



**IMPORTANT NOTICE: A \$25 FILING FEE MUST ACCOMPANY THIS APPEAL, WITHIN THE DEADLINE REFERENCED BY THE BILL.**

Checks should be made payable to: City of Milwaukee and a copy of the bill should be included with your appeal

**IMPORTANT NOTICE FOR CUSTOMERS PAYING BY CHECK**

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

**IF THE CHARGES HAVE ALREADY APPEARED ON YOUR TAX BILL, THIS APPEAL CANNOT BE FILED**

**PLEASE READ CAREFULLY:**

This Board may only determine if the City Department followed proper administrative procedures. It cannot hear appeals as to whether a Building Order is valid or not (those must be appealed to the Standards and Appeals Commission).

**TO:** Administrative Review Appeals Board  
City Hall, Rm. 205  
200 E. Wells St.  
Milwaukee, WI 53202  
(414) 286-2231

**DATE:** 3/17/2025

**RE:** 5944 N 61st st, Milwaukee, WI 53218  
(Address of property in question)

Under ch. 68, Wis. Stats., s. 320-11 of the Milwaukee Code of Ordinances, this is a written petition for appeal and hearing.

I am appealing the administrative procedure followed by City of Milwaukee - Department of Public Works  
(Name of City Department)

Amount of the charges \$ 25

Charge relative to: Recycling Ordinance Violation (City Ordinance No. 79-29)

I feel the City's procedure was improper due to the following reasons and I have attached any supporting evidence, including city employee's names/dates which I spoke to regarding this issue and copies of any city orders received:

Please check attached appeal statement

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Signature

Huifang Jia

Name (please print)

9611 W Forrester Ct, Mequon, WI 53097

4146293067

Mailing address and zip code

Daytime phone numbers

vivixbjia@gmail.com

E-Mail Address(s)

10:02

< [Profile Icon]

5944 N 61 9/19

I received a notice from the City of Milwaukee regarding a garbage violation at the property. The city issued a \$25 fine because non-recyclable garbage was placed in the recycling container, which violates City Ordinance No. 79-29.

As per our agreement, this fee will be split between both units, so your share is \$12.50. Please arrange payment as soon as possible. Let me know if you have any questions.

We don't even have a recycling can

So that can't be ours it has to be the neighbors

So we not responsible for that charge

We dat have a recycling bin

Ok, I will appeal

Delivered

Ok

+ Message

10:47

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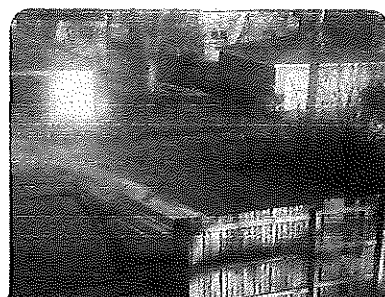
5946 N 61 Linda A Williams

The city is lying

Ok, I will appeal

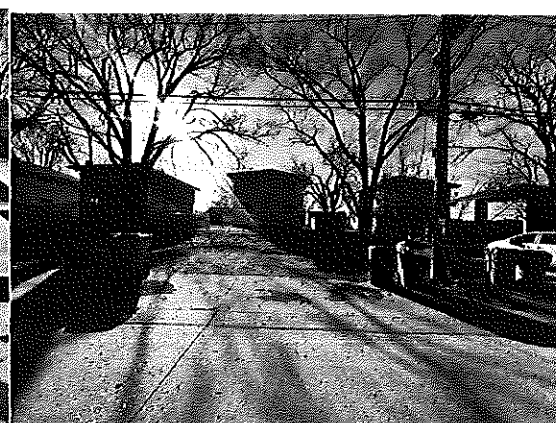
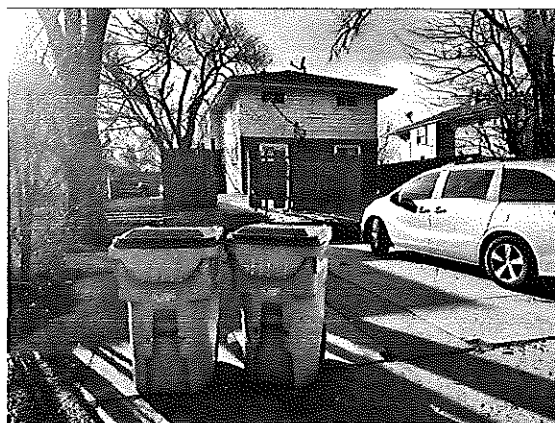
Ok

Thursday 5:40 PM



Yes, I just drove there and got the picture to proof when appeal

Ok



### Appeal Statement

To the Administrative Review Appeals Board,

I am submitting this appeal regarding a \$25.00 fine issued by the Milwaukee Department of Public Works (DPW) for a recycling violation at my property, 5944 N 61st St. According to the notice, non-recyclable garbage was found in the recycling bin. However, after conducting my own investigation, I believe this fine was issued in error for the following reasons:

1. There is no recycling bin at my property

Both tenants confirmed that there is no blue-lidded recycling bin at the property.

I personally visited the property and took photographs that show only two green-lidded trash bins, but no recycling bins.

2. The violation may be related to a neighbor's bins

I noticed that a set of bins belonging to a neighboring property was placed close to the boundary of my property. This could have led to a misunderstanding by the city inspector.

However, these bins did not cross onto my property, which raises concerns about whether the violation was mistakenly attributed to my address.

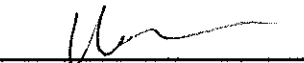
3. Request for evidence

If the city maintains that a violation occurred, I kindly request photo evidence from the inspection to verify that the violation was at my property and involved bins that belong to me.

Supporting Evidence (Attached)

1. Screenshots of tenant messages confirming no recycling bin at the property
2. My own photos of the property, showing only trash bins (no recycling bins)
3. Photos of neighboring bins, indicating a possible misidentification

Based on this evidence, I respectfully request that this fine be dismissed. Please let me know if any additional information is required.

Signature: 

Name (Print): Huifang Jia

Mailing Address: 9611 W Forrester Ct, Mequon, WI 53097

Daytime Phone Number: 414 629 3067

Email Address: vivixbjia@gmail.com

**Department of Public Works - Operations Division**

Zeidler Municipal Building - 841 N Broadway Room 620 - Milwaukee WI 53202

TELEPHONE: 414-286-CITY (2489)

Make check payable to the City of Milwaukee. Check payments must be payable in U.S. dollars and be drawn on a U.S. bank. Payment receipt is only valid after check payment clears all banks.

When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account, or to process the payment as a check transaction.

February 27, 2025

Assessment ID: SW-11343-2025

**DSPM LLC****9611 W FORRESTER ST****MEQUON, WI 53097**

Dear Property Owner:

**City of Milwaukee Ordinance No. 79-29** requires that garbage material must be removed from your recyclable containers. Failure to comply with this ordinance will cause the City of Milwaukee to charge the property a special charge of \$25 for the first violation after notification or a special charge of \$50 for subsequent violations within the same calendar year.

You failed to comply with this ordinance at the following property:

ASSMT ID	ADDRESS	TAX KEY	VIOLATION DATE	AMOUNT DUE
SW-11343-2025	5944 N 61ST ST	174-0149-000	02/07/2025	\$25.00

The above amount is now due. **If not paid within 30 days, an additional \$10 administrative fee will be incurred and the charges will be added to your 2025 property tax bill.**

In person payment of cash, check or money orders accepted. Please do not mail cash. In person payments may be made at the **OFFICE OF THE CITY TREASURER AT CITY HALL, 200 E WELLS ST** during normal working hours. Please make checks payable to the "CITY OF MILWAUKEE" and mail with the attached coupon.

If you have any questions regarding these charges, please contact the City of Milwaukee Call Center at (414) 286-CITY (2489). You can search for current charges against your property online at [milwaukee.gov/dpw](http://milwaukee.gov/dpw) (Click on "Property Charges and Special Assessments" in the Quick Hot Links.)

To appeal these charges, print the appeal application available online at [city.milwaukee.gov/appealform](http://city.milwaukee.gov/appealform) (select departments, city clerk). You may also request an appeal application by calling (414) 286-CITY. Return the appeal application along with the \$25 appeal filing fee (check should be made payable to 'City of Milwaukee') to the Administrative Review Appeals Board, 200 E Wells St, Rm 205, within one hundred and twenty (120) days of the date of this letter.

**Please detach and return this coupon with payment for  
City of Milwaukee - DPW Solid Waste & Recycling Charge  
A \$10 late fee will be added if not paid by: 03/29/2025**

Bill To: **DSPM LLC**Assessment ID: **SW-11343-2025**Make check payable to: **City of Milwaukee**Amount Due: **\$25.00**

Mail to: **Office of the City Treasurer  
PO Box 514062  
Milwaukee, WI 53203-3462**

In person payments can be made at:  
**Office of the City Treasurer  
City Hall, Room 103  
200 E Wells St  
Milwaukee, WI 53202**

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SW-11343-2025 174-0149-000

**Receipt of ARBA Fee**

Date:	3/25/25
Received Of:	Huifang Jia
Property at:	5944 N. 61 <sup>st</sup> St.
Received By:	LME
Check # (If Applicable):	1299
Amount:	\$25.00