

**Department of Administration
Purchasing Division**

**Finance & Personnel Committee Approval Required
For Single Source Contract
Contract #E16448**

Background:

User Department:	Milwaukee Health Department
Purchasing Agent:	Patricia Klosiewski
Contract Description:	VSC –Lead Consulting(Childhood Lead Poisoning Prevention Program)
Vendor Name and Location:	Amy Murphy Consulting (Milwaukee, WI)
Contract Term:	11/21/18 through 05/31/19
Requisition # and Date Rec'd:	16768 & 05/10/19
Original Contract Amount:	\$64,800.00
Expenditures to Date:	\$63,797.50
Current Contract Amount:	\$64,800.00

Purpose of Contract/Amendment:

The purpose of this contract amendment is to increase the estimated contract total by \$17,597.50 from \$64,800.00 to \$82,397.50, and to extend the contract term for five (5) months from 06/01/2019 through 10/31/2019. This amendment allows for the payment of two (2) invoices generated as a result of the vendor continuing her work to support and provide technical assistance to the City of Milwaukee Health Department (MHD) Childhood Lead Poisoning Prevention Program (CLPPP) in the areas of nursing case management, overall program management, and strategic planning.

Background:

The Milwaukee Health Department produced an assessment of its Childhood Lead Poisoning Prevention Program (CLPPP) in January 2018. This review noted the lack of program infrastructure, particularly policies and procedures to ensure that the program functioned in accordance with state statutes. The major obstacles in addressing these concerns has been the high amount of critical vacancies in the program as well as relative lack of historical knowledge with current staff related to when the program functioned appropriately and efficiently.

Amy Murphy Consulting was awarded this contract based on her expertise around local and state lead programs and her twenty (20) plus years of unique expertise in public health, housing, and community development. Based on her unique combination of experience and expertise, including her certification as a group facilitator, she has been uniquely qualified to provide these services.

For this reason and in accordance with City Charter 16-05-4a, Finance and Personnel Committee approval is waived for services authorized by the Common Council.

City Purchasing Director

Date

History of Contract Amendments:

Date	Item	Term	Cost
11/21/2018	Original Contract- VSC for Lead Consulting with Amy Murphy Consulting Approved by F&P Committee on: 11/21/2018	11/21/2018 through 05/31/2019	\$64,800.00
Pending	Amendment #1 – Increased the estimated contract total by \$17,597.50 from \$64,800.00 to \$82,397.50 and extended the contract term by five (5) months from 06/01/2019 through 10/31/2019.	06/01/2019 through 10/31/2019	\$17,597.50
Total (including the pending amendment)			\$82,397.50