



Milwaukee Police Department
Police Administration Building
749 West State Street
Milwaukee, WI 53233
<http://www.city.milwaukee.gov/police>

Jeffrey B. Norman
Chief of Police

(414) 933-4444

December 8, 2025

The Board of
Fire and Police Commissioners
200 East Wells Street, Room 706
Milwaukee, WI 53202

Dear Commissioners:

I hereby nominate and promote, subject to your approval, the following Police Records Specialist I (Pay Range 6GN):

Amy S. Clements

to the position of Police Records Specialist II (Pay Range 5HN), in this Department, effective Sunday, January 4, 2026.

Ms. Amy S. Clements was appointed to the Department as a Police Records Specialist I on December 11, 2023, and she is currently assigned to the Records Management Division. Her training and experience qualifies her for the position. She has been recommended for promotion by her commanding officer.

In accordance with City Service Commission practices, she meets the requirements for this position. I therefore, nominate and promote, subject to your approval, Ms. Amy S. Clements to the position of Police Records Specialist II.

Respectfully Submitted,

JEFFREY B. NORMAN
CHIEF OF POLICE



NICOLE J. WALDNER
ASSISTANT CHIEF OF POLICE

JBN:NJW:ss
c: Payroll Supervisor Santiago

I hereby certify that the above agenda item has been approved by the Commission:

Executive Director

Date: _____