

**AGENDA OF ITEMS TO BE CONSIDERED  
BY THE COMMITTEE ON FINANCE AND PERSONNEL**

DATE: July 21, 2010

TIME: 9:00 A.M.

PLACE: Committee Room 301-B  
City Hall

SCHEDULE A: Vacancy Requests

SCHEDULE A - VACANCY REQUESTS

CSC-Status - Under Civil Service  
Unless Noted as Exempt (E)

Finance & Personnel Committee Meeting: July 21, 2010

Funding Source - 100% Operating  
Budget Unless Otherwise Indicated

I.D. No.	Department and Position	Pay Range	Date Vacant	Number of Positions With Same Title					CSC Status and/or Funding Source	Int/Ext Fill	Code
				Authorized	Filled excl. this pos.	Recomm. Authori- zation	Vac. Prev. Appr.	Other Vac.			
<u>PROPERTY TAX LEVY SUPPORTED POSITIONS</u>											
<u>DOA-BUDGET &amp; MANAGEMENT DIV.</u>											
11263	Budget & Mgmt. Special Assistant	8	4/22/10	4	2	1	0	0		Int/Ext	x-3
<u>DOA-BUSINESS OPERATIONS</u>											
11264	Program Assistant II	530	7/10/10	1	0	1	0	0		Int	x-3
<u>CITY ATTORNEY</u>											
11262	Assistant City Attorney	148	7/17/10	32	31	1	0	0		Ext	x-3
11265	Legal Office Assistant III	450	7/31/10	5	2	1	0	2		Int/Ext	x-3
11266	Legal Office Assistant II	437	7/31/10	5	4	1	0	0		Int/Ext	x-3
<u>FIRE DEPARTMENT</u>											
11226	Fire Lieutenant	856	5/15/09	163	159	1	1	2		Int	x-1
11227	Fire Equipment Dispatcher	858	6/24/10	21	18	1	2	0		Ext	x-1
11228	Fire Dispatch Supervisor	4	6/13/10	4	3	1	0	0		Int	x-1
<u>HEALTH DEPARTMENT</u>											
11230	Environmental Health Specialist I	530	6/26/10	19	17	1	0	1		Int/Ext	x-2a
11231	Environmental Health Specialist I	530	7/10/10	19	16	1	0	2		Int/Ext	x-2a
11232	Accounting Assistant II	445	7/24/10	5	4	1	0	0		Int/Ext	x-2a
<u>LIBRARY</u>											
11233	Library Services Assistant	504	7/8/10	14	12	1	0	1		Int/Ext	x-2b
11234	Library Reference Assistant	504	6/13/10	19	15	1	1	2		Ext	x-2b
<u>MUNICIPAL COURT</u>											
11235	Municipal Court Clerk I	540	7/11/10	8	7	1	0	0		Int	x-2b
11236-37	Court Services Asst. III (2 positions)	425	7/24/10 9/19/09	5	2	2	1	0		Int/Ext	x-2b
<u>NEIGHBORHOOD SERVICES</u>											
11238	Nuisance Control Officer II	516	4/11/10	18	14	1	1	2		Ext	x-2a
11239	Accounting Assistant II	445	9/2/10	2	1	1	0	0		Int/Ext	x-2b
11240	Customer Service Rep. I	425	7/11/10	1	0	1	0	0		Int/Ext	x-2b
<u>POLICE DEPARTMENT</u>											
11241-42	Captain of Police (2 positions)	839	NA	23	21	2	1	1		Int	x-1
11243-44	Police Lieutenant (2 positions)	836	NA	69	67	2	2	0		Int	x-1
11245	Police Identification Supervisor	835	8/25/09	6	5	1	1	0		Int	x-1
11246	Crime Analyst	598		2	1	1	0	0		Ext	x-1
11247	Administrative Assistant II	445	8/9/10	5	4	1	0	0		Int	x-3
11248	Office Assistant IV	445	7/25/10	13	12	1	0	0		Int	x-3
11249	Office Assistant III	425	8/9/10	26	22	1	0	3		Int	x-3
11260-61	Police Dispatcher (2 positions)	478	5/24/10 6/2/10	53	49	2	2	0		Int/Ext	x-1
<u>NON-PROPERTY TAX LEVY SUPPORTED POSITIONS (Enterprise Funds, Grants)</u>											
<u>DEPT. OF CITY DEVELOPMENT</u>											
11253	Housing Services Specialist	594	7/10/10	1	0	1	0	0	NSP, CDBG, Home	Int	x-6

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11254	<u>EMPLOYEES' RETIREMENT SYSTEM</u> Administrative Services Spec.	1	7/11/10	1	0	1	0	0	Pension Trust	Int/Ext	x-2a
11255	<u>HEALTH DEPARTMENT</u> Dietetic Technician-Bilingual	503	7/8/10	6	5	1	0	0	WIC	Int/Ext	x-6
11256	<u>LIBRARY</u> Librarian III	557	6/16/10	44	43	1	0	0	85% MCFLS	Int/Ext	x-2b
11257	<u>DPW-WATER WORKS</u> Machine Repair Person	287	4/29/06	16	14	1	0	0	Water Works	Int/Ext	x-6
11259	Water Plant Instrumentation Spec.	281	12/18/09	5	4	1	0	0	Water Works	Int/Ext	x-6