

**AGENDA OF ITEMS TO BE CONSIDERED
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: September 17, 2014

TIME: 9:00 A.M.

PLACE: Common Council Chambers
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: September 17, 2014

Funding Source - 100% Operating
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Auth.	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-INFORMATION & TECHNOLOGY MGMT. DIVISION</u>											
13937	Systems Analyst-Senior	2IX	5/30/14	1	0	1	0	0		Int	x-2b
13938	Information Technology Specialist	3GN	10/14/14	1	0	1	0	0		Int/Ext	x-2b
<u>ASSESSOR</u>											
13854	Assessment Division Manager	1FX	8/23/14	3	2	1	0	0		Int/Ext	x-3
13855	Property Appraiser	2DN	9/13/14	29	26	1	0	2		Int/Ext	x-2a
<u>CITY TREASURER</u>											
13856	Program Assistant II	5FN	8/16/14	2	1	1	0	0		Int	x-2a
13857-58	Customer Service Rep. II (2 pos.)	6GN	8/15/14 8/16/14	5	3	2	0	0		Int	x-2a
13859	Customer Service Rep. II (0.53 FTE)	6GN	8/16/14	2	1	1	0	0		Ext	x-2a
<u>FIRE DEPARTMENT</u>											
13860-64	Fire Lieutenant (5 positions)	4E	5/22/14 8/30/14 9/28/14 9/28/14	156	151	5	0	0		Int	x-1
13865-67	Fire Captain (3 positions)	4J	8/31/14 9/28/14 9/28/14	53	50	3	0	0		Int	x-1
13868-71	Heavy Equipment Operator (4 pos.)	4D	7/28/14 7/31/14 9/28/14 9/28/14	162	158	4	0	0		Int	x-1
13873	Office Coordinator	5EN	8/1/14	1	0	1	0	0		Int/Ext	x-2b
13874	Office Assistant II	6EN	8/21/14	1	0	1	0	0		Ext	x-2b
13940	Fire Cadet	6BN	9/4/14	39	25	1	13	0		Ext	x-2b
<u>HEALTH DEPARTMENT</u>											
13875	Environmental Health Specialist II	3LN	8/2/14	19	18	1	0	0		Int/Ext	x-2b
13876	Public Health Nurse	2DN	8/12/14	55	45	1	5	4		Int/Ext	x-2b
13877	Public Health Nurse	2DN	9/12/14	55	45	1	5	4		Int/Ext	x-2b
<u>LIBRARY</u>											
13878	Librarian II	2CN	8/3/14	12	11	1	0	0		Int/Ext	x-2b
13879	Library Youth Educator	2BN	8/17/14	6	5	1	0	0		Int/Ext	x-2b
13880	Library Reference Assistant	5DN	8/6/14	18	17	1	0	0		Int/Ext	x-2b
13619	Office Assistant II	6EN	5/11/14	3	2	1	0	0		Int/Ext	x-2b
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
13883	Plan Examiner III	2JN	9/21/14	2	1	1	0	0		Int	x-2a
13884-86	Bldg. Codes Enforce Supv. (3 pos.)	1DX	8/17/14 9/13/14 8/31/14	9	6	3	0	0		Int	x-3
13887	Building Construction Inspector II	3QN	8/19/14	16	14	1	1	0		Int/Ext	x-2a
13888	Residential Code Enforce. Insp.	3LN	8/12/14	55	45	1	3	5		Ext	x-2a
13890	Program Assistant II	5FN	8/2/14	10	7	1	1	1		Int	x-2b
13939	Electrical Inspector II	3QN	9/13/14	8	7	1	0	0		Ext	x-2a

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<u>POLICE DEPARTMENT</u>											
13891	Police Records Manager	1DX	7/15/14	1	0	1	0	0		Int/Ext	x-2b
13893	Building Maintenance Mechanic II	7EN	8/28/14	6	2	1	0	0		Int/Ext	x-2b
13896-97	Maintenance Tech. II (2 positions)	3GN	NA	6	2	2	0	0		Int/Ext	x-2b
			NA								
13898-99	Office Assistant III (2 positions)	6FN	8/22/14	28	19	2	0	7		Int	x-2b
			NA								
13900-02	Custodial Worker II (3 positions)	8DN	NA	39	36	3	0	0		Int	x-2b
13903-04	Police Aide (2 positions)	6BN	NA	67	65	2	24	0		Ext	x-2b
13905	Crime and Intelligence Specialist	1FX	7/5/13	1	0	1	0	0		Int/Ext	x-2b
<u>DPW-INFRASTRUCTURE SERVICES</u>											
13906	Engineering Drafting Technician IV	3NN	7/19/14	15	13	1	1	0	20% O&M, 80% Capital	Int	x-5
13907	Engineering Drafting Technician II	3FN	TBD	19	12	1	4	2	20% O&M, 80% Capital	Ext	x-5
13932	Civil Engineer III	2IN	6/10/14	3	2	1	0	0	35% O&M, 65% Capital	Int	x-5
13933	Civil Engineer II	2GN	6/25/14	6	5	1	0	0	20% O&M, 80% Capital	Ext	x-5
<u>DPW-OPERATIONS DIVISION</u>											
13910	Equipment Parts Assistant	6IN	6/7/14	7	6	1	0	0		Int/Ext	x-2b
13912	Garage Attendant	8DN	7/8/14	4	2	1	0	1		Int/Ext	x-2b
13913	Urban Forestry Technician	3NN	6/22/14	12	9	1		2		Int/Ext	x-2b
13584	Urban Forestry Manager	1DX	4/26/14	9	8	1	0	0		Int/Ext	x-2b
13934	Sanitation Inspector	3BN	9/6/14	8	7	1	0	0		Int	x-2b
13935	Equip. Operations and Training Mgr.	1CX	9/6/14	1	0	1	0	0		Int/Ext	x-2b
13936	Equipment Operations Supv. I	1AX	10/18/14	2	1	1	0	0		Int/Ext	x-2b
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>DEPT. OF CITY DEVELOPMENT</u>											
13914	Housing Rehabilitation Spec.	2EN	8/31/14	5	3	1	1	0	80% CDBG	Int/Ext	x-6
<u>HEALTH DEPARTMENT</u>											
13915	Public Health Social Worker	2DN	9/13/14	4	2	1	1	0	Home Visiting Family	Int/Ext	x-6
13916	Public Health Nurse Supv.	1DX	7/21/14	2	1	1	0	0	Congenital Disorders	Int/Ext	x-6
13917	Public Health Nurse	2DN	8/27/14	55	45	1	5	4	Home Visiting Family	Int/Ext	x-6
13918	Public Health Nurse	2DN	8/29/14	55	45	1	5	4	Home Visiting Family	Int/Ext	x-6
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>											
13889	Residential Code Enforce. Insp.	3LN	8/5/14	55	45	1	3	5	Targeted Code Enf.	Ext	x-6
<u>PORT OF MILWAUKEE</u>											
13919	Civil Engineer III	2IN	8/1/14	1	0	1	0	0	Port	Int/Ext	x-6
<u>DPW-WATER WORKS</u>											
13920	Sr. Water Treatment Plant Operator	3PN	6/1/14	24	22	1	1	0	Water Works	Int	x-6
13921	Water Maintenance Manager	1CX	7/26/14	2	1	1	0	0	Water Works	Int/Ext	x-6
13922	Water Plant Maintenance Supervisor	1CX		1	0	1	0	0	Water Works	Int/Ext	x-6
13923	Water Chemist II	2CN	11/6/14	9	8	1	0	0	Water Works	Int/Ext	x-6
13924-27	Water Meter Technician (4 pos.)	7DN	8/19/14	40	26	4	10	0	Water Works	Int/Ext	x-6
			8/19/14								x-6
			8/19/14								x-6
			8/28/14								x-6

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13928	Meter Reader-Commercial	6LN	10/18/14	3	2	1	0	0	Water Works	Int	x-6
13929	Accounting Assistant III	5EN	8/17/14	4	3	1	0	0	Water Works	Int	x-6
13930	Communications Assistant V	6KN	9/7/14	5	3	1	1	0	Water Works	Int/Ext	x-6
13931	Customer Service Rep. III	6HN	8/19/14	13	12	1	0	0	Water Works	Int/Ext	x-6

BMA 30 SCHEDULE B - FUND TRANSFERS AND/OR EQUIPMENT REQUESTS

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Department Account Name	Amount of Transfer		Reason
	From	To	
<u>DEPT. OF CITY DEVELOPMENT</u> Business Impr. Distr. Fund - Parent Acct. Development Fund - Parent Acct.	\$250,000	\$250,000	Transfer required to accomplish action approved by CCFN 140727, the Redevelopment Authority acquisition of the Youvraj Group, LLC property at 2630 West Wisconsin Ave a/k/a 714 North 27th Street, in the 4th Aldermanic District. Active Business Improvement Districts have not participated in any eligible projects that required this appropriation.
<u>LIBRARY</u> Salaries and Wages Operating Expenditures	\$100,000	\$100,000	CCFN 131484 which approved carryover of unexpended appropriation balances from 2013 to 2014 included carryover of \$100,000 in the Library Salaries account for the purpose of providing funds for security improvements at Library facilities. This fund transfer moves the \$100,000 from the Salaries account to the Operating Expenditures account, so that the Library can make expenditures on security improvements from the appropriate appropriation account.

SCHEDULE C - GENERAL MATTERS

1. Miscellaneous