

CONTRACT AMENDMENT
ANALYSIS AND STAFF RECOMMENDATION

Contracting Agency: Housing Authority of the City of Milwaukee
Contract Number/Amendment Number: Contract 17-003 / Amendment 2
Contractor: KPH Environmental Corp. (Milwaukee, WI)
Amendment Amount: \$100,000.00 not-to-exceed
Type of Work, Services, or Material: Hazardous Materials Abatement Services
Housing Development and Number: Various Subsidized Public Housing Sites
Job Number: XXX-443038-XXXX (charge various sources as necessary,
e.g. CFP, CNI, Tax Credits, Subsidized Operations, etc.)

PROCUREMENT REVIEW

PROCURING SECTION: Modernization & Development Services

The Contractor has performed satisfactorily during the initial contract period and the first renewal period. Modernization & Development Services recommends that HACM exercise its option to renew the contract (the second and final of two one-year renewal options), extending the contract completion date one year to March 27, 2020. The current contract amount is \$350,000.00 not-to-exceed. An additional \$100,000.00 not-to-exceed in contract authority dollars is requested for future services as needed. All other terms and conditions of the contract will remain in effect, including fees/rates.

Vice President of Construction _____ Date _____

EMERGING BUSINESS ENTERPRISES

Target Contracting 20 % MBE, WBE, or any combination thereof
Proposed Contracting 20 % MBE

KPH Environmental Corp. is not a certified firm with the State of Wisconsin. KPH Environmental has identified a need to subcontract at this time. KPH Environmental has identified Rams Contracting Ltd. as a subcontractor. Rams Contracting Ltd. is a State certified MBE/WBE. If KPH Environmental Corp. needs to subcontract any other portion of the work, then KPH Environmental Corp. will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

SECTION 3

Target Contracting (when triggered) 10 % Target Employment (when triggered) 30% of new hires
Proposed Contracting 0 % Proposed Employment 3 new hires

KPH Environmental Corp. is not a certified Section 3 business, and its current subcontractor is not a certified Section 3 business. If KPH Environmental Corp. needs to subcontract any other portion of the work, then KPH Environmental Corp. will contact Purchasing/Contracts Services prior to seeking any subcontractors on its own. Currently, KPH Environmental Corp. has hired three additional workers who are Section 3 residents and currently is surveying its staff to determine if it now qualifies as a Section 3 business. If KPH Environmental Corp. needs to hire any more persons, then KPH Environmental Corp. will contact Purchasing/Contracts Services prior to seeking any candidates on its own. As an extra effort, KPH Environmental Corp. will be conducting an asbestos abatement certification class for interested residents in our developments. Purchasing/Contracts Services recommends proceeding with award.

Section 3 Coordinator _____ Date _____

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FINANCE AND ACCOUNTING

Finance and Accounting concurs with the recommendation of the Modernization & Development Services Section to execute the amendment as described. Charge the account number(s) as listed above.

Grants Accountant/Budget Analyst _____ Date _____

RECOMMENDATION

RECOMMEND EXECUTION OF CONTRACT AMENDMENT AS DESCRIBED ABOVE.

APPROVAL RECOMMENDED

Chief Financial Officer _____ Date _____

Asst Secretary-Mod Coordinator _____ Date _____

APPROVED

Secretary-Executive Director _____ Date _____

HA-195 (09/2015)