

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: February 3, 2021

TIME: 9:00 A.M.

PLACE: Committee Room 301-B
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: February 3, 2021
CCFN 201298

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authorization	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>FIRE DEPARTMENT</u>											
8370	Fire Lieutenant	4E	1/20/21	137	134	1	2	0		Int	x-1
8372	Heavy Equipment Operator (23 pos.)	4D	Various	133	110	23	0	0		Int	x-1
<u>HEALTH DEPARTMENT</u>											
8355	Epidemiologist	2JN	1/22/20	2	1	1	0	0		Int	x-2b
8356	Health Strategy Director	1GX	2/13/21	1	0	1	0	0	7.5% Prev. Hlth. Grant	Ext	x-2b
<u>LIBRARY</u>											
8358	Librarian III	2FN	1/23/21	52	48	1	0	3		Int/Ext	x-2b
8359	Branch Library Services Assistant	2CN	1/10/21	12	11	1	0	0		Int/Ext	x-2b
8362	Network Manager	1GX	4/1/21	1	0	1	0	0		Int	x-2b
8363	HVAC Maintenance Tech. (2 pos.)	7NN	9/28/18 1/25/20	2	0	2	0	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
8354	Inventory Control Assistant II	6HN	2/7/21	1	0	1	0	0		Int/Ext	x-2b
8366	Community Service Officer (17 pos.)	5EN	NA	25	8	17	0	0		Ext	x-1
8388	Staff Assistant-Senior	2IX	2/2/21	1	0	1	0	0		Int	x-2b
<u>DPW-ADMINISTRATIVE SERVICES</u>											
8364	Personnel Payroll Asst. III	5EN	2/6/21	9	7	1	1	0		Int/Ext	x-2b
8351	Accounting Assistant II	5HN	1/26/21	3	0	1	1	1		Int/Ext	x-2b
8357	Public Works Coordination Mgr.	1KX	1/23/21	1	0	1	0	0		Int/Ext	x-3
<u>DPW-INFRASTRUCTURE SERVICES</u>											
8371	Civil Engineer V	1JX	1/5/20	1	0	1	0	0		Int/Ext	x-2b
8377	Engineering Technician II (8 pos.)	3FN	Various	10	2	8	9	0	100% Capital	Int/Ext	x-2b
8373	Engineering Technician V	3RN	2/18/20	5	4	1	0	0	100% Capital	Int	x-2b
8379	Facilities Maintenance Supervisor	1EX	10/27/19	1	0	1	0	0		Int/Ext	x-2b
8387	Engineering Technician VI	2IN	2/20/21	1	0	1	0	0		Int	x-2b
8352	Inventory Assistant IV	6JN	1/24/21	7	5	1	1	0	20% Cap.-20% Reimb.	Int	x-2b
8353	Custodial Worker II/City Laborer	8DN	2/1/21	13	12	1	0	0		Int/Ext	x-2b
<u>DPW-OPERATIONS DIVISION</u>											
8369	Sanitation Project Analyst	2FX	2/6/21	1	0	1	0	0		Int/Ext	x-2b
8368	Fleet Repair Supervisor	1DX	2/6/21	4	2	1	1	0		Int	x-2b
8367	Vehicle Services Technician (3 pos.)	7ON	1/10/21 1/10/21 2/12/21	59	53	3	3	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>DOA-OFFICE OF EQUITY AND INCLUSION</u>											
8390	Equal Rights Specialist	2EX	12/29/20	1	0	1	0	0	90% CDBG	Int/Ext	x-6
<u>DPW-SEWER MAINTENANCE FUND</u>											
8380	Engineering Technician II	3FN	9/20/20	4	1	1	0	2	Sewer Maint. Fund	Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
8384	Communications Assistant III	6HN	1/21/21	4	3	1	1	0	Water Works	Int/Ext	x-6
8383	Water Plant Maintenance Asst.	5IN	2/20/21	2	1	1	0	0	Water Works	Int/Ext	x-6
8382	Water Chemist	2EN	1/30/21	10	8	1	1	0	Water Works	Int/Ext	x-6
8381	Customer Service Rep. III	6HN	1/9/21	16	13	1	2	0	Water Works	Int/Ext	x-6

SCHEDULE B - FUND TRANSFERS

Finance and Personnel Committee Meeting: February 3, 2021
CCFN 201298

Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>CITY ATTORNEY</u> SPA-Damages and Claims SPA-Insurance Fund	\$62,321	\$62,321	City insurance costs are higher than was anticipated in the 2021 budget.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous