

ALIVIA ALLEN

alivia.m.allen@gmail.com

Milwaukee, WI

414.982.9337

SUMMARY

- ❖ Honor Roll high school student with experience working with youth bringing energy, enthusiasm, and solution focused skills to any position.
- ❖ Praised for organizational skills, effective communication, tenacity, and a drive for change and equality
- ❖ Results-driven critical thinker with a proven ability to multitask

EDUCATION & CREDENTIALS

Milwaukee Lutheran High School

GPA: 3.9

Milwaukee, WI

Diploma expected 2024

Awards & Honors

- Honor Roll
- Honors Social Studies Student of the Month 2021

Skills & Certifications

- Microsoft Office Suite
- Adobe Illustrator, Lightroom, and Photoshop

VOLUNTEER EXPERIENCE

Milwaukee Business Expo

March 2021 - present

Provided technical assistance by creating presentations, sign in sheets, logo reviews, registration of businesses, and served in any other area of need.

Milwaukee, WI

Milwaukee Mustangs Track Club

January 2021 - present

Assisted the head coach with instructing students in the rules, regulations, equipment, and techniques of track. Demonstrated exercises, coached students on correct arm form, encourage healthy eating habits, stretching, and ample water intake, encouraged students, etc.

Milwaukee, WI

Silver Spring Neighborhood Center

June 2021 - present

Assisted staff members in reviewing inventory, stocking food, and discarding of expired items in the food pantry. Did daily neighborhood trash clean ups.

Milwaukee, WI

Elaine Schreiber Childhood Development Center

June 2021 - present

Provided childcare for children ages six weeks to twelve years old. Developed and implemented, fun, educational activities for children. Assisted staff in day-to-day operations.

Milwaukee, WI

ACTIVITIES & PROGRAMS

- YMCA Teen Achievers Program
- Top Teens of America
- National Honor Society

- Six-year member of the AAU Milwaukee Mustangs Track Club
- Milwaukee Lutheran High School Student Council Member