

Ref: CC File No. 211751  
SF 22025

**ACTION TAKEN ON VACANCY REQUESTS  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: March 16, 2022  
TIME: 9:00 A.M.  
PLACE: Committee Room 301-B  
City Hall  
SCHEDULE A: Vacancy Requests  
SCHEDULE B: Fund Transfers

SCHEDULE A - VACANCY REQUESTS

Vacancies listed were approved by Finance & Personnel unless otherwise indicated.

Finance & Personnel Committee Meeting: March 16, 2022  
CCFN 211751

Req. I.D. No.	Department and Position	Pay Range	Date Vacant	Committee Action
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>				
<u>CITY ATTORNEY</u>				
9294	Assistant City Attorney V	2QX	3/19/22	
9323	Assistant City Attorney V (2 positions)	2QX	3/1/22	
9335	Assistant City Attorney V	2QX	3/25/22	
9334	Assistant City Attorney V	2QX	3/26/22	
9336	Assistant City Attorney V	2QX	3/17/22	
9338	Assistant City Attorney V	2QX	1/22/22	
<u>CITY COMPTROLLER</u>				
9333	Senior Auditor	2HX	May 2021	
<u>DEPARTMENT OF EMPLOYEE RELATIONS</u>				
9331	Business Operations Associate	2FX	2/20/22	
9337	Human Resources Assistant	5IN	4/3/22	
9340	Diversity Recruiter	2FX	3/6/22	
<u>FIRE AND POLICE COMMISSION</u>				
9313	Fire and Police Commission Auditor	2FX	3/13/22	
<u>FIRE DEPARTMENT</u>				
9309	Fire Lieutenant (2 positions)	4E	3/5/22 3/21/22	
9310	Heavy Equipment Operator (2 pos.)	4D	2/28/22 3/7/22	
9311	Firefighter (40 positions)	4A	Various	
9312	Telecommunicator (2 positions)	5IN	1/15/22 2/5/22	
<u>HEALTH DEPARTMENT</u>				
9304	Epidemiologist	2JX	3/12/22	
9305	Consumer Environmental Health Supv.	1DX	3/5/22	
9308	Public Health Nurse 1	2DN	12/26/21	
<u>DEPT. OF NEIGHBORHOOD SERVICES</u>				
9332	Office Assistant III	6FN	3/19/22	
<u>POLICE DEPARTMENT</u>				
9302	Administrative Assistant III	5FN	1/22/22	
9339	Police Officer (65 positions)	4B-801	NA	
<u>DPW-ADMINISTRATIVE SERVICES</u>				
9292	Personnel Payroll Assistant III	5EN	3/6/22	
9293	Accounting Assistant II	5HN	2/23/22	

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	<u>DPW-INFRASTRUCTURE SERVICES</u>			
9315	Inventory Assistant II	6HN	2/6/22	
9316	Equipment Mechanic II	7CN	10/17/21	
9317	Bridge Operator	8GN	TBD	
9318	Bridge Operator Lead Worker	8IN	1/28/22	
9319	Custodial Worker II/City Laborer	8DN	3/2/22	
9320	Street Repair District Manager	1FX	3/20/22	
9321	Street Operations Supervisor	1BX	5/29/22	
9322	Engineering Technician IV	3NN	7/15/18	
	<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>			
	<u>HEALTH DEPARTMENT</u>			
9306	Public Health Social Worker 3	2DN	2/15/22	
9307	Nutritionist	2DN	3/2/22	
	<u>DEPT. OF NEIGHBORHOOD SERVICES</u>			
9330	Program Assistant I	5EN	3/5/22	
	<u>DPW-WATER WORKS</u>			
9298	Customer Service Rep. III	6HN	3/5/22	
9299	Water Chemist	2EN	2/27/22	
9300	Water Field Supervisor	1BX	2/26/22	
9301	Database Associate	2GX	3/10/22	
9303	Water Repair Worker	8LN	3/1/22	
9342	Water Distribution Manager	1IX	3/26/22	

SCHEDULE B - FUND TRANSFERS

Fund transfers listed were approved by the Finance and Personnel Committee.

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Department Account Name	Amount of Transfer		Reason for Transfer
	From	To	
<u>DEPT. OF CITY DEVELOPMENT</u> 2022 Salaries & Wages 2022 In REM Property Management	\$450,000	\$450,000	These funds are needed to pay existing multi-year contracts for essential services City Tax Foreclosed properties. Original expectation for 2022 was to fund these expenditures with SLFRF grant funds. It was later determined that existing contracts do not meet Federal grant contracting requirements
<u>FIRE DEPARTMENT</u> 2022 Salaries & Wages 2022 Operating Expenditures	\$7,053,823	\$7,053,823	This is an adjustment to move O&M Salary funds to Operating Expenditures. ARPA revenue loss funds of the same amount will be moved to the MFD Salary account.
<u>TRANSPORTATION FUND</u> 2022 MacArthur Sq-Electrical 2022 1000 N. Water Parking Structure	\$100,000	\$100,000	The additional funds are necessary to pay for a leak in the drainage system that was discovered after the fire suppression system was updated at the 1000 N. Water parking structure

SCHEDULE C - GENERAL MATTERS

- Miscellaneous