

CARPENTER 4

Recruitment #2605-7638-001

List Type	CITY-WIDE TRANSFER PROMOTIONAL
Requesting Department	MILWAUKEE FIRE DEPARTMENT
Open Date	May 8, 2026
Filing Deadline	May 29, 2026
HR Analyst	Alexis Mayes

INTRODUCTION

****THIS POSITION IS OPEN TO CURRENT CITY OF MILWAUKEE EMPLOYEES ONLY****

PURPOSE

Carpenters in the Milwaukee Fire Department (MFD) build, repair and maintain exterior and interior building components, including cabinetry, finish work, furniture, flooring, walls, and prefabricated interior systems.

ESSENTIAL FUNCTIONS

- Install, maintain, and repair the following building components:
 - doors, windows, frames, and related trim, casework, and hardware;
 - all types of floors and ceilings;
 - all types of exterior facades, siding, trim, and sheet metal;
 - structural framing and non-load-bearing partitions and
 - building furnishings, open interiors, workstations, furniture, and related cabinetry.
- Perform related finish work on laminate surfaces, millwork, and cabinetry.

We welcome qualified individuals with disabilities who are interested in employment and will make reasonable accommodations during the hiring process in accordance with the Americans with Disabilities Act (ADA) of 1990, as amended by the Americans with Disabilities Act Amendments Act (ADAAA) of 2008.

CONDITIONS OF EMPLOYMENT

Carpenters must be willing and able to do the following:

- Provide their own hand tools required for the profession.
- Wear a respirator and other personal protective equipment (PPE).
- Possess a high degree of dexterity and hand-eye coordination.
- Perform physically demanding work, including lifting and carrying up to 50 pounds of equipment or materials daily.
- Work at heights of up to 100 feet, in confined spaces, and in variable temperature conditions.
- Erect and work from scaffolding and swing stages.
- Drive departmental vehicles.

The preplacement medical requirements for this title include the following:

- Drug Test
- Physical with 50 lb. lift test

- Audiogram
- Vision test

MINIMUM REQUIREMENTS

1. Regular status as a City of Milwaukee employee, having successfully completed a probationary period for a civil service position, or status as a City of Milwaukee employee in a fixed-term position.
2. Journey-level Carpenter or four years of equivalent experience, including one year of professional carpentry experience related to the essential functions.
3. Valid driver's license at the time of appointment and throughout employment.
4. Good driving record at the time of appointment and throughout employment.

DESIRABLE QUALIFICATIONS

- Significant knowledge of and skill in performing carpentry duties at the journey-level.
- Experience installing formwork for bridge construction and repair.

KNOWLEDGE, SKILLS, ABILITIES & OTHER CHARACTERISTICS

TECHNICAL

- Knowledge of carpentry installation, maintenance, and repair terminology and practices.
- Knowledge of and adherence to repair shop safety policies and procedures.
- Knowledge of and skill in using the hand tools and equipment used in carpentry.
- Knowledge of flat and structural concrete formwork.
- Knowledge of and ability to do cabinetry work.
- Knowledge of and ability to do finish work.
- Knowledge of installation and maintenance of prefabricated open-plan interior systems.
- Ability to perform precise, high-quality, aesthetically pleasing work.
- Ability to read and interpret building engineering and architectural plans.
- Ability to utilize specific computer programs associated with the position.

COMMUNICATION AND INTERPERSONAL

- Verbal communication skills to converse clearly with managers, contractors, and other staff.
- Ability to work effectively in a diverse environment with people whose backgrounds may differ from one's own.
- Ability to represent the department positively and consistent with its mission and goals.

CRITICAL THINKING AND PROFESSIONALISM

- Ability to recognize, analyze, and solve problems by taking complex projects and breaking them down into manageable steps.
- Ability to follow directions presented in both verbal and written forms.
- Ability to learn new techniques and approaches for completing carpentry work.
- Ability to work independently and perform within rigid time frames.
- Situational awareness to mitigate potential safety incidents.
- Honesty, integrity, and responsible stewardship of City resources.

CURRENT SALARY

The current salary range (Pay Range 7JN) is **\$81,700-\$107,986** annually, and the resident incentive salary range for City of Milwaukee residents is **\$84,968-\$112,305**. *Appointment will be made in accordance with the provisions of the City of Milwaukee Salary Ordinance.*

SELECTION PROCESS

THE SELECTION PROCESS will be job-related and will consist of one or more of the following: an evaluation of related education, experience, and accomplishments, an evaluation of written communication, interviews, and/or other assessment methods. The Department of Employee Relations and the Milwaukee Fire Department reserve the right to call only the most qualified candidates to proceed in the selection process. Information

from the selection process will be used to make a hiring decision. Selected candidates will be transferred and/or promoted to the position.

INITIAL FILING DATE – The selection process will be held as soon as practical after the deadline listed above. Receipt of applications may be discontinued at any time after this date without prior notice. However, recruitment may continue until the City's needs have been met. The applicant is responsible for attending all phases of the selection process at the time and place designated by the hiring authority.

NOTE: Transfer/Promotional Opportunities and Promotional Examinations are not open to Milwaukee Public Schools employees or to the public. Only current City of Milwaukee employees and civilian personnel in the MFD and MPD hired through a City Service Commission process who have successfully passed a probationary period for a Civil Service position or who have status as a City of Milwaukee employee in a fixed-term position will be considered. Individuals with exempt, provisional, temporary, or emergency appointments are not eligible for transfer.

ADDITIONAL INFORMATION

- APPLICATIONS and further information may be accessed by visiting www.jobapscloud.com/MIL.
- If you would like assistance completing an application, please contact the Department of Employee Relations at (414) 286-3751 or staffinginfo@milwaukee.gov.
- The Department of Employee Relations is located at City Hall, 200 E Wells St, Room 706, Milwaukee, WI 53202.

CONCLUSION

EEO 703

The City of Milwaukee values and encourages diversity and is an equal opportunity employer.