 – Extend the contract for one (1) year from 09/28/2017 – 09/27/2018 and increase the estimated contract total by \$25,000.00 from \$132,497.00 to \$157,497.00. | 09/28/2017 through 09/27/2018 | \$25,000.00 |
| Total (including the pending amendment) | | | \$157,497.00 |

**Department of Administration
Purchasing Division**

**Waiver of Finance & Personnel Committee Approval
For Sole Source Contract
Contract #E11493**

Background:

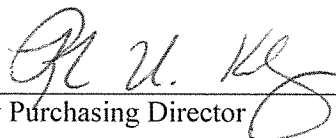
| | |
|-----------------------------------------|----------------------------------------------------------------------------------|
| User Department: | Milwaukee Health Department (MHD) |
| Purchasing Agent: | Nathan Churchill |
| Contract Description: | VSC for Laboratory Information System (LIS) Accounts Receivable Billing Services |
| Vendor Name and Location: | RCM Enterprises, Inc., (Clearwater, Florida) |
| Contract Term: | 01/01/2012 through 12/31/2014 with annual options to extend upon mutual consent |
| Requisition # and Date Received: | Requisition #15786, Received 11/21/2017 |
| Original Contract Amount: | \$21,000.00 |
| Expenditures to Date: | \$53,165.38 |
| Current Contract Amount: | \$56,000.00 |

Purpose of Amendment:

The purpose of this amendment is to continue the provision of Laboratory Information System (LIS) Accounts Payable Billing Services from RCM Enterprise Services, Inc. (RCM). This represents the fourth (4th) contract amendment request by the MHD to the original contract amount of \$21,000.00. This amendment will exercise the annual option to extend the contract term one (1) year from 01/01/2018 through 12/31/2018 upon mutual consent and increase the estimated contract total by \$24,000.00 from \$56,000.00 to \$80,000.00.

Justification for Waiver:

RCM is a subsidiary to Soft Computer Consultants, Inc. (SCC), which the MHD laboratory uses for its LIS hardware and software support and maintenance services. RCM utilizes SCC's accounts receivable software module to extract the billing information from the LIS and imports it into the accounts receivable module to produce billing invoices to MHD customers. Since the SCC software is proprietary, RCM is the only company that can perform these services. For this reason, Finance and Personnel Committee approval is waived per City Charter Section 16-05-4.



City Purchasing Director

12-6-2017

Date

F&P Waiver Presentation Date: 12/13/2017

History of Contract Amendments:

| Date | Item | Term | Cost |
|------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------|--------------------|
| 04/16/2012 | Original Contract #E11493 – VSC for Laboratory Information System (LIS) Accounts Receivable Billing Services. | 01/01/2012 through 12/31/2014 | \$21,000.00 |
| 02/17/2015 | Amendment #1: Extended the contract one (1) year from 01/01/2015 through 12/31/2015 upon mutual consent and increased the estimated contract total by \$10,000.00 from \$21,000.00 to \$31,000.00. | 01/01/2015 through 12/31/2015 | \$10,000.00 |
| 12/11/2015 | Amendment #2: Extended the contract one (1) year from 01/01/2016 through 12/31/2016 upon mutual consent and increased the estimated contract total by \$25,000.00 from \$31,000.00 to \$56,000.00. Approved by F&P Committee on 12/09/2015 | 01/01/2016 through 12/31/2016 | \$25,000.00 |
| 04/04/2017 | Amendment #3: Extended the contract one (1) year from 01/01/2017 through 12/31/2017 upon mutual consent. | 01/01/2017 through 12/31/2017 | \$0.00 |
| Pending | Amendment #4: Extend the contract by one (1) year from 01/01/2018 through 12/31/2018 upon mutual consent and increase the estimated contract total by \$24,000.00 from \$56,000.00 to \$80,000.00. | 01/01/2018 through 12/31/2018 | \$24,000.00 |
| Total (including the pending amendment) | | | \$80,000.00 |