



Department of the  
Municipal Court

Susan G. Dye  
Chief Court Administrator

October 18, 2001

Honorable Members of the Common Council:

Re: Appointment of Chief Court Administrator

As you know, our Court Administrator, Susan Dye, has resigned effective November 9, 2001. I have, subject to your approval and pursuant to Section 3-34-4 of the Charter Ordinance of the City of Milwaukee, appointed Kristine M. Hinrichs to fill the position of Chief Court Administrator for a three-year term, commencing November 9, 2001 and ending September 30, 2004. Ms. Hinrichs currently works as a Budget and Fiscal Policy Specialist for Milwaukee Public Schools. Previously, she has served as Director of Finance and Administration for the Milwaukee Metropolitan Sewerage District and as acting deputy director of Department of Administration for the City of Milwaukee. She has also served as Village Administrator for Hales Corners and Thiensville. She has a Master's Degree in Urban and Regional Studies and Public Management. Given her background, she has extensive knowledge of city government and extensive management experience.

I have established her salary at the seventh step of the current pay grade 14, \$85,296.38. Please find enclosed Ms. Hinrich's credentials and resume.

Sincerely,

LOUIS B. BUTLER, JR.  
Presiding Judge  
Milwaukee Municipal Court, Branch Two

LBB/gtk

c: Kristine Hinrichs  
Jeff Hansen, Department of Employee Relations