

**ACTION TAKEN ON VACANCY REQUESTS
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: December 11, 2024

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: December 11, 2024
CCFN 241232

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>FIRE DEPARTMENT</u>				
11459	Battalion Chief, Fire	4SN	12/31/24	
11460	Fire Captain	4JN	1/5/25	
11462	Firefighter Z	4AN	10/9/24	
<u>LIBRARY</u>				
11463	Librarian III (3 Positions)	2IN	12/21/24 (2) NA	
11466	Custodial Worker 2	8BN	1/4/25	
<u>POLICE DEPARTMENT</u>				
11472	Video Systems Specialist	3TN	7/3/22	
<u>DPW - ADMINISTRATION DIVISION</u>				
11474	Payroll Assistant 3	5IN	12/22/24	
<u>DPW-INFRASTRUCTURE SERVICES DIVISION</u>				
11456	Carpenter 4	7JN	1/18/25	
11454	HVAC Maintenance Technician 4	7KN	11/9/24	
11445	Bridge Operator	8GN	12/15/24	
<u>DPW-OPERATIONS DIVISION</u>				
11452	Yard Attendant (4 Positions)	8DN	11/24/24 10/10/24 10/12/24 12/7/24	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>DEPT. OF ADMINISTRATION - COMMUNITY BLOCK GRANT ADMIN.</u>				
11471	Grant Compliance Manager	2KX	3/23/24	
<u>HEALTH DEPARTMENT</u>				
11470	Doula Program Coordinator	2KN	11/23/24	
<u>POLICE DEPARTMENT</u>				
11475	Intelligence Analyst	2IN	8/7/22	
<u>DPW-WATER WORKS</u>				
11450	Human Resources Representative	2KX	11/24/24	
11467	WW Human Resources Administrator	1IX	12/22/24	

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: December 11, 2024
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Fund Transfers listed were approved by the
Finance & Personnel Committee

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. EMPLOYEE RELATIONS</u> 2024 Health EPO 2024 Health PPO	\$2,500,000	\$2,500,000	Funds are available in EPO to accommodate higher than anticipated cost of PPO claims.
<u>DEPT. PUBLIC WORKS - INFRASTRUCTURE DIVISION</u> 2024 Equipment Account 2024 Operating Account	\$96,173	\$96,173	Funds available due to lower than expected equipment costs due to equipment availability. Greater than expected expenditures for construction supplies, replacement tools, professional services and bridge maintenance contracts.
<u>DEPT. PUBLIC WORKS - INFRASTRUCTURE DIVISION</u> 2024 Special Fund Account 2024 Operating Account	\$111,390	\$111,390	Funds available in Streetlighting Special Account due to DPW's utilization of grant funding from the State's Carbon Capture Grant. Greater than expected expenditures for construction supplies, replacement tools, professional services, and bridge maintenance contracts.

SCHEDULE C - GENERAL MATTERS

- Miscellaneous