

WILLIAM C. MURPHY, CPA

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PROFESSIONAL SUMMARY

Accounting and financial executive with an operational focus and entrepreneurial drive. Experienced certified public accountant with extensive knowledge of accounting principles and their application. Strategic thinker with strong analytical skills potent in problem-solving. Highly organized and articulate with excellent written and verbal communication skills.

PROFESSIONAL EXPERIENCE

Hmong American Peace Academy, Ltd. - Milwaukee, WI

June 2013 to Present

- Financial and Operations Administrator for a charter school with 1,800 students, 150 employees and \$16M budget.

Financial Administrator Component

- Responsible for supervision of all accounting functions, grant/contract financial compliance/reporting, cash management and training of accounting personnel. Responsible for projections and variance analysis. Responsible for risk management.
- Worked in the preparation of the necessary documents including long term sustainable projections for a 25 million bond issuance to be utilized in the construction of 100k square foot addition.
- Assist HR with payroll, unemployment insurance issues including administrative hearings, workers' compensation issues, potential legal issues and Family & Medical Leave Act (FMLA) administration. Work in conjunction with HR on employee benefits administration and payroll. Knowledgeable in all HR functions. Responsible for compliance and tax filing related to Affordable Care Act (ACA).
- Planned, prepared and instituted first retirement plan for organization. Planned and implemented first health reimbursement account resulting in 33% savings on health insurance premiums in the initial year.
- Developed and periodically update written procedures and policies to safeguard assets and ensure compliance with contractual grants and regulations. Monitor and recommend improvements to financial and operation procedures.
- Coordinate and communicate with external auditors. Issue request for proposals for audit services. Responsible for quarter/year-end closings. Resolve any audit issues. Prepare and present financial statements on on-going basis to the board of directors and bond investors. Develop annual agency-wide budget, grant budgets and capital budget. Monitor actual-to-budget on an ongoing basis.
- Manage, forecast and monitor cash for the efficient utilization of resources. Developed and now maintain "CD ladder" which increased interest revenue and reduced exposure relative to FDIC limits. Ensure bank line of credits are maintained and are sufficient in size for organization's requirements. Analyze capital budget needs and identify sources of cash including financing alternatives. Recommend investment and cash strategies to executive director and board of directors.

Operations Administrator Component

- Responsible for management of building maintenance staff, transportation staff and IT staff. Responsible for planning and negotiation of building improvements, building maintenance and vendor contracts. Responsible for planning and assignment of personnel for required safety drills including: fire, defibrillator, evacuation, tornado and lockdown. Responsible for composing crisis/emergency plan document and assignment of personnel for duties relative to morning arrival, afternoon dismissal, inclement weather and emergencies. Responsible for record keeping of drills and incident reports.

Wm C. Murphy, CPA/Wm. C. Murphy & Associates, LLC - Waukesha, WI

March 1992 to Present

- Founder of an accounting, real estate and consulting service.
- As consultant assist in the planning, implementation and operation of computerized general ledger systems for a variety of clients.
- Prepare corporate, partnership, employer and personal tax returns.
- Real estate broker.
- Formerly auditor of “choice” schools in Milwaukee. Audit types included financial, performance, & compliance. Formerly contracted business manager of a UWM Chartered High School.
- Formerly an appraiser of commercial and residential appraisals real estate. Trained and mentored five people that became certified real estate appraisers.

PREVIOUS PROFESSIONAL EXPERIENCE

Property Valuation Associates, Inc. - Wauwatosa, WI

- Co-founder and general manager of a real estate tax consulting service.
- Performed complex commercial valuations and negotiated with assessment authorities.
- Prepared all corporate income tax returns and employer filings.
- Managed company’s computerized financial records and cash.
- Managed, supervised and trained company’s appraisal staff.

Impact USA, Inc. - Milwaukee, WI

- Co-founder and general manager of a temporary help business enterprise.
- Grew business to over 100 employees within the first 6 months.
- Managed company’s computerized financial records and cash.
- Prepared all corporate income tax returns and employer filings.
- Managed and supervised sales staff.

Milwaukee County Executive’s Office - Milwaukee, WI

- Contract manager of federally funded employment and training programs.
 - Audited programs’ service effectiveness and financial records.
 - Prepared and presented reports to civilian oversight board.
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EDUCATION

Bachelor of Business Administration, University of Wisconsin-Milwaukee

- Emphasis areas included accounting, real estate and finance. 3.8 Grade point average in accounting coursework. Passed CPA exam on first attempt.

Society of Real Estate Appraisers, Appraisal Institute & American Society of Appraisers, Varied Locations

- 4.0 Grade point in graded appraisal coursework. Completed numerous appraisal courses offered by Society of Real Estate Appraisers and Appraisal Institute (since merged). Completed coursework needed for MAI certification. Completed two business valuation courses offered by American Society of Appraisers.
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CERTIFICATIONS & LICENSES

- Certified Public Accountant (CPA #12085) by the State of Wisconsin
 - Licensed Real Estate Broker (#44386) by the State of Wisconsin and Licensed Real Estate Entity (Wm. C. Murphy & Associates, LLC) (#700993) by State of Wisconsin
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OTHER EXPERIENCE/SKILLS

- Entrepreneurial drive and spirit. Launched multiple business enterprises.
- Highly experienced with Microsoft Office programs, including Excel, Word, PowerPoint and Outlook. Experienced with utilization of Google Drive and the related applications.
- Advanced proficiency with Microsoft Excel and multiple computerized general ledger software programs.
- Previously served on a board of directors and its finance committee for 2 years.