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November 15, 2006

The Honorable Common Council
of the City of Milwaukee
Room 205, City Hall

Re: Common Council File No. 060634/Resolution authorizing
the proper City officers to enter into a contract for the
collection of receivables of the City of Milwaukee, and
approving the contract

Dear Council Members:

On August 10, 2006, by Common Council File No. 060162, the Common Council authorized the City Attorney to request proposals for the collection contract for City receivables. The current contract expires on December 31, 2006.

The City Attorney's office advertised for proposals in three newspapers, twice in each, and arranged for an e-notify message that reached over 500 contacts.

We received a large number of inquiries and requests for the RFP. Six firms submitted proposals, most of which met the basic requirements of the RFP. Five years ago, when the contract was last advertised, there were four proposals, but only one met the RFP's requirements.

A team of evaluators – including representatives of this office, the Treasurer's office, the Department of Neighborhood Services, the Department of Public Works, and the Purchasing Director – reviewed all the proposals and conducted oral interviews with each proposer. The highest ranked proposer is the Kohn Law Firm based on: fees; expertise; experience; the extent to which the proposer can accommodate the City's methodology, need for access to information and EBE capabilities; and service delivery capabilities.

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Therefore, we have negotiated a contract for Common Council approval with Kohn Law Firm. It contains a number of the recommendations of the Outstanding Debt Collection Task Force. In addition, the fees are lower than those contained in the current contract.

Attached to this letter is a copy of the negotiated contract, and a proposed resolution approving it and authorizing its execution.

Very truly yours,

GRANT F. LANGLEY
City Attorney

LINDA ULISS BURKE
Deputy City Attorney

LUB:bl
Encs.

c: Mr. Ronald Leonhardt
1052-2006-1474/112055