



JAMES A. BOHL JR.
Alderman, 5th District

February 20, 2007

Chief Nannette H. Hegerty
Milwaukee Police Department
951 N. James Lovell Street, Room 705A

Dear Chief Hegerty:

At the February 27, 2007, Common Council meeting, I will be introducing a communication file relating to the Milwaukee Police Department's law enforcement policies and procedures regarding licensed premises. Once this communication file is scheduled for committee review, I would request that you appear before the committee to describe, explain and answer questions regarding the following:

1. The policies and procedures of the Milwaukee Police Department with respect to law/code enforcement on premises licensed by the City of Milwaukee. While the focus of this discussion will naturally be on licensed alcohol beverage premises, information should also be provided on the Department's activities and policies regarding other types of licensed premises (e.g., extended hours establishments, licensed dwelling facilities, cigarette and tobacco outlets, etc.). Also, please be prepared to discuss MPD's law enforcement procedures for incidents involving licensed public passenger vehicle drivers.
2. The policies and procedures of the Department with respect to documenting law enforcement activities on City-licensed premises or involving licensed public passenger vehicle drivers, as well as MPD's policies on providing that documentation to the City Clerk's License Division and to the Common Council. This should include a discussion of the use of the Police Administration Form 33 ("PA-33") by MPD personnel in documenting problems, incidents, citations, etc. on City-licensed premises. Of particular interest is a description or enumeration of the circumstances under which MPD personnel decide to fill out a PA-33.
3. The Department's policy on providing PA-33s to the Common Council at license hearings versus providing Computer Aided

Dispatch reports. Also, please discuss the possibility of coordinating these two types of reports so that when MPD records are provided at Common Council license hearings they are as complete and consistent as possible.

I appreciate your cooperation in responding to this communication request and look forward to learning more about MPD's policies and procedures regarding licensed premises.

Sincerely,

A handwritten signature in black ink, appearing to read "Jim", written in a cursive style.

Ald. James A. Bohl, Jr.
5th Aldermanic District

JB:so