

## **CORRESPONDENCE/MEMO RANDUM**

March 15, 2016

Dear Finance and Personnel Committee Members:

I am requesting an amendment to the positions ordinance to add two auxiliary positions on a temporary basis, effective March 28, 2016, with the authority to expire at the end of pay period 25, which is December 3, 2016.

The Auxiliary positions would be:

- 1 Policy Planning Coordinator (1JX), to be occupied by Dennis Yaccarino, currently a Budget and Policy Manager Senior (1IX).
- 1 Budget & Policy Manager-Senior (1IX), to be occupied by Eric Pearson, currently a Budget and Policy Manager (2LX).

Due to health conditions, the Budget and Management Director plans to work an abbreviated schedule during the crucial budget development period. This circumstance will continue through the Common Council Budget review period. Therefore, additional responsibility will be reallocated to the aforementioned two positions.

These responsibilities include 6 year debt service planning and proposed borrowing authorizations; capital budget finance; Strong Neighborhoods Program Budget; realignment of code enforcement funding and revenues necessitated by the enactment of 2015 WI Act 176; Compete Milwaukee Budget; 3-year revenue planning and policy development; and overall budget operations and staff supervision. The assumption of greater responsibility in these areas will entail additional workload and a higher degree of judgment to be exercised by both individuals. Therefore, this temporary reassignment to higher salary grade auxiliary positions is equitable and warranted.

The estimated cost of these changes is \$5,012. The amount can be absorbed within the Division's 2016 operating budget as a result of vacancy driven salary savings as a result of vacancy-driven salary savings.

Thank you for your consideration. Please contact me at x 5060 if you wish to discuss this request.

Mark Nicolini

Budget and Management Director