



INCIDENT ACTION PLAN

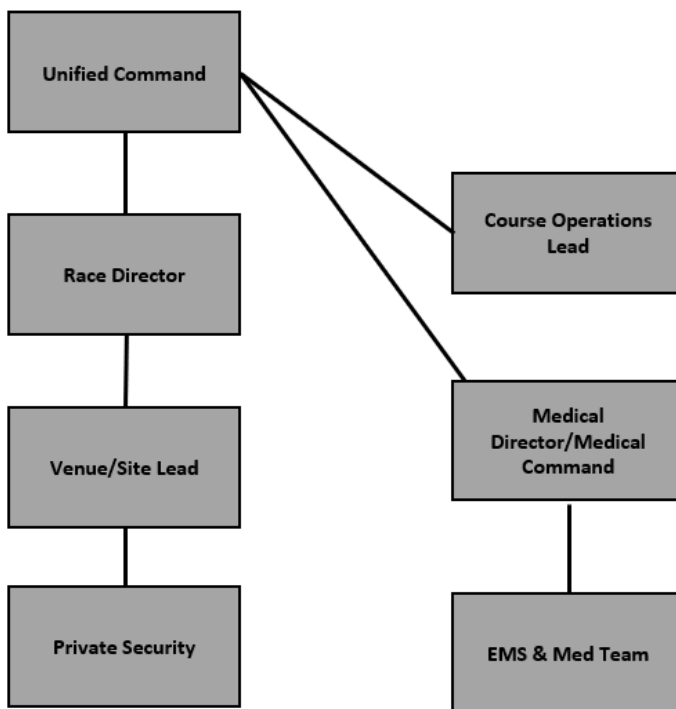
March 26, 2023
Milwaukee, Wisconsin

Event Briefing (ICS 201)	1. EVENT NAME Milwaukee Marathon (Half Marathon & 5k Only)	2. DATE PREPARED 1/19/2023	3. TIME PREPARED 10:00AM MST
4. GENERAL EVENT INFORMATION 1/2 Marathon, 5k with post race festival EVENT NAME -Race Date: March 26, 2023 -Registered Runners: TBD -Spectator Attendance: TBD -Event Timeline: March 26, 2023 4:00am Key Operations Staff Onsite 5:00am Staff Call 5:30am Gear Check Open 6:30am 5K Start 7:00am 1/2 Marathon Start 6:45am 5k First Runner 8:05am First 1/2 Marathoner 7:35am 5k Last Runner 11:25am Last 1/2 Marathoner 1:00pm Post Race Party Ends Command Post Location-Fiserv Form			
Event Briefing (ICS 201)	1. EVENT NAME Milwaukee Marathon (Half Marathon & 5k Only)	2. DATE PREPARED 1/19/2023	3. TIME PREPARED 10:00AM MST
5. EVENT ORGANIZATION-KEY VE STAFF Chip Hazewski Race Director 858-768-1916 Conner Dunn Operations Manager 916-671-6534 Kori Church Customer Service 630-338-7271 Command Post Direct Line			

6. COMMUNICATION HIERARCHY

VENTURES ENDURANCE

Communication Hierarchy



7. ADDITIONAL NOTES

Event Objectives (ICS 202)	1. EVENT NAME	2. DATE PREPARED	3. TIME PREPARED
	Milwaukee Marathon (Half & 5k Only)	1/19/2023	10:00AM MST
4. OBJECTIVES The purpose of these documents are to provide a detailed process that provides internal communication for all necessary parties involved with the Ventures Endurance event. Communication is key and it is our objective to ensure all Local, State, and Federal agencies participating or deployed to the event have the knowledge of the communication between medical resources, police, race management, and any other agencies involved with race day activities.			
5. INCIDENT ACTION PLAN (the items checked below are included in this IAP)			
x	ICS 201 – Incident Briefing		
x	ICS 202 – Objectives		
x	ICS 206 – Medical Plan		
	Appendices		
	-Start/Finish Venue Map-Separate Attachment	-Severe Weather Protocol	
	-Course Map-Separate Attachment	-Wind Speed Action Plan	
	-Stationary Course Elements	-Non-Weather Related	
	-First / Last Runner Timeline	-Bomb Threat, Suspicious	
	-Security Plan	-Active Shooter	
	-Heat Plan	-Heavy Equipment and	
	-Medical Emergency Plan	-Volunteer Images	
	-Medical Emergency		
	-Inclement Weather Plan		
	-Non-Weather Related Emergency Protocol		
6. GENERAL SITUATIONAL AWARENESS/PREVENTION The following are preventative measures instituted by VE to prevent harm to participants and bystanders: <ul style="list-style-type: none"> - "If you see something, say something" policy - Coordination with local and federal authorities - Communication protocol among all staff - 2 layers of communication (cell phones, two-way radios) 			

Medical Plan (ICS 206)		1. Incident Name Milwaukee Marathon (Half and 5k Only)	2. Operational Period 3/26/2023 From 6:00AM to 11:30AM																				
3. MEDICAL AID STATIONS																							
<table border="1"> <thead> <tr> <th colspan="2">MILE</th> <th>LOCATION</th> <th>OPERATIONAL</th> </tr> </thead> <tbody> <tr> <td>Start/Finish</td> <td></td> <td>Fiserv Forum</td> <td>7AM-2PM</td> </tr> <tr> <td>Aid Station</td> <td></td> <td>TBD</td> <td>7AM-11AM</td> </tr> <tr> <td>Aid Station</td> <td></td> <td>TBD</td> <td>7AM-11AM</td> </tr> <tr> <td>Aid Station</td> <td></td> <td>TBD</td> <td>7AM-11AM</td> </tr> </tbody> </table>				MILE		LOCATION	OPERATIONAL	Start/Finish		Fiserv Forum	7AM-2PM	Aid Station		TBD	7AM-11AM	Aid Station		TBD	7AM-11AM	Aid Station		TBD	7AM-11AM
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5. TRANSPORTATION																							
EMS coverage provided by Bell Ambulance. ALS unit staging locations will be along the course as well at Aid Stations TBD																							
Contact Information: TBD																							
6. MEDICAL PLAN																							
See the following pages for full Medical Plan, Heat Plan, Inclement Weather Plan, and Medical Emergency Communication Plan																							

Supporting Documents	1. EVENT NAME	2. EVENT DATE
	Milwaukee Marathon (Half and 5k Only)	3/26/2023
3. APPENDICES	<ul style="list-style-type: none">-Maps and Diagrams-Stationary Course Elements-First Last Runner Timeline-Security Plan-Medical Plan-Heat Plan-Medical Emergency-Inclement Weather Plan-Severe Weather Protocol-Non-Weather Related Emergency Protocol-Missing Person Protocol-Bomb Threat Protocol-Suspicious Device & Post Detonation-Active Shooter-Heavy Equipment Listing and Staff Contact-Volunteer Images-Active Shooter PC	

Milwaukee 5K - 2023			
Lead 5k runner: 5:00 per mile (15:30 finish time)		Clock	Clock
6:30 a.m. start time		Time that	Time that
Last 5k runner starts at 6:35 a.m.		the	the
1 hour finish pace, 20 minutes per mile		Lead	Last
		Runner	Runner
	Mile	is at this	is at this
<u>Street Crossings</u>	<u>Marker</u>	<u>Mile Marker</u>	<u>Mile Marker</u>
	Start	6:30:00 AM	6:35:00 AM
	1	6:35:00 AM	6:55:00 AM
	2	6:40:00 AM	7:15:00 AM
	3	6:45:00 AM	7:35:00 AM
	3.1	6:45:30 AM	7:37:00 AM

Milwaukee - 2023			
Lead half marathon pace: 5:00 per mile (1:05:30 finish time)		Clock	Clock
7:00am start time		Time that	Time that
Last half marathoner starts at 7:25am		the	the
Four hour time limit 18:18 per mile		Lead	Last
		Runner	Runner
	Mile	is at this	is at this
<u>Street Crossings</u>	<u>Marker</u>	<u>Mile Marker</u>	<u>Mile Marker</u>
	1	7:05:00 AM	7:43:18 AM
	2	7:10:00 AM	8:01:36 AM
	3	7:15:00 AM	8:19:54 AM
	4	7:20:00 AM	8:38:12 AM
	5	7:25:00 AM	8:56:30 AM
	6	7:30:00 AM	9:14:48 AM
	7	7:35:00 AM	9:33:06 AM
	8	7:40:00 AM	9:51:24 AM
	9	7:45:00 AM	10:09:42 AM
	11	7:55:00 AM	10:46:18 AM
	12	8:00:00 AM	11:04:36 AM
	13	8:05:00 AM	11:22:54 AM
	13.1	8:05:30 AM	11:24:44 AM

SUBJECT TO CHANGE PENDING EXPO LOCATION

Friday, March 24, 2023					
Security Post	Location	Detail	Start	Finish	Hours
Post 1	Ops Compound/Boneyard (west Lot)	Monitor equipment and vehicles overnight	5:00 PM	8:00 AM	15
Post 2	Site- Plaza	Monitor Tents in the plaza area	5:00 PM	8:00 AM	15
Total					30

Saturday March 25, 2023					
Security Post	Location	Detail	Start	Finish	Hours
Post 1	Ops Compound/Boneyard (west Lot)	Monitor equipment and vehicles overnight	5:00 PM	8:00 AM	15
Post 2	Start/Finish	Monitor Equipment inside Start/Finish Area	5:00 PM	8:00 AM	15
Post 3	Plaza-North Enter/Exit	Monitor Tents/Equipment inside Plaza	5:00 PM	8:00 AM	15
Post 4	Plaza-South Enter/Exit	Monitor Tents/Equipment inside Plaza	5:00 PM	8:00 AM	15
Post 7	Expo	Monitor computers/registration area	11:00 AM	9:00 PM	10
Total					70

Sunday, March 26, 2023					
Security Post	Location	Detail	IN PLACE	Finish	Hours
Post 1	Ops Compound/Boneyard (west Lot)	Monitor equipment and vehicles overnight	6:00 AM	5:00 PM	11
Post 2	Start Line	Keep start chute clear. Help in finish line after start clears	6:00 AM	3:00 PM	9
Post 3	Finish Line -Medical Crash Tent	Only personnel with credentials allowed past fence line	6:00 AM	3:00 PM	9
Post 4	Finish Line- Main Medical	Only personnel with credentials allowed past fence line	6:00 AM	3:00 PM	9
Post 5	Finish Line- Command	Only personnel with credentials allowed past fence line	6:00 AM	3:00 PM	9
Post 6	Corral Cross Walk/Finish Line - Runner Exit	Prevent runners from re entering the finish line chute	5:00 AM	3:00 PM	10
Post 7	Finish Line - 5k Runner Exit/Main Runner Exit	Prevent runners from re entering the finish line chute	5:00 AM	3:00 PM	10
Post 8	Site- North Entrance/Exit	Monitor Gate and prevent alcoholic beverages from leaving the site	4:30AM	3:00 PM	10.5
Post 9	Site- East Entrance/Exit	Monitor Gate and prevent alcoholic beverages from leaving the site	4:30AM	3:00 PM	10.5
Post 10	Site- South Entrance/Exit	Monitor Gate and prevent alcoholic beverages from leaving the site	4:30 AM	3:00 PM	10.5
Post 11	Volunteer Check in/Will call PPU	Keep gate between post-race party and preferred corrals secure. To be used by staff and volunteers only	4:00AM	2:00 PM	10
Post 13	Site- Beer area	Monitor Beer Service and Cash	6:30 AM	3:00 PM	8.5
Post 14	Site- Beer area	Monitor Beer Service and Cash	6:30 AM	3:00 PM	8.5

Total race day hours 125.5

Total security hours: 225.5

Notes:

- Number of officers at each post TBD by Bucks Security
- Bag checking and screening to follow established protocols for Fiserv Forum
- Lost Child - will follow established protocols for Fiserv Forum

Ventures Endurance Sports Medicine Heat Zones

The temperatures in these guidelines are all WBGTs (wet bulb globe temperatures). The WBGT is an index that takes into account heat (dry bulb), humidity (wet bulb), and the ambient temperature (black bulb, which factors in additional variables such as reflected heat and wind).

WBGT >82° F (>28° C) BLACK ZONE: Consider canceling or rescheduling the start, also recommend voluntary withdrawal. (Races that are always held in these conditions should acknowledge the extreme heat risk to the poorly acclimated and non-resident competitors in the pre-race literature and the pre-race announcements)

WBGT 73° F - 82° F (23° C - 28° C) RED ZONE: Recommend participants at increased risk for heat collapse withdraw from race and others slow pace to match conditions.

WBGT 65° F - 72° F (18° C - 22° C) YELLOW ZONE: Recommend participants at increased risk for heat collapse slow pace. Warn entrants of increased risk of heat collapse.

WBGT <65° F (<18° C) GREEN ZONE: Collapse can still occur. Decreased risk of hypothermic and hypothermic collapse.

WBGT <50° F (<10° C) WHITE ZONE: Increased risk of hypothermic collapse.

Based on the above measurement of Wet Bulb Globe Temperature, the following Heat Plan will be implemented, for each HEAT ZONE defined above:

WHITE ZONE

- Cold Weather Racing Tips handout at the EXPO Booth
- Mylar Blankets supplied at the Finish Line
- Runners will be responsible to include warm clothing in gear bag
- Warming busses or tents deployed strategically as necessary
- Warm broth available at the Finish Village or Main Medical Tent as necessary

GREEN ZONE

- NO change to the usual Medical Plan

YELLOW ZONE

- Ambulances on stand-by will be increased with the number and location determined by the Medical Director and EMS Provider representative. All Medical Personnel will review the Heat Stroke Treatment Guidelines in their Race Orientation materials.
- Ice order will increase for all stations.
- All Water Stations will cool fluids.
- An ice towel or sponge station will be offered on the second half of the course.
- Wading pools will be available at the next-to-last Medical Aid Station on the half-marathon course, and last two Stations on the Marathon. They will be half-filled with water and ice, ready for immersion of athletes.
- Salt packets will be handed out in corrals and at a Water Station half way on each course.
- Finish area will have misting stations and iced towels or sponges available to each finisher.
- CGI PIO will work with the Media to get Heat Tips in Press Releases about the event.
- No mylar blankets to be given at the finish.
- Heat Tips and Salt Information handouts will be available at the Expo Medical Information booth.

- Heat Tips posters will be placed around the expo in Registration, by the Clinic Stage, Medical Information booth, and the General Information booth.
- Clinic speakers at the expo will educate athletes to run / walk within themselves on race day, and to seek Medical Aid if they feel overly warm, are having headaches, or cramping. They will also encourage use of the Gatorade at Water Stations, and to avoid drinking only water.
- Announcers at the start line will be encouraged to tell people to run / walk within themselves, and to seek aid if they feel overly warm, are having headaches, or cramping.

RED ZONE

• IN ADDITION TO THE ABOVE:

- Consideration to start the race earlier will be made by the Medical Director and Race Director.
- Ambulances resources will increase to be stationed almost every mile on both courses.
- Ambulances will have coolers, ice and baggies to begin cooling patients immediately.
- Fluid will be cooled.
- Salt will be handed out at all Medical Tents and additional Salt Stations will be added to the course.
- Extra shuttles will be positioned at the Finish Line, and cooling busses will be on standby. The number and location of these resources will be decided by the Medical Director and Race Director.

BLACK ZONE

- Individualized according to conditions and Race Venue
- Will include a discussion with EMS / Fire / Race Director / Medical Director

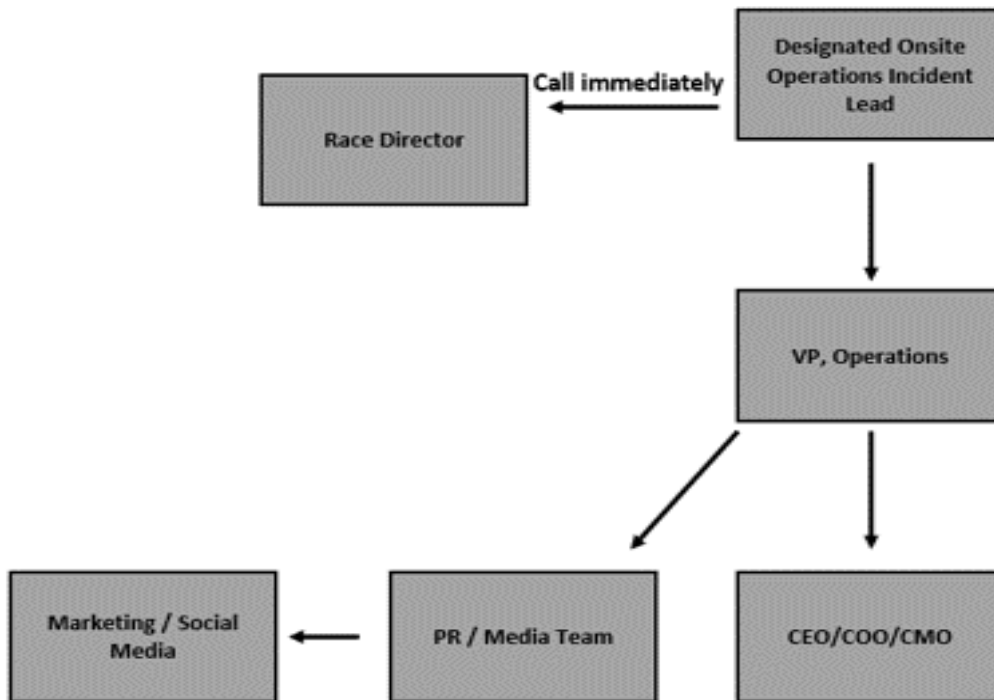
For all Heat Zones, runners will be updated via email with weather conditions and tips as necessary.

Support Shuttles

Runners who do not wish to finish the race, or are unable to do so for any reason other than injury, are instructed to board a shuttle at one of the designated Medical Stations. They will receive transportation back to the Finish Line. A member of the Shuttle team will be stationed at Medical Command, with radio contact to all of the drivers on the course. They have the ability to modify shuttle plans on race day, at the Medical Director's request.

VENTURES ENDURANCE

Medical Emergency Communication Protocol



Hazardous Conditions Race Stoppage Plan

In addition to the IAP developed by the Local Police and Fire Departments, Ventueres Endurance have Standard Operating Procedures to follow, in the unfortunate event of a disaster at a VE event. As soon as reasonably possible following a tragic event, the Medical Director and a member of the VE PR Department will make a statement to the press. NO ONE other than the Medical Director will make ANY public statements on behalf of the event. We recognize that the attending physician at the treating hospital has the responsibility to respond to press inquiries, following the protocols of their own Public Relations Department, and ask that any responses be jointly coordinated with VE's PR team.

The following hazardous conditions must be considered when determining if a course is safe for participants, volunteers, and staff. These conditions are listed below, along with appropriate courses of actions.

Lightning

If lightning is spotted prior to the event start, the start will be delayed by 30 minutes or until the lightening has cleared. If lightning is spotted during the event, race management for VE , EMS, and the medical director, will determine if participants and volunteers must be removed from the course.

Heat Advisory

At the start, race management will gauge the temperature. If, at start time, the HEAT INDEX is above 75 degrees Fahrenheit, race management, EMS, and the medical director, will meet to determine if the event what heat measures must be implemented.

Rain

This event is a rain or shine event.

Chain of Command

Delays or cancellations will be determined by a committee consisting of a City representative, VE Medical Director, and VE Senior Operations Staff.

WITH ANY AND ALL FINAL DECISION FROM VENTURES ENDURANCE STAFF.

Severe Weather Protocol

The below Severe Weather Protocol is to be implemented should severe weather arise before, during, or after a Ventures Endurance event. In this instance, severe weather is defined by lightening within the 7-mile perimeter established by VE.

VE partners with WeatherOps Commander, a service based out of Norman, OK that monitors events and sends out alerts, in addition to phone calls to primary VE contact if lighting is detected in the 7-mile perimeter. VE events proceed rain or shine, but the Severe Weather Protocol may be implemented to ensure the safety of staff, participants, and spectators.

**All direction will be given from the command post by the ranking operations staff member onsite.
Decisions will be made in consultation with city partners.**

Ranking operations staff member makes all call on city wide radio for course teams, course entertainment lead, and water station coordinator. Goal is to update team on current weather situation. For example, staff will be notified if thunderstorm with lightening is approaching the event area. Staff will be advised to stand by for further instruction. If lightening does strike within the 7-mile radius, the ranking area lead staff member will instruct all crews to "Implement Seven Mile Strike Plan".

Course Staff - Direction taken from Command Post

1. Instruct participants that lightening has been detected in the area, please take cover and wait for further instructions from VE staff.
2. All medical stations should take down pop up tents, if safe and take cover in safe shelter or medical shuttle if close by
3. Need 30 minutes of clearance before race can be implemented again
4. If not clear in 30 minutes, course lead will check in with command on next steps

Event Manager or Ranking EM staff onsite

1. Liaise with event management team instructing area leads on what to do
2. Liaise with start or finish line announcer
3. Assist with accounting for all VE staff/contractors if needed
4. Check back in with ranking ops lead in command when all complete

Volunteers

1. All volunteers should take cover and wait for further instruction from VE staff

Command Post

1. Work with city agencies on any diversions, cut offs, or road closings/reopening

Venue Lead

1. Liaise with exhibitors on ensuring all high wind precautions are taken
2. Liaise with vendors if needed
 - a. i.e. turn off generators if needed, redeploy security if safe

Executive Staff / PR & Social Media

1. Message to main sponsors that race is being suspended and to wait for further instruction
2. Push out messaging via social media channels regarding instructions and status of the race

Verbiage for Announcers at Start and Finish Line

"There is severe weather in the area. At this time, please take shelter. The race is temporarily suspended. Stay tuned to social media and or VE staff for further updates."

Wind Speed Action Plan

Wind Speed	Action
20 M.P.H.	<p>At this speed all Production Crew (Stage Managers, Techs, and Audio/Lighting personnel) should start conversation for possible action.</p>
25 M.P.H.	<p>At this speed Production Crew should be on alert for lowering of P.A., lighting and loosening of Scrim (banners, etc.).</p> <p>If at this point speeds of <u>35mph</u> are forecasted P.A., lighting and Scrim should begin to be lowered.</p>
35 M.P.H.	<p>At this speed all P.A. and lighting should be in the process of lowering or lowered and Scrim should be loosened as well.</p> <p>All doors on the wind walls/back drops should be opened.</p> <p>A 100ft. Safety perimeter shall be enforced for all non-essential people.</p> <p>The deck should be cleared as fast as possible.</p>
45 M.P.H.	<p>At this speed the wind walls/back drop should be unclashed or cut (in order to lower wind resistance).</p> <p><u>ALL</u> CREW should remove themselves to the</p>

Non-Weather Related Emergency Protocol

In the event of a non-weather related emergency, the following protocols will be followed.

Start/Finish Line Communications

1. The Ventures Endurance Command Post representative will contact the announcers at the Start and/or Finish lines.
2. The announcers will communicate information/instructions to runners and spectators using the PA systems in place.

Course Communications

1. The Ventures Endurance Command Post representative will contact the Course Operations lead.
2. The Course Operations lead will contact each area lead at locations along the course.
3. The area leads will communicate information/instructions to runners and spectators using bullhorns.

Radios for Communications

1. Ventures Endurance staff and all other race personnel located on the Start and Finish lines will each carry a Motorola brand handheld radio with a range of 2 miles. Each radio has 9 dedicated channels for various communications.
2. Ventures Endurance staff and all other race personnel located on the race course will each carry a Bearcom brand handheld radio with a range of 20+ miles. Each radio has 2 dedicated channels for various communications.

Shuttle Busses and Cut-off Locations

1. The Ventures Endurance Command Post representative will activate busses at pre-determined "cut off" locations.
2. Runners still on the course that are near or approaching these locations will have the opportunity to ride bus back to the finish line.

Safe Zones/Shelters

1. Ventures Endurance will identify safe zones / shelters to accommodate large groups of participants/spectators in the event of an emergency.
2. Zone locations:
Start/Fin downtown hotels and restaurants

BOMB THREAT

Most bomb threats are received by phone. Bomb threats are serious until proven otherwise. Act quickly, but remain calm and obtain information with the checklist in this section.

If a bomb threat is received by phone:

1. Remain calm. Keep the caller on the line for as long as possible. DO NOT HANG UP.
2. Listen carefully. Be polite and show interest.
3. Try to keep the caller talking to learn more information.
4. If possible, write a note to a colleague to call the authorities or, as soon as the caller hangs up, immediately notify them yourself.
5. If your phone has a display, copy the number and/or letters on the window display.
6. Complete the Bomb Threat Checklist immediately. Write down as much detail as you can remember. Try to get exact words.
7. Immediately upon termination of the call, contact law enforcement immediately with information and await instructions.

If a bomb threat is received by handwritten note:

Handle note as minimally as possible.

If a bomb threat is received by email:

Do not delete the message.

Signs of a suspicious package:

- No return address
- Excessive postage
- Stains
- Strange odor
- Strange sounds
- Unexpected delivery
- Poorly handwritten
- Misspelled words
- Incorrect titles
- Foreign postage
- Restrictive notes

DO NOT:

- Use two-way radios or cellular phone; radio signals have the potential to detonate a bomb.
- Evacuate the building or area until police arrive and evaluate the threat.
- Activate the fire alarm.
- Touch or move a suspicious package.

BOMB THREAT CHECKLIST

Date:

Time:

Time Caller Hung Up:

Number Where Call Received:

Where is the bomb? (Building, floor, room, tent)

When will it detonate?

What does it look like?

What will make it go explode?

Did you place the bomb? Yes or No

Why?

What is your name?

Exact Words of Threat:

Where is the caller located? (Background and level of noise)

Estimated Age:

Is voice familiar/who does it sound like:

Other points:

BOMB THREAT CHECKLIST

(cont)

Caller's Voice:

<input type="checkbox"/>	Accent/Type	<input type="checkbox"/>	Angry		Calm		Clearing Throat
<input type="checkbox"/>	Cracking Voice	<input type="checkbox"/>	Crying		Deep		Deep Breathing
<input type="checkbox"/>	Disguised	<input type="checkbox"/>	Distinct		Excited		Female
<input type="checkbox"/>	Laughter	<input type="checkbox"/>	Lisp		Loud		Male
<input type="checkbox"/>	Nasal	<input type="checkbox"/>	Normal		Ragged		Rapid
<input type="checkbox"/>	Raspy	<input type="checkbox"/>	Slow		Slurred		Soft
<input type="checkbox"/>	Stutter	<input type="checkbox"/>	Other				

Background Noises:

<input type="checkbox"/>	Animal Noises	<input type="checkbox"/>	House Noises		Kitchen Noises		Street Noises
<input type="checkbox"/>	Booth	<input type="checkbox"/>	PA. System		Conversation		Music
<input type="checkbox"/>	Motor	<input type="checkbox"/>	Office Machines		Factory Machine		Local
<input type="checkbox"/>	Long Distance	<input type="checkbox"/>	Other				

Threat Language:

<input type="checkbox"/>	Incoherent	<input type="checkbox"/>	Message Read		Taped		Irrational
<input type="checkbox"/>	Profane	<input type="checkbox"/>	Well Spoken		Other		

Other Information:

SUSPICIOUS DEVICES AND POST DETONATION RESPONSE

Suspicious Device

If you come across a suspicious device such as an abandoned backpack or package:

- Have someone notify the Command Center and law enforcement, but only when they are 200 yards away from the object at a minimum.
- Try and keep people away from the object and remove yourself from the immediate vicinity.
- Try to put a solid object such as a concrete wall between yourself and the suspicious object.

DO NOT:

- Use two-way radios or cellular phone; radio signals have the potential to detonate a bomb.
- Touch or move a suspicious package.

If there is a detonation:

- Leave the area immediately. There is still further danger from damaged buildings and other structures and there exists the possibility of secondary devices.
- Proceed to your designated Assembly Area or the Secondary Assembly Area if the primary area is in the danger zone.
- Remember, returning to the scene will increase the risk of danger for rescue workers and you.
- Avoid crowds. Crowds of people may be targeted for a second attack.
- Avoid unattended cars and trucks. Unattended cars and trucks may contain explosives.
- Stay away from damaged buildings to avoid falling glass and bricks. Move at least 10 blocks or 200 yards/meters away from damaged buildings.
- Follow directions from people in authority (police, fire, EMS, or military personnel, or workplace supervisors).
- Call 911/112/etc. once you are in a safe area, but only if police, fire, or EMS has not arrived to help injured people.
- Help others who are hurt or need assistance to leave the area if you are able. If you see someone who is seriously injured, seek help. Do not try to manage the situation alone.
- Listen to your radio for instructions.

What if rescue workers are not available to transport me or other injured persons?

911/112 etc. services (police, fire, EMS and ambulance) might be delayed indefinitely following a terrorist event, therefore:

- Always have a back-up plan for transportation.

- Follow advice from your local public safety offices (local health department, local emergency management offices, fire and police departments and reliable news sources).

If you are nearby, but not at the immediate site of an attack:

- Assess the environment around you before taking any action.
- Watch for Secondary devices.
- Proceed to your designated Assembly Area or the Secondary Assembly Area if the primary area is in the danger zone.
- Avoid being lured closer to see what is happening because the risks from secondary attacks or hazardous materials could be extremely high.
- When you have reached your assembly area notify the Command Center that you are there and await any instructions.
- Listen for, and follow, instructions from local authorities and building personnel. If no information is immediately available from local officials, stay away from windows and doors and move to an inner area of a building until directed differently by authorities.

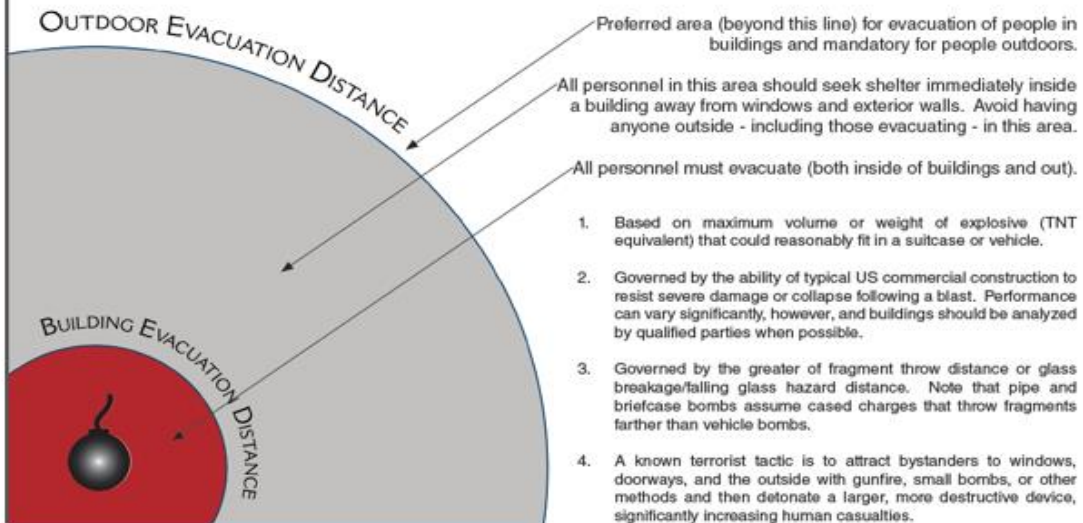


BOMB THREAT STAND-OFF CHART

Threat Description Improvised Explosive Device (IED)	Explosives Capacity ¹ (TNT Equivalent)	Building Evacuation Distance ²	Outdoor Evacuation Distance ³
Pipe Bomb	5 LBS	70 FT	1200 FT
Suicide Bomber	20 LBS	110 FT	1700 FT
Briefcase/Suitcase	50 LBS	150 FT	1850 FT
Car	500 LBS	320 FT	1500 FT
SUV/Minivan	1,000 LBS	400 FT	2400 FT
Small Moving Van/ Delivery Truck	4,000 LBS	640 FT	3800 FT
Moving Van/ Water Truck	10,000 LBS	860 FT	5100 FT
Semi-Trailer	60,000 LBS	1570 FT	9300 FT

1. These capacities are based on the maximum weight of explosive material that could reasonably fit in a container of similar size.
2. Personnel in buildings are provided a high degree of protection from death or serious injury; however, glass breakage and building debris may still cause some injuries. Unstrengthened buildings can be expected to sustain damage that approximates five percent of their replacement cost.
3. If personnel cannot enter a building to seek shelter they must evacuate to the minimum distance recommended by Outdoor Evacuation Distance. These distance is governed by the greater hazard of fragmentation distance, glass breakage or threshold for ear drum rupture.

It is important to note that the given distances do not guarantee safety, they are estimates based on test data and the area near and around the evacuation distances are still potentially dangerous. Minimum evacuation distance is the range at which a life-threatening injury from blast or fragmentation hazards is unlikely. However, non-life-threatening injury or temporary hearing loss may occur.



COPING

WITH AN ACTIVE SHOOTER SITUATION

- Be aware of your environment and any possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in an office, stay there and secure the door
- Attempt to take the active shooter down as a last resort

Contact your building management or human resources department for more information and training on active shooter response in your workplace.

CALL 911 WHEN IT IS SAFE TO DO SO

PROFILE

OF AN ACTIVE SHOOTER

An active shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area, typically through the use of firearms.

CHARACTERISTICS

OF AN ACTIVE SHOOTER SITUATION

- Victims are selected at random
- The event is unpredictable and evolves quickly
- Law enforcement is usually required to end an active shooter situation



HOW TO RESPOND

WHEN AN ACTIVE SHOOTER IS IN YOUR VICINITY

1. RUN

- Have an escape route and plan in mind
- Leave your belongings behind
- Keep your hands visible

2. HIDE

- Hide in an area out of the shooter's view
- Block entry to your hiding place and lock the doors
- Silence your cell phone and/or pager

3. FIGHT

- As a last resort and only when your life is in imminent danger
- Attempt to incapacitate the shooter
- Act with physical aggression and throw items at the active shooter

CALL 911 WHEN IT IS SAFE TO DO SO

HOW TO RESPOND

WHEN LAW ENFORCEMENT ARRIVES

- Remain calm and follow instructions
- Put down any items in your hands (i.e., bags, jackets)
- Raise hands and spread fingers
- Keep hands visible at all times
- Avoid quick movements toward officers such as holding on to them for safety
- Avoid pointing, screaming or yelling
- Do not stop to ask officers for help or direction when evacuating

INFORMATION

YOU SHOULD PROVIDE TO LAW ENFORCEMENT OR 911 OPERATOR

- Location of the active shooter
- Number of shooters
- Physical description of shooters
- Number and type of weapons held by shooters
- Number of potential victims at the location

ACTIVE SHOOTER

An Active Shooter is an individual actively engaged in killing or attempting to kill people in a confined and populated area; in most cases, active shooters use firearms(s) and there is no pattern or method to their selection of victims.

Active shooter situations are unpredictable and evolve quickly. Typically, the immediate deployment of law enforcement is required to stop the shooting and mitigate harm to victims.

Because active shooter situations are often over within 10 to 15 minutes, before law enforcement arrives on the scene, individuals must be prepared both mentally and physically to deal with an active shooter situation.

Good practices for coping with an active shooter situation:

- Be aware of your environment and any possible dangers
- Take note of the two nearest exits in any facility you visit
- If you are in an office, stay there and secure the door
- If you are in a hallway, get into a room and secure the door
- If you are outdoors move away from the sounds of gunfire.
- As a last resort, attempt to take the active shooter down. When the shooter is at close range and you cannot flee, your chance of survival is much greater if you try to incapacitate him/her.
- **CALL 911/112etc.** WHEN IT IS SAFE TO DO SO!

Quickly determine the most reasonable way to protect your own life. Remember that customers and clients are likely to follow the lead of employees and managers during an active shooter situation.

1. Evacuate

If there is an accessible escape path attempt to evacuate the premises. Be sure to:

- Have an escape route and plan in mind
- Evacuate regardless of whether others agree to follow
- Leave your belongings behind
- Help others escape, if possible
- Prevent individuals from entering an area where the active shooter may be
- Keep your hands visible
- Follow the instructions of any police officers
- Do not attempt to move wounded people
- If possible, gather in one location
- **Call 911/112** etc. when you are safe

Volunteer Images



The images above are the shirts worn by VE volunteers on race day. These can be used to identify additional help if needed.