

Ref: CC File No. 210476  
SF 21025

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 21, 2021  
TIME: 9:00 A.M.  
PLACE: Committee Room 301-B  
City Hall  
SCHEDULE A: Vacancy Requests  
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & P  
CCFN 210476

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>DOA-INFORMATION &amp; TECHNOLOGY MGMT. DIVISION</u>				
8778	Telecommunications Manager	1IX	2/23/20	
<u>CITY TREASURER</u>				
8768	Program Assistant II	5FN	7/10/21	
8795	Tax Enforcement Specialist	6NN	7/24/21	
<u>COMMON COUNCIL-CITY CLERK</u>				
8810	License Specialist II	5EN	7/24/21	
<u>FIRE DEPARTMENT</u>				
8772	Fire Captain (2 positions)	4J	6/30/21 7/12/21	
8773	Fire Lieutenant (2 positions)	4E	9/5/21 9/5/21	
8774	Personnel Payroll Asst. III	5EN	7/24/21	
8775	Office Assistant IV	6HN	7/11/21	
8800	Program Assistant III	5IN	7/24/21	
<u>HEALTH DEPARTMENT</u>				
8764	Management Accountant-Senior	2EX	7/15/21	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
8781	Commercial Code Enfor. Inspector	3LN	7/11/21	
8782	Office Assistant III	6FN	8/8/21	
8783	Res. Code Enfor. Inspector (2 pos.)	3LN	8/4/21 8/8/21	
8785	Building Construction Inspector	2HN	6/27/21	
<u>POLICE DEPARTMENT</u>				
8770	Communication Systems Manager	1FX	8/1/21	
8769	Police Records Specialist I (5 pos.)	6FN	11/14/21 10/3/21	
<u>DPW-INFRASTRUCTURE SERVICES</u>				
8780	Electrical Engineer II (Aux.)	2GN	NA	
8779	Program Assistant III (Aux.)	5IN	NA	
8801	Civil Engineer IV	2KN	8/22/21	
8802	Civil Engineer II	2GN	8/22/21	
8803	Civil Engineer II (3 positions)	2GN	NA	
8804	Civil Engineer II	2GN	NA	
<u>DPW-OPERATIONS DIVISION</u>				
8761	Fleet Maintenance Tech. (2 pos.)	7HN	5/17/21 7/13/21	
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>				
<u>EMPLOYES RETIREMENT SYSTEM</u>				
8798	Records Technician II	6EN	7/25/21	
8799	Management Accountant-Senior	2EX	7/11/21	

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Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
	<u>HEALTH DEPARTMENT</u>			
8765	Program Assistant I	5EN	7/3/21	
8790	Medical Assistant	5BN	7/10/21	
8793	Chemist	2FN	7/24/21	
8794	Lead Risk Assessor II	3GN	7/1/21	
	<u>DPW-SEWER MAINTENANCE FUND</u>			
8805	Civil Engineer II (3 positions)	2GN	NA 3/10/21 6/6/21	
	<u>DPW-WATER WORKS</u>			
8767	Water Repair Worker (2 positions)	8LN	7/10/21 7/17/21	
8787	Accounting Assistant III	5EN	7/24/21	
8789	Water Marketing Specialist	2FX	7/10/21	
8791	Sr. Water Treatment Plant Oper.	2GN	8/7/21	
8792	Communications Assistant V	6KN	8/7/21	
8807	Water Repair Worker	8LN	7/24/21	
8808	Water Meter Investigator	8IN	7/24/21	
8809	Water Field Supervisor	1BX	6/4/21	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance and Personnel Committee.

Finance and Personnel Committee Meeting: July 21, 2021  
CCFN 210476

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. OF ADMINISTRATION</u> ADA Compliance Operating Expenditures	\$259,000	\$259,000	Additional facility improvements at the Office of African American Affairs are needed to ensure the facility can open for public activities in 2021.
<u>LIBRARY</u> Equipment Account Operating Expenditures	\$100,000	\$100,000	RFP resulted in higher than anticipated cost for Race, Equity, & Inclusion consulting services.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous