



Department of Neighborhood Services

Erica R. Roberts
Commissioner

Thomas Mishefske
Operations Director

Michael Mazmanian
Operations Director

September 9, 2020

Committee on Finance and Personnel
Milwaukee Common Council
Room 205, City Hall
Milwaukee, WI 53202

Attention: Alderman Michael Murphy, Chair

RE: CC File #200644

Dear Alderman Murphy:

We are requesting approval of private automobile reimbursement in excess of 1,000 miles for Mr. Ken Kenitz, Special Enforcement Inspector, working with the Department of Neighborhood Services as an inspector in our Special Enforcement Division. Mr. Ken Kenitz drove his private vehicle 1,055 miles in the month of July 2020.

Due to the Covid-19 Pandemic, the Department of Neighborhood Services experienced a number of staffing shortages. Mr. Ken Kenitz conducted valuable inspection services throughout the city in order to assist the Residential Division in completing their annual fire inspections, which caused him to travel outside of his enforcement district.

Ken Kenitz's mileage also includes his regular duty assignments.

The July 2020 daily activity report for Ken Kenitz is attached for your review.

Sincerely,

Erica Roberts
Commissioner

Enclosure

