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Office of the City Clerk

October 3, 2003

**Ronald D. Leonhardt**  
City Clerk

**Carolyn Hill Robertson**  
Deputy City Clerk

Honorable Members  
Common Council  
Room 205, City Hall

Dear Council Members:

The attached resolution rescinds an outdated procedure that requires the City Engineer to provide the City Clerk with information regarding all vertical clearances beneath skywalks in the downtown area. This procedure was established at a time when approval of parades was coordinated by the City Clerk's Office. The current special event process is coordinated by the Department of Public Works and the issue of skywalk clearance is addressed by their staff during the permit issuance process. Therefore there is no continued need for this information to be provided to our office.

Sincerely,

Ronald D. Leonhardt  
City Clerk

Cc: Jeffrey Polenske  
Cecilia Gilbert

Rdl  
Council/skywalks.doc