

# Milwaukee Water Works

*Safe, Abundant Drinking Water.*

September 15, 2016

Chris Lee, Staff Assistant  
Finance & Personnel Committee  
City of Milwaukee  
Common Council City Clerk  
City Hall, Room 205

Dear Mr. Lee:

Please find attached my revised request for approval for out-of-city convention attendance. I would like to withdraw my request to attend the Association of Metropolitan Water Agencies' (AMWA) Annual Meeting and substitute the Water Quality Technology Conference of the American Water Works Association. The reason for my request is that the timing of the AMWA conference (October 16-19, 2016) may interfere with my ability to be responsive to the needs of the city during the week of budget amendments.

Please advise if any additional information is needed to process this request.

Respectfully,



Carrie M. Lewis  
Superintendent

CML:sls

Attachment

