

**GRANT AGREEMENT
FOR 2024 SUMMER YOUTH INTERNSHIP PROGRAM**

This Agreement, dated this _____ day of _____, 2024, (“Effective Date”) is entered into by and between the Redevelopment Authority of the City of Milwaukee (“RACM”), a public body corporate and politic created and existing under the laws of the State of Wisconsin, and Employ Milwaukee, Inc. (“Employ Milwaukee”).

RECITALS:

WHEREAS, the City of Milwaukee’s (City) Department of City Development (“DCD”) previously issued a Request for Proposals (RFP) for Payroll for Processing of the City’s Summer Youth Internship Program (SYIP); and

WHEREAS, from the RFP a contract was awarded to ManpowerGroup US Inc. (“Manpower”) through which, area high school students are hired and placed within various departments throughout the City as part of the SYIP; and

WHEREAS, the paid SYIP internships are for eight weeks during the summer and provide local youth with employment and life skills, and helps them meet educational, job readiness, and career exploration goals; and

WHEREAS, Employ Milwaukee, in their commitment to build a strong workforce development system by planning, coordinating, collaborating and monitoring workforce initiatives with local partners, and funded by a U.S. Department of Labor Community Projects grant in partnership with Milwaukee Water Works, agrees to provide a grant up to \$100,000.00 (“Grant”) to RACM to fund thirty (30) Interns being placed in the 2024 SYIP, as further described in this Agreement;

WHEREAS, the RACM Board, by Resolution # _____ adopted May 16, 2024, authorized acceptance of this Grant and execution of this Agreement; and

NOW, THEREFORE, in consideration of the mutual covenants contained herein and for other hood and valuable consideration the receipt of which is hereby acknowledged, the parties agree as follows:

I. AWARD.

Employ Milwaukee hereby awards the Grant in an amount up to \$100,000.00 to RACM for the placement of thirty (30) Summer Interns through the City’s contract with Manpower. RACM agrees to undertake the coordination of these Interns in accordance with the terms of this Agreement.

II. RACM REQUIREMENTS.

In the placement, coordination and payment of the Interns, RACM shall:

- A. Coordinate with DCD to interview and choose applicants to participate in SYIP; provide intake sessions, orientation and programming for the Interns; and review and approve weekly time worked by interns and pay for all of Interns' hours worked during SYIP (approximately 20 hours a week, for 8 weeks), beginning June 6, 2024, and ending August 2, 2024.
- B. Ensure all Interns are paid as a rate of \$15.00 an hour, which equates to bill rates under the City contract with Manpower of \$20.10 for a Field Intern and \$19.95 for an Office Intern
- C. Expend all Grant proceeds on the payment of invoices from Manpower for the thirty (30) Interns. No Grant proceeds shall be expended on RACM's operational or administrative costs.
- D. Ensure U.S. Dept. of Labor Community Project eligibility requirements are met for the 30 Interns, which includes residency in the city of Milwaukee, age of 16 or 17 years old, legally eligible to work in the United States, and an underrepresented population as determined by income, race, or other factors identified by Employ Milwaukee program staff.
- E. Provide dates and staffing coordination so that Employ Milwaukee staff can enroll the 30 Interns into the U.S. Department of Labor Community Project which will consist of intake and application materials and processes.
- F. Ensure worksites are compatible with the goals of the U.S. Dept. of Labor Community Project and are aligned with the skills needs of the Milwaukee Water Works occupational focus areas.
- G. Coordinate with Employ Milwaukee staff so that participants can access U.S. Dept. of Labor Community Project program requirements of participation in job readiness training and leadership development.
- H. Establish and maintain records and file reports as reasonability requested by Employ Milwaukee, including timesheets of all participants, work experience start and end dates, and wage rates for all participants.

III. EMPLOY MILWAUKEE REQUIREMENTS.

In the implementation, coordination and funding of this Agreement, Employ Milwaukee shall:

- A. Upon receipt of copies of fully paid Manpower invoices for the thirty (30) Interns, reimburse RACM in full for the amount of each invoice with Grant proceeds pursuant to the terms of this Agreement.

IV. TERM AND TERMINATION.

- A. The Term of this Agreement is from the Effective Date, up to December 31, 2024.

- B. If either party fails to fulfill its obligations under this Agreement in a timely or proper manner, or violates any of its provisions, the non-breaching party will thereupon have the right to terminate this Agreement by giving ten days' written notice of termination of the Agreement, specifying the alleged violations, and effective date of termination. This Agreement will not be terminated if, upon receipt of the notice, the non-breaching party promptly cures the alleged violation prior to the end of the ten-day period

V. INDEMNIFICATION.

To the extent allowable by applicable law, each Party (an "Indemnifying Party") shall indemnify, hold harmless, and defend the other Party, its affiliates, and their respective officers, directors, employees, contractors, agents and representatives (each of whom is an "Indemnified Party") against all liability, costs, actions, suits, judgments, damages, and expenses (including reasonable attorneys' fees and court costs) arising out of or resulting from (a) the negligent, or willful acts of Indemnifying Party, its officers, directors, employees, or agents in connection with this Agreement and/or (b) Indemnifying Party's breach of this Agreement, including failure to provide the services and work as set forth in this Agreement. The Parties acknowledge and agree that the indemnity specified herein will include, without limitation, indemnification for settlements of matters covered by this indemnity.

VI. RECORD KEEPING AND RECORD ACCESS.

The parties to the Agreement shall maintain records in accordance with requirements prescribed by RACM with respect to all matters covered by this Contract. In addition, both parties understand that RACM is bound by the Wisconsin Public Records Law, and as such, all of the terms of this Agreement are subject to and conditioned on the provisions of Wis. Stat. 19.21, et seq. Employ Milwaukee acknowledges that it is obligated to assist RACM in retaining and producing records that are subject to Wisconsin Public Records Law. Except as otherwise authorized, all such records shall be maintained for a period of seven (7) years after conclusion of this Agreement.

VII. NOTICES.

Any written notices regarding this Agreement shall be sent to:

- A. For RACM: Mr. Lafayette L. Crump
Executive Director
Redevelopment Authority of the City of Milwaukee
809 North Broadway
Milwaukee, WI 53202
- B. For Employ Milwaukee, Inc: Chytania Brown
Chief Executive Officer
2342 North 27th Street
Milwaukee, WI 53210

VIII. MODIFICATION.

No modification, expansion or amendment of this Agreement will be of any force or effect unless in writing and signed by the parties hereto.

IX. SEVERABILITY.

All terms and covenants herein are severable. In the event any single term or covenant is found invalid by an agency or court of competent jurisdiction, this Agreement will be interpreted as if such invalid terms or covenants were not contained herein.

X. CHOICE OF LAW & FORUM.

This Agreement will be governed in all respects by, and construed in accordance with, the laws of the State of Wisconsin. The venue of any action hereunder will be in Milwaukee County, Wisconsin.

XI. SIGNATURE AND COUNTERPARTS

This Agreement may be executed in one or more counterparts which, when taken together, shall constitute one and the same document. Facsimile, Docusign, and/or PDF signatures shall be accepted as originals.

IN WITNESS WHEREOF, for good and valuable consideration, RACM and Employ Milwaukee hereby agree to the terms and conditions herein, and caused this Agreement to be signed and entered into as of the Effective Date above.

EMPLOY MILWAUKEE, INC

**REDEVELOPMENT AUTHORITY OF
THE CITY OF MILWAUKEE**

By _____
Chytania Brown,
Chief Executive Officer

By _____
Frances Hardrick, Chair

By _____
Lafayette L. Crump, Executive Director

Approved as to Form and Execution

Dated _____

Assistant City Attorney