

CANCELLATION OR ADJUSTMENT OF CITY CLAIM OR ACCOUNT

To: City Attorney

From: Port of Milwaukee Department Date July 23, ~~xx~~2008

I recommend that the following claim or account be adjusted or cancelled as indicated.

Claim or Account No. Inv. #4280001865 dated 11/12/2007

Department: <u>Port of Milwaukee</u>	Amount of claim or account as billed \$ <u>11,296.23</u>
Due from: <u>Advance Boiler & Tank Co.</u>	Recommended Adjustment..... \$ <u>(8,334.00)</u>
Name: <u>Suite #100</u>	Adjusted Balance..... \$ <u>2,962.23</u>
Address <u>6600 W. Washington St.</u>	
<u>West Allis WI 53214</u>	

Basis for recommendation of cancellation or adjustment:

Customer was due credit on crane pad payment due from the Port. Customer requested to offset crane pad credit against open invoice. See attached letter from customer.

Submitted by Hester E. Billingsley Department

Adjustment or cancellation approved

by Megan Cump

Date: 10-9 City Attorneys Office ~~19~~2008

C.A. File No. _____

In accordance with section 2-20.1(1) of the Milwaukee Code, I certify to the City Comptroller the uncollectibility of the above claim or account as indicated.

by Eric Remett Department Head

Date: July 23, ~~xx~~2008

In accordance with section 2-20.1(2) of the Milwaukee Code, and on the basis of the certification submitted to me, the above account shall be adjusted or cancelled as indicated,

by order of

City Comptroller

Date: _____ 19____

Distribution:

- (White) - Comptrollers Office
- (Canary) - Originating department of claim or account
- (Pink) - City Attorney's Office
- (Goldenrod) - Originator
(Detach prior to submitting to City Attorney's Office)