



The Board of Ethics

August 22, 2007

Dear Director/Department/Division Head:

Enclosed, for your review, are the positions within your department that are currently designated with the "Y" footnote in the Positions Ordinance and therefore required by s. 303-1, Milwaukee Code to file an annual Statement of Economic Interest. Certain positions within City government have this requirement as set forth in s. 303-1-2, Milwaukee Code:

"It is the intent of the common council that any elected city official, any person appointed to elective office, any candidate for city elective office, all heads of departments, all division superintendents in the department of public works and their assistants, all full-time appointed exempt management city employees, and other designated city officials and employees, including but not limited to those whose responsibilities involve the: sale or lease of real estate, receipt of monies, purchasing of supplies, issuing of permits or licenses, assessment of property, inspection of property, construction of public works, settlement of claims, preparation or awarding of contracts, retention of outside service, or performance of professional legal services for the city shall be required to file a statement of economic interests..."

At this time, the Ethics Board requests your recommendations, including corrections, additions or deletions or any other changes you feel are necessary to ensure the accuracy of this list. Please include the names of those persons currently in the footnoted positions.

We would like your written response no later than **Friday, September 21, 2007**. Also, please notify us of any changes in these positions that occur between September 21 and December 31, 2007.

We appreciate your assistance in this matter. If you have further questions, please feel free to contact me at Ext. 8641. Thank you.

Very truly yours,

Nola Devereaux
Research Assistant, Ethics

Cc: Dwight Ellis, Ethics Board Chair